



**NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ  
RAJENDRANAGAR: HYDERABAD -500 030**

**Advt. no. 36/2023**

**File no. NIRDPR/Admin/Section-I/2022/9**

**Comp no.14485**

National Institute of Rural Development and Panchayati Raj (NIRDPR), an autonomous organization under the Union Ministry of Rural Development, is a premier centre of excellence in RD & PR. Having served our nation for 63 years, NIRDPR is now enhancing the vision from poverty alleviation & livelihoods to quality of life and standards of living at rural India.

NIRDPR holds a huge mandate and is a highly diversified system with 6 focus areas: Training and Capacity Building, Research and Consultancy, Policy Formulation and Policy Advocacy, Technology Transfer, Academic Programmes, Innovative Skilling Livelihood; Highly qualified faculty at NIRDPR work across 22 centres of specific subject matter expertise, under 7 schools of diversified thematic areas. The responsibility of Think Tank to MoRD and also with consultancy projects to various ministries, keep the role NIRDPR a highly dynamic in nature. Nurturing 29 SIRDs and connecting organizations of RD&PR cluster is another critical responsibility of NIRDPR. Considering 65% of rural population as end beneficiaries, the role of NIRDPR is growing in demand for nation building.

NIRD&PR invites online applications from the eligible candidates for the below mentioned post on deputation basis.

<b>Name of the Post</b>	<b>Pay Matrix Level</b>	<b>Age limit</b>	<b>No. of posts</b>
Section Officer	Pay Level - 7 (Rs.44,900 - Rs.1,42,400)	56 years	2

The eligibility, qualifications, experience, age, scale of pay and other details are as follows:

## **Section Officer**

1	Designation	Section Officer (Group 'B')
2	Nature of Employment	Deputation
3	Positions	2
4	Educational and Other Qualifications	<p><b><u>Essential:</u></b></p> <p>I. Officers under Central / State Govt / Public Sector Undertakings / Semi Govt. / Statutory Autonomous or Research and Development Organisation holding analogous post.</p> <p style="text-align: center;">OR</p> <p>II. Officers under Central / State Govt / Public Sector Undertakings / Semi Govt. / Statutory Autonomous or Research and Development Organisation holding the post at pay level 6 (Rs. 9300-34800 plus Grade Pay Rs.4200/-) with 6 years service.</p> <p><b><u>Desirable:</u></b></p> <p>I. Familiarity with the rules, regulations and office procedure in a Government or in a Quasi-government organization.</p> <p>II. Capacity to organize and handle an office independently</p>
5	Experience	Candidates should have thorough working experience in the general service rules, procurement procedures, travelling allowance rules, CCS (Leave) Rules, CCS (Pension) Rules / NPS Rules, Children's Educational Assistance Rules, Joining Time Rules, Leave Travel Concession Rules, CCS (Conduct) Rules and CCS (CCA) Rules under Government of India in addition to the office procedure.
6	Age Limit	56 years
7	Pay Scale	Pay Matrix as per 7th CPC Level 7(Rs. 9300-34800 plus Grade Pay Rs.4600/- in 6thCPC )

## General Conditions:

1	Employed personnel should submit their applications through proper channel. Advance copies within prescribed due date will be considered. However, applicants will have to produce <b>NO OBJECTION CERTIFICATE</b> from the employer at the time of interview
2	Pay certificate duly signed by the pay drawing authority should be attached along with details of experience and present status.
3	Mere fulfillment of the qualifications prescribed does not entitle the candidate to be called for interview.
4	In case of large number of applications, the Institute may shortlist the candidates as may be necessary.
5	Only Indian Nationals are eligible to apply.
6	No correspondence will be entertained from the candidates regarding postal delays, short-listing, reasons for not being called for interview, selection or appointment.
7	Experience will be reckoned as on the last date of submission of application. Clear quality Xerox attested copies of all important certificates and documents must be uploaded with the online application.
8	The prescribed requirements are minimum and the mere fact that a candidate possesses the same will not entitle him / her for being called for interview. More stringent criteria may be applied for short-listing the candidates to be called for interview. Applicants having higher qualification and merit will be given preference.
9	Institute reserves the right not to fill up any of the vacancies advertised, if the circumstances so warrant. The Institute reserves the rights to withdraw the advertised post(s) at any time without giving any reason. Any consequential vacancies arising at the time of interview may also be filled up from the available candidates. The number of positions is thus open to change.
10	Canvassing in any form will be treated as disqualification.
11	Candidate selected for the post may be required to stay in the campus.
12	In case of any disputes / suites or legal proceedings against the Institute, the jurisdiction shall be restricted to the Courts of Hyderabad.
13	In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the Institute reserves the right to modify / withdraw / cancel any communication made to the candidates.
14	The decision of the DG shall be final in the process of selection.
15	Application incomplete in any respect and not accompanied by relevant certificates / documents / photograph will be summarily rejected.
16	The terms and conditions of deputation are governed by Government of India OM No.

	6/8/2009-Estt.(Pay), dt. 17.6.2010 and subsequent orders issued from time to time.
17	The candidate may ensure that the following documents along with the application may be forwarded by their cadre controlling authorities/ Head of departments i. Vigilance Clearance; ii. Integrity certificate; iii. No Objection Certificate from the forwarding authority; and iv. Photocopies of ACRs/APARs of last five years
18	The appointment will be subject to the Provisions of the Institute Rules and subject to the concurrence from the Government of India.
19	Interested candidates may apply through Online Registration available on the website <a href="http://career.nirdpr.in">http://career.nirdpr.in</a> before 04.12.2023 (5.30 PM).
20	The candidates applying on deputation basis after submission of online application shall take a print out of application and apply through his / her parent organization to forward the same along with Vigilance Clearance, Integrity Certificate, NOC from forwarding authority and photocopies of ACRs/ APARs for last 5 years and send the application to Assistant Registrar (E), National Institute of Rural Development & Panchayati Raj, Rajendranagar, Hyderabad – 500 030, so as to reach it before 04.12.2023 by 5.30 PM.

Sd/-  
Assistant Director  
Administration (Section –I)