



National Institute of Rural Development & Panchayati Raj
Rajendranagar, Hyderabad-500 030

Centre for Wage Employment and Livelihoods (CWEL)

File No. NIRDPR/CWEL/Recruitment-AAP/2023

Adv. No.24/2023 & e-file no. 14295

National Institute of Rural Development and Panchayati Raj (NIRDPR) an autonomous organization under the Ministry of Rural Development, Govt. of India. It Proposes to engage the service of suitable candidate on contract basis for providing support in implementation of **Annual Action Plan (AAP) under Mahatma Gandhi NREGS Project** of Centre for Wage Employment and Livelihoods (CWEL), Centre for Geomatics application in Rural Development (CGARD), Centre for Natural Resource Management, Climate Change and Disaster Management (CNRM&CCDM) and Centre for Social Audit (CSA) of NIRDPR.

The specific educational and experience requirements for the project position are furnished below:

Sl no	Post Name	No. of Posts	Duration	Salary Per Month Consolidated	Age	Qualification	Experience	Nature of work
1	Academic Associate (CGARD)	4	One Year	Rs.40,000/-	45 years	M. Tech/M Sc. in Remote Sensing/GIS/RS&GIS/ Geoinformatics/ Spatial Information Technology or	Minimum Working experience of Two Years for M. Tech/ Three Years for M. Sc. Candidates in Geo-informatics application Projects/ Teaching and	Teaching & Training and working for Research/ Consultancy Projects. Need to travel all over India

						Equivalent	Training	
2	Academic Associate (IT) CWE-L	1	One Year	Rs.40,000/-	45 years	B. Tech. /B.E. in Computer Science Engineering or Information Technology or Master of Computer Application (MCA)	Minimum 3 years of work Experience in LMS Administration: Proficiency in managing and maintaining the Learning Management System, including user management, course creation, enrolment, and reporting. Ability to troubleshoot technical issues related to the LMS platform, Instructional Design, Communication, Project Management.	Able to manage and support Gram Rozgar Sahayak e-certificate Programme and other tasks assigned by the Professor & Head
3	Academic Associate (Social Audit)	1	One Year	Rs.40,000/-	45 Years	Post Graduate in any discipline preference to Social Science/ Rural Development & Management / Social Work.	Minimum 3 years of work experience in Govt. sector. At least two years in Social Audit related Trainings	Knowledge of training processes and implementation strategies. Create monthly dashboards on training progress. Designing the effective execution of the trainings under Social Audit Hands on experiences on Training Management Portal/ Other such systems. Support the Centre administration and HR related activities. Fluency in Hindi and English languages

4	Research Associate (Social Audit)	1	One Year	Rs.40,000/-	45 Years	Ph.D in any discipline preference to Social Science/ Rural Development & Management / Social Work.	2 years in conducting Research in relevant field	Designing the research proposal related to Social Audit with sound methodology. Preparing the data collection tools. Involvement in Primary Data Collection. Supervising the Data Collection through Investigators, Conducting Qualitative Data Methods (PRA Techniques etc) to secure relevant data, Analysis of Data, Capturing Case Studies, Collecting the Literature Reviews. Report Writing. Any Other Works as assigned by Study Team Fluency in Hindi and English languages
5	Junior Fellow (Social Audit)	1	One Year	Rs.60,000/-	55 Years	Ph.D in any discipline. Preference to Statistics, Social Science, Economics, Social work.	Minimum 5 years of work experience in Development Sector especially in conducting Research/ Training /Pilot Audits/Test Audits of RD Programmes.	Conduct regular training need analysis and identifying critical training requirements of Social Audit resources persons across the country, establish coordination with stakeholders for effective management of different training programmes. Should be able guide the Team on preparing guidelines, SOP regarding capacity building program. Organise orientation workshop related to subject

								<p>matter. Organizing video conference and review workshop. Conduct monitoring visits.</p> <p>Conducting training of trainers. Facilitate development of training material and its translations into local languages.</p> <p>Develop Audio-Visual content as per training material</p> <p>Ensuring adequate facilities, training aid and material related to subject matter.</p> <p>Preparation and update of Standard Guidelines, Operational manuals Training Manuals Develop Protocols of Pilot Audits/ Special Audits/ Test Audits</p> <p>Evaluate performance of the SAUs as per Auditing standards for Social Audits.</p> <p>Fluency in Hindi and English languages</p>
6	<p>Research Associate (Environmental Science and Climate Change) (CNRM&CCDM)</p>	01	One Year	Rs.40,000/-	35 years	<p>PhD in Environmental Sciences/ Forestry/Botany/ Climate Change</p>	<p>Minimum 2 years of experience in relevant field</p>	<p>Assisting in developing research and consultancy programmes, data collection and analysis related to carbon sequestration, climate change, plantations and water & soil conservation.</p> <p>Assisting in Preparation of</p>

								project/research reports and publications related to the same. Collecting field data and undertaking statistical analysis for reporting purposes. Assisting in organizing training and capacity building programmes. Fluency in Hindi and English languages
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General Conditions:

- An application fee of Rs.300/- plus applicable taxes should be paid by General/OBC/EWS candidates through **Pay Fee (SB Collect)**. No application fee for SC/ST/PWD candidates.
- Candidate seeking exemption of application fee under SC/ST/PWD category shall require to upload the necessary Caste/PWD category certificate. Otherwise the application is liable to be rejected.
- The candidates should apply through online registration available on the website <http://career.nirdpr.in/>
- The service of selected Academic Associate, Research Associates and Junior Fellows may be terminated with advance notice of 45 days by NIRD&PR or the selected candidate can leave the appointment by advance notice of 60 days to the NIRD&PR. However, NIRDPR reserves the right to waive off this notice period in exceptional circumstances.
- The initial recruitment will be for a period of one year which can be extended further up to Three years (One+One+One) subject to performance and approval of the Competent Authority, based on the performance, annually 6-10 percent salary can be hiked.

- A candidate can apply for any number of posts. However, selection of candidate will be done based on the assessment in written test/ interview for the post appropriate irrespective of the number of posts applied for.
- The offered assignment is purely on contractual basis and does not envisage any form of regular appointment at NIRDPR in future.
- Age, experience and qualification will be reckoned as on the date of this notification i.e, **17.08.2023**. Clear quality attested photostats copies of all important certificates and documents must be uploaded with the online application.
- Candidates are advised to satisfy themselves before applying that they possess at least the minimum essential qualification laid down in the advertisement.
- In case of large number of applications, the Institute may shortlist the candidates as may be necessary.
- The Institute reserves the right to relax any of the requirements i.e. age, educational qualification, experience etc. in exceptional cases.
- Canvassing in any form will be treated as disqualification.
- No correspondence or telephonic enquiry will be entertained as regards short-listing, calling for interview, selection or engagement
- The selection will be at NIRDPR, Rajendranagar, Hyderabad.
- Date, time and venue of written test/interviews shall be communicated to shortlisted candidates only.
- Only the shortlisted candidates will be called for written test/interview or both as applicable and no TA / DA will be given for attending the written test/Interview.
- The prescribed qualifications and experience are minimum and the mere fact that a candidate possesses the same will not entitle him/her for being called for written test/Interview.

- In case of any inadvertence in the process of selection which may be detected at any stage even after the issue of engagement letter, the Institute reserves the right to modify/ withdraw/ cancel any communication made to the candidates.
- In case of any dispute/ ambiguity that may occur in the process of selection, the decision of the Institute shall be final.
- Candidates may regularly visit the website for further information/ updates, if any.
- Applications received after the due date and time will not be considered.
- The final results shall be communicated to the selected candidates only.
- Last date for submission of online application is **01.09.2023**. (within 15 days from the date of publication of the advertisement)

Sd/-
Assistant Director
Administration (Section –I)