

अपर महानिदेशक दूरसंचार का कार्यालय  
बिहार अनुज्ञप्ति सेवा क्षेत्र  
Office of Additional DG Telecom  
Bihar License Service Area  
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संचार मंत्रालय, दूरसंचार विभाग  
तीसरी एवं सातवीं मंजिल, टेलीफोन भवन  
आर ब्लॉक, पटना - 800001 बिहार  
Ministry of Communications  
Department of Telecommunications  
3<sup>rd</sup> and 7<sup>th</sup> Floor, Telephone Bhawan  
R Block, Patna – 800001 Bihar

**No. DoT/Bihar LSA/Consultant Hiring/2023/3241224**  
**Dated at Patna: 10-05-2024**

### **NOTIFICATION**

Subject: Engagement of one consultant for the post of AD/JTO on Short Term contract basis in the O/o Additional DG(T), Bihar LSA, DoT, Patna - reg.

Office of the Additional Director General Telecom, Bihar LSA, Patna, Department of Telecommunications, Ministry of Communications, Government of India proposes to engage one (1) consultant against the vacant posts of AD/ JTO on purely temporary and contract basis for an initial period of 6 months extendable further up to a maximum of 6 terms (6 months each) or 65 years of age or till regular manpower is posted, whichever is earlier, based on his/her performance and requirement of this office.

Applications are invited from retired Government servants, retired officials of PSUs or Research Organizations having adequate computer knowledge, Technical background as detailed below as consultant in this office. The details of terms of reference (TOR) of engagement are given below.

O/o Additional Director General Telecom, Bihar LSA, DoT, Patna reserves the right to accept or reject in part or in full any or all the responses without assigning any reasons whatsoever.

Application form for the post of consultant on contract basis is enclosed herewith as **Annexure-A**. The last date for submission of the application is **27/05/2024**. Applications received after the due date will not be considered. Preferences will be given to applicants from DoT/BSNL/MTNL background.

#### **1. Nature of Duties for the posts of AD/JTO:**

Duties may be assigned in any of the following verticals of the LSA:

- Service Compliance-** CAF Audit, EMR Audit, Service Testing, Roll out obligation, etc.
- Technology-** Secured dedicated communication network, Time Synchronisation of Telecom Networks, Disaster Technology Management, interconnect Exchange, Inspections of Licensee Network, Advocacy & Public Awareness, etc.

- c) **Security**-Operation and Maintenance of CMS/IMS, Curbing illegal activities/Control over clandestine/illegal operation of telecom networks, Analysis of CDR/SDR, and other security activities assigned from time to time.
- d) **Rural**- Rural connectivity for DBT, verification of OSO sites, RF coverage testing/ telecom connectivity checking, etc.
- e) **Admin & HR**- Legal, PG & Vigilance- Admin, PG, Building, Vigilance, Court case & Misc, Admin activities, DDO activities etc.

## **2. Period of Engagement:**

Engagement will be purely on a short-term contract basis. The initial engagement would be for a period of six months, which may be extended further up to a maximum of 6(six) terms of 6(six) months each or up to 65 years of age or till regular manpower is posted, whichever is earlier, based on his/her performance and requirement of this office. Satisfactory performance from the controlling officer is desirable for extending the terms on each occasion.

## **3. Eligibility:**

**(i) For consultant in AD Level** - Retired from Central/State Govt./Central or State PSUs/Research organization with minimum substantive grade of **level 8** of the 7th CPC in CDA Scale or equivalent IDA Scale or holding analogous post or above. Knowledge of working on Computer is a must. Preference will be given to applicants from DoT/BSNL/MTNL background.

**(ii) For consultant in JTO Level** - Retired from Central/State Govt./Central or State PSUs/Research organization with minimum substantive grade of **level 7** of the 7th CPC in CDA Scale or equivalent IDA Scale or holding analogous post or above. Knowledge of working on Computer is a must. Preference will be given to applicants from DoT/BSNL/MTNL background.

## **4. Remuneration and Allowances:**

- i. Fixed monthly remuneration shall be regulated in accordance with Department of expenditure order no. 3-25/2020-E.IIIA Dated 09/12/2020 and Department of Telecommunications order no. 3-10/2014-SEA-I/Fin. Dated 29/03/2022 and as amended from time to time. The amount of remuneration so fixed shall remain unchanged for the term of contract. The payment will be made on monthly basis.
- ii. There will be no annual increment / percentage increase during the contract period.
- iii. No increment and Dearness Allowance shall be allowed during the term of the contract
- iv. Income Tax or any other tax liable to be deducted as per the prevailing rules will be deducted at source before effecting the payment of remuneration.
- v. Accommodation/HRA: No accommodation or HRA will be provided by the Department.
- vi. Transportation allowance: A fixed amount of Rs 7200/- (For Government Servant retired at level-9 and above) / Rs 3600/- (For Government servants retired

at level – 7 & 8) as transport allowance for the purpose of commuting between the residence and the place of work shall be paid. This shall not exceed the rate applicable to the appointee at the time of retirement. The amount so fixed shall remain unchanged during the term of engagement. No dearness allowance shall be admissible on the Transport allowance.

vii. TA/DA: No TA/DA is admissible for joining the assignment or on its completion. The contract employee will be allowed TA/DA on official tour, if any, as per the entitlement at the time of retirement.

viii. Leave: - Paid leave of absence will be allowed at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year shall not be allowed.

### **5. Age Limit:**

Candidate should not be more than **64 years** of age on the last date of application.

### **6. Confidentiality of data and documents:**

The data collected/produced as well as deliverables produced for the O/o Addl. DGT, Bihar LSA, Patna, shall remain with this office. No one shall utilize or publish or disclose or part with, to a third party, any part of the data or statistics or proceeding or information collected for the purpose of this assignment or during the course of assignment from the O/o Addl. DGT, Bihar LSA, Patna, without the express written consent of this office. The consultants are bound to hand over the entire set of records of assignment to this office before the expiry of the contract and before the final payment is released by the office.

### **7. Conflict of interest:**

The consultants engaged shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of the Department.

### **8. Closing date for submission of applications:**

Up to **17:00 Hrs** of **27/05/2024**.

### **9. Selection Procedure:**

A selection panel shall be constituted for this purpose and it will be valid for a period of 6 months. The decision of the department in the matter of selection of consultants shall be final and binding. Suitable candidates may also be called for interaction/interview.

### **10. How to Apply:**

As per enclosed format at **Annexure-A**.

**11. Special Conditions:**

The consultant may have to perform outdoor duties in all over Bihar LSA Jurisdiction. Those who are not able to perform outdoor duties may not apply.

**12. Accident, Injury etc. during the period of engagement:**

O/o Addl. DGT, Bihar LSA, shall not be responsible for any loss, accident, damage, injury suffered by the contract employees whatsoever arising in or out of the execution of his/her work, including travel.

**13. Application may be forwarded to:**

The Director (Admin),  
O/o Additional Director General Telecom, Bihar LSA, DoT, Patna  
3<sup>rd</sup> and 7<sup>th</sup> Floor, Telephone Bhawan  
R- Block, Patna – 800001.

**14. Termination of contract:**

The contract may be terminated by either of the party with prior notice of 30 days.

The above-said engagement is purely on a temporary and contract basis. The selected candidates will be governed by the provision of the guidelines for the engagement of consultants in DoT as amended from time to time.

Encl.: As above

Assistant Director General (Admin)  
O/o Additional DGT, Bihar LSA  
DoT, Patna- 800001

Copy for information to:

1. Director General Telecom, DoT HQ, New Delhi
2. DDG (Estt.)/ Director (Estt.), DoT HQ, New Delhi
3. Director (IT), DoT HQ, New Delhi for publishing on DoT website under 'Vacancies'.
4. GM(Pers.), BSNL Corporate Office, BSNL, Janpath, New Delhi
5. CGMT, Bihar Circle, BSNL, Patna.
6. CCA, Bihar Circle, Patna.
7. Notice Board.
8. Office Copy.

**Annexure-A****APPLICATION FORMAT FOR THE POST OF CONSULTANT**

1. Name:
2. Father's name:
3. Present Residential Address:
  
4. Aadhaar Number:
5. Date of Birth (DD/MM/YYYY):
6. E-mail address with telephone number:
7. Date of entry into Government Service:
8. Date of retirement:
9. Last Month Basic pay drawn (on superannuation):
10. Last Basic Pension drawn:
11. Educational Qualification:

**12. Brief particulars of service with nature of duties performed for 10 years before retirement:**

Sl. No	Name of Ministry/Dept.	Period (DD/MM/YYYY)		Post Held	Nature of work done
		From	To		

**13. Brief particulars of service with nature of duties performed for after retirement till date:**

Sl. No	Name of Ministry/Dept.	Period (DD/MM/YYYY)		Post Held	Nature of work done
		From	To		

**14. Knowledge of Computer:**

MS Word	
MS Excel	
MS Power point presentation	

Any other (Please specify)	
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15. Additional information, if any, in support of your suitability for the post.

The candidate has to submit a detailed resume on his experience, works handled related to Telecom sector activities, and other official functions (Not more than 2 pages)

The following documents must be attached with the application:

- 1) LPC of last month of service
- 2) Latest three months pension amount (Bank/Postal statement of Pension/ Saving account)
- 3) Proof of last post held
- 4) Proof of educational qualifications.
- 5) Retirement documents/Certificates.

**CERTIFICATION**

This is to certify that no disciplinary proceedings were pending against me on the date of application and the information given above is true to the best of my knowledge and belief. The supporting documents would be made available on demand; and that I unequivocally and unconditionally accept all the terms & conditions of Circular No.: DoT/Bihar LSA/Consultant Hiring/2023/3241224  
Dated: 10-05-2024

Date:

Place:

Yours faithfully,

(Signature)

Full Name:

Address:

Mobile No.:

**DECLARATION**

I, \_\_\_\_\_ hereby declare that my engagement as Consultant in Bihar LSA, Department of Telecommunications, Patna is purely on short term contract basis.

II. I shall not have any right to claim for seniority or regular service in the Government/LSA on the basis of the service rendered by me as a Consultant in Bihar LSA.

III. I am not entitled for any other entitlement in the Department of Telecommunications or Bihar LSA except consolidated lump sum payment admissible as per rule and therefore will not resort to lay any claim for the same.

Place:

Date:

Signature of the applicant