



इंडियन रेलवे कटरिंग एण्ड टूरिज्म कॉरपोरेशन लिमिटेड  
(भारत सरकार का उद्यम-मिनी रत्न)

INDIAN RAILWAY CATERING AND TOURISM CORPORATION LTD.  
(A Govt. of India Enterprise-Mini Ratna)  
CIN: L74899DL1999GOI1101707  
Website: [www.irctc.com](http://www.irctc.com), Email: [info@irctc.com](mailto:info@irctc.com)

VACANCY NOTICE No.09/2024

No. 2024/IRCTC/HRD/Dep/CO-AGM/Tourism

Date: 03.06.2024

GENERAL MANAGERS ALL RAILWAYS/PRODUCTION UNITS
DIRECTOR GENERAL'S/DIRECTORS ALL RAILWAY TRAINING INSTITUTES
CMD/MD/CHAIRMAN ALL RAILWAY PSUs

Organisation	Indian Railway Catering And Tourism Corporation Ltd. (IRCTC)
Title & No. of Posts	Addl. General Manager (E6) - Tourism - 01 post.
Location	New Delhi (transferable as per business requirement)
Duration	Three years or till IRCTC is exempted from the rule of immediate absorption, whichever is earlier. The current exemption is under process.
Term of appointment	Deputation
Exemption from the Rule of immediate Absorption	Under Process
Service	Officers working in JA Grade or equivalent
Scale of Pay & Age eligibility	Rs. 15600-39100 GP 7600 (6 <sup>th</sup> CPC)/Level-12 (7 <sup>th</sup> CPC) OR- Rs. 90,000-2,40,000 IDA Scale, E6 or its equivalent.  Maximum Age 55 years.
Job description	The officer is required to monitor the working of Tourism Business activities and to establish a good working environment to attain all set objectives, marketing and sales of tourism. Engage productively to explore the business development in various areas of tourism department including MICE, Hotel, RTP, Inbound, Medical Tourism business.
Qualification/ Experience	1. JA Grade Officer in Level 12. 2. The number of years of experience and nature of experience of the officer in the specific areas as per requirement will be taken into consideration.
Perks & Benefits	1. Parent Pay Plus Deputation Allowance as applicable and all other perks and allowances applicable as per IRCTC policy. 2. Medical Allowance if opted for medical facilities of IRCTC as per extant rules. 3. Uniform fitment allowance & Lease/HRA at prescribed rate etc.



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Selection Criteria	As per the procedure advised by Ministry of Railways Letter No. 2017/ E (O) II/41/5 dated 25.05.2017.
Web Address	<a href="http://www.irctc.com">www.irctc.com</a>
Closing date	02.07.2024
Note	Cut off date for age and eligibility would be reckoned as on closing date of vacancy notice.
<p>Candidates shall apply through proper channel for selection on deputation basis to the above mentioned vacancies in the prescribed proforma attached herewith. Zonal Railways, PUs, Railway PSUs, etc. to forward the applications of eligible candidate's alongwith Vigilance history/D&amp;AR Clearance and APARs of last 03 years (FY 2020-21, 2021-22 &amp; 2022-23) to Railway Board for onward transmission to IRCTC Corporate Office/IRCTC, New Delhi. A scanned copy of application in the enclosed format duly filled may also be sent by candidate in advance through e-mail to <a href="mailto:deputation@irctc.com">deputation@irctc.com</a>. Candidates are advised to paste latest Passport Size Colour photograph on the application form.</p>	

  
(Sidhartha Singh)

Addl. General Manager (HRD)

**PRESCRIBED PROFORMA**  
**FOR SUBMISSION OF APPLICATIONS ON DEPUTATION BASIS**

<b>Important</b> <i>(please don't leave blanks)</i>	<b>Vacancy Notice No.</b> <i>(appears on the top right side of notice)</i>	
	<b>File No.</b> <i>(appears on the left side of vacancy notice)</i>	
	<b>Post against which application has been submitted</b>	
	<b>Choice of station</b> <i>(wherever applicable)</i>	

**Personal Data**

1.	Name	:	
2.	Gender	:	
3.	Service	:	
4.	Department	:	
5.	Category	:	
6.	Date of Birth	:	
7.	DITS (Date of entry into Time Scale)	:	
8.	Date of entry in Gr.B <i>(wherever applicable)</i>	:	
9.	Present pay band with Grade Pay and basic pay as on date of application	:	
10.	Present Designation & Railway	:	
11.	Contact Details		
	(a) Email ID	:	
	(b) Telephone (O)	:	
	(c) Telephone (R)	:	
	(d) Mobile Number	:	

12. Educational Qualifications:-

S.No.	Qualification/Degree	Year/ Division	Institution/University, Place/ Country

13. Experience Details:-

SNo.	Designation & Railway with Place of posting	Grade (i.e. Gr.B/SS, JAG/SG/SAG)	From	To

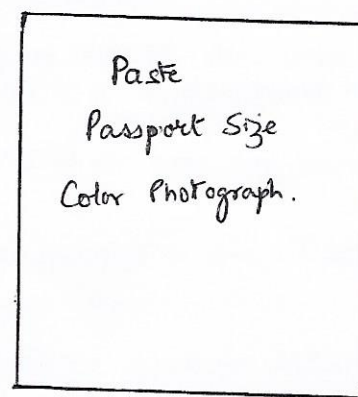
14.	Details of previous deputation/ Foreign assignment, if any	:	
15.	Whether debarred from deputation? If yes, please furnish details.	:	
16.	Whether cooling off period completed? If yes, date of return from previous deputation with details, wherever applicable.	:	

I certify that the details furnished by me above are true and I am eligible for the post as per the criteria laid down in the vacancy notice.

(Name and Signature of the applicant)

Place:

Date:



**TO BE FILLED IN BY THE RAILWAY**  
**WHILE FORWARDING APPLICATION FOR DEPUTATION**

1.	Whether any disciplinary proceedings have been initiated against the officer during his career so far? If yes, details thereof	:	
2.	Whether any preliminary inquiry or any other vigilance related matter is pending against the officer. If so, full facts of the pending matter?	:	
3.	Whether the name of the officer appears in the Agreed List/ Secret List?	:	
4.	Whether the officer can be spared on deputation in the event of selection?	:	
5.	Please indicate ACR ratings for the last five years in respect of the officer. <i>(wherever applicable)</i>	:	

Signature  
of the officer certifying the proforma

Name: \_\_\_\_\_

Designation: \_\_\_\_\_