

**GOVT.OF INDIA**

Ministry of Communications
Deptt. of Telecommunications
O/o Addl. Director General (Telecom) MP LSA
2nd Floor, Doorsanchar Bhawan Arera Hills Bhopal - 462015
Ph-2573360, FAX-2573361

No: 31-01/2023/-Addl. DG(Telecom) MPLSA /Engagements of Consultant/ Dated: 13.06.2024

NOTIFICATION

Subject: Engagement of consultants at the level of AD/SDE and JTO on temporary contract basis in Madhya Pradesh and Chhattisgarh LSA, Department of Telecommunications (DoT)- Reg.

O/o Addl. Director General (Telecom), MP LSA Bhopal, Department of Telecommunications (DoT), Ministry of Communications seeks to engage following consultants at DoT MP LSA on purely temporary and contract basis against the vacant Gr. B Post for a period of six months or till regular manpower is posted, whichever is earlier:

- a. Assistant Director/ Sub Divisional Engineer (AD/SDE) -**02 No.** (at Bhopal)
- b. Junior Telecom Officer (JTO) -**02 Nos.** [at Bhopal]
- c. Junior Telecom Officer (JTO) -**01 No.** [at Raipur]

Number of vacancies are tentative and may decrease or increase as per requirement.

Applications are invited from retired Government servants/retired officers/ officials of PSUs or Research Organizations having age less than 64 years with adequate knowledge of DOT field unit works/Telecom works and having adequate knowledge of working on computer. The consultants will be engaged on a short-term contract basis initially for a period of six months. Based on his/ her performance and requirement of this office, the contract can be further extended till regular manpower is available or up to a maximum of 6 terms of 6 months each or up to 65 years of age whichever is earlier.

Addl. Director General (Telecom) reserves the right to accept or reject in part or in full any or all the responses without assigning reasons whatsoever.

The format of application form for the post of consultant on a contract basis is a t **Annexure-A**. The last date for submission of the application is **05.07.2024**. Applications received after the due date will not be considered.

1. Nature of Duties for Consultants:

Duties may be assigned in any of the following works at O/o Addl. Director General (Telecom), MP LSA :

Service Compliance- CAF Audit, EMR Audit, Service Testing, Roll out obligation, etc.

Technology- Secured dedicated communication network, Time Synchronization of Telecom Networks, Disaster Technology Management, Interconnect Exchange, Inspections of Licensee Network, Advocacy & Public Awareness, ISP Licenses, PM WANI, MTCTE etc.

Security- Curbing illegal activities/Control over clandestine/illegal operation of telecom networks, Analysis of CDR/SDR and other security activities assigned from time to time.

Rural- Rural connectivity for DBT, verification of USO sites, RF coverage testing/ telecom connectivity checking, BRI, National Broadband Mission etc.

Administration- Admin, PG, Building, Vigilance, Court cases & Misc. Admin activities, Establishment, Accounts, and Finance & DDO functions etc.

2. Period of Engagement:-

The initial contract would be for a period of six months extendable further up to a maximum of 6 (six) terms of 6 (six) months each or up to 65 years of age whichever is earlier depending on his/her performance till regular officials are available.

3. Eligibility:-

For consultant: Retired from Central/State Govt./Central or State PSUs/ with minimum substantive grade of Level - 8 of the 7th CPC in CDA Scale or equivalent IDA Scale or above.

Preference will be given to applicants from DoT/BSNL/MTNL background.

4. Remuneration per month:-

The remuneration and allowances payable will be as per Department of Expenditure, Ministry of Finance OM No. 03-25/2020-E-III A dated 09.12.2020 (Copy at **Annexure-I**) and that of the retired PSU employees will be in accordance with DoT HQ Letter No. 3-10/2014-SEA-1/Fin. Dated 29-03-2022 (**copy at Annexure-II**) and subsequent amendments/orders issued by DoT HQ in this regard from time to time. Taxes as per prevailing rules shall be deducted before effecting any payment.

4.1. The amount of remuneration so fixed shall remain unchanged for the terms of the contract. There will be no annual increment/ percentage increase during the contract period.

4.2. No increment and Dearness Allowance shall be allowed during the term

of the contract.

4.3. No HRA or any other allowance such as LTC, CEA, medical, newspaper, call charges, mobile/briefcase reimbursement etc. shall be admissible.

4.4. An appropriate and fixed amount as Transport Allowance for the purpose of commuting between the residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement. The amount so fixed shall remain unchanged during the term of appointment. However retired employees engaged as consultants may be allowed TA/DA on official tour if any as per entitlement at the time of retirement.

4.5 The person so engaged shall not be eligible for other allowance and benefit. The payment will be made on monthly basis.

5. **Allowance:-** Consultants shall not be entitled to any kind of allowance or accommodation facility e.g. Dearness allowance, Residential Accommodation, Personal staff, CGHS and Medical reimbursement, HRA, LTC, CEA etc.
6. **TA/DA:-** No TA/DA shall be admissible for joining the assignment or on its completion. The retired official on his/her engagement as consultant may be allowed TA/DA for performing outstation duties as per his/her entitlement as per prevailing rules for Consultants.
7. **Income Tax/Other Taxes:-** Income tax or any tax liable to be deducted as per prevailing rules will be deducted at source before effecting the payment for which the department will issue TDS certificate. Services tax as applicable shall be payable extra as per the prevailing rates.
8. **Leave:-** Paid leave of absence shall be allowed at the rate of **1.5 days for each completed month of service**. No remuneration for the period of absence in excess of the admissible leave will be paid to Consultants. Also, un-availed leaves shall neither be carried forward to the next contract term nor encashed.
9. **Age Limit:-** Candidate should not be more than 64 years of age on the last date of application.
10. **Confidentiality of data and documents:-**The data collected/produced as well as deliverable produced for the O/o Addl. Director General (Telecom), MP LSA Bhopal shall remain with this office. No one shall utilize or publish or disclose or part with, to a third party any part of the data of statistics or proceeding or information collected for the purpose of this assignment or during the course of assignment from the O O/o Addl. Director General (Telecom), MP LSA Bhopal without the express written consent of O/o Addl. Director General (Telecom), MP LSA Bhopal. The consultants are bound to hand over the entire set of records of assignment to this office before the expiry of the contract and before the final payment is released by this office.
11. **Conflict of Interest:-** The consultant engaged shall in no case represent or

give opinion or advice to other in any matter which is adverse to the interest of the Department.

12. Closing date for submission of applications:-

Up to 17:00 Hrs of 05.07.2024

13. Selection Procedure :-

A Selection panel each for Bhopal and Raipur will be prepared separately by the selection committee as per the Selection Procedure mentioned below and it will be valid for a period of 6 months. The decision of the department in the matter of selection of consultant shall be final and binding.

A Selection committee shall first shortlist the applications on the basis of criteria decided by it. Thereafter, the committee may hold a personal interaction (Interview) with the shortlisted candidates. All the members of the committee will separately assign the marks to interviewed consultants. Those securing highest marks shall be recommended by the committee for engagement. In case of stalemate, the decision of committee shall be final. Criteria for shortlisting could be experience in the relevant field, depth of knowledge, qualification etc.

Panel of suitable candidate will be maintained in the order of their ranking in selection process. The consultant will be engaged from the panel on requirement and job profile. After selection of suitable candidate(s) from the panel for appointment as consultant and obtaining necessary approval of the competent authority, an offer letter shall be issued to successful candidate clearly indicating the terms and conditions of engagement.

No consultant shall be allowed to join without first submitting an undertaking towards acceptance of the terms and conditions as mentioned in the offer letter.

14. How to apply:-

Interested and eligible candidates may submit their application in the enclosed format named as **Annexure-A** in hard copy by post or scanned copy by email to dira.mp-dgt-dot@gov.in. Applications should reach this office within the due date i.e. **up to 17:00 Hrs of 05.07.2024**. Application received after due date will not be considered.

15. Special conditions:-

The consultant may have to perform outdoor duties in all over Madhya Pradesh LSA jurisdiction. Those who are not able to perform outdoor duties need not to apply.

In case of vacancy arising due to incumbent not joining/ resigning etc. as consultant at AD level, the next candidate in the panel (as per merit) will be offered the vacant consultant as AD level even though he may have joined as consultant at

JTO level.

The extant terms and condition issued from time to time by the Central Government for engaging the retired personnel shall also be applicable.

16. Application to be forwarded to:-

Director (Admin)
O/o Addl. Director General (Telecom), MP LSA
Department of Telecommunications,
2nd Floor, Doorsanchar Bhawan
Arera Hills Bhopal (M.P.) - 462015

17. Termination of contract:-

The contract may be terminated by either of the party with prior notice of **30 days** even before expiry of contract period. The above said engagement is purely on temporary and contract basis. The selected candidates will be governed by the provision of the guidelines for the engagement of consultant in DoT as amended from time to time.

Encl.:-As stated above.

Assistant Director (Admin-II)
O/o Addl. Director General (Telecom),
DoT MP LSA Bhopal
Email: sdea2.mp-dgt-dot@gov.in

Copy for kind information to:-

1. PSO to Director General Telecom, DoT HQ, New Delhi.
2. PS to Addl DGT MPLSA Bhopal
3. DDG (Estt.)/Director (Estt.), DoT HQ, New Delhi/ Dir (A&HR) DGT HQ.
4. Director (IT), DoT HQ, New Delhi with a request to publish the notification DoT Website under 'Vacancies'.
5. CCA, Madhya Pradesh Circle Bhopal/CCA Raipur
6. DDG (C) DoT Raipur CG.
7. GM (Pers), BSNL Corporate office, Janpath, New Delhi.
8. GM (Pers), MTNL Corporate office, New Delhi.
9. CGMT, BSNL, Bhopal.
10. CGMT BSNL, Raipur
11. Notice Boards
12. Office Copy

Annexure-A**APPLICATION FORMAT FOR THE POST OF CONSULTANT in DoT****Tick Applied for****1. Bhopal****2 Raipur**

1. Name:

2. Father's name:

3. Present Residential Address:

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4. Aadhaar Number:

5. Date of Birth (DD/MM/YYYY):

6. E-mail address with telephone/Mobile number:

7. Date of entry into Government Service:

8. Date of retirement:

9. Whether retired from central Govt/PSU/Others (Pls specify):

10. Last Month Basic pay drawn (on superannuation/ VRS):

11. Basic Pension Drawn as:

12. Basic pension Drawn in CDA/IDA:

13. Educational Qualification(Please attach copy of self-attested certificate):

14. Brief particulars of service with nature of duties performed for 10 years before retirement (additional page may be attached if required).

| Sl. No | Name of Ministry/Dept. | Period (DD/MM/YYYY) | Post Held | Nature of work done |
|--------|------------------------|---------------------|-----------|---------------------|
| | | | | |

| | | From | To | | |
|--|--|------|----|--|--|
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15. Brief particulars of service with nature of duties performed for after retirement till date, if any (optional).

| Sl. No | Name of Ministry/Dept. | Period (DD/MM/YYYY) | | Post Held | Nature of work done |
|--------|------------------------|---------------------|----|-----------|---------------------|
| | | From | To | | |
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16. Knowledge of Computer

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|-----------------------------|--|
| MS Word | |
| MS Excel | |
| MS Power point presentation | |
| Any other (Please specify) | |

17. Additional information, if any, in support of your suitability for the post.

The candidate has to submit a detailed resume on his experience, works handled related to Telecom sector activities, and other official functions (Not more than 2 pages).

18. The following documents must be attached with the application:

- i) LPC of last month of service (On superannuation/VRS)
- ii) Latest three months pension amount details (Bank/Postal statement of Pension/Saving account)
- iii) Copy of PPO

DECLARATION

This is to certify that no disciplinary proceedings were pending against me on the date of application and the information given above is true to the best of my knowledge and belief. The supporting documents would be made available on demand and that unequivocally and unconditionally accept all the terms & conditions of Circular No. 31-01/2023/-Addl. DG(Telecom) MPLSA /Engagements of Consultant/ Dated: 13.06.2024

Yours faithfully

Signature:

Date:.....

Name:

Place: