NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ
RAJENDRANAGAR : HYDERABAD -500 030

Advt.No.23/2023
File no. NIRDPR/DDUGKY/HR-Admin/Recruitment/ Scrutiny-Panel/160/HR/2021-22
Comp no.**12860**

Invites online applications for the position of

"Project Manager (IT)"

National Institute of Rural Development and Panchayati Raj (NIRDPR) is a premier Institute of National and International repute in terms of training, capacity-building and research in the realm of Rural Development and related aspects. The Institute is looking for a **Project Manager (IT)**, on contract basis.

The details with regard to the Educational qualifications, experience, age, skills required, remuneration, etc. are as follows:

Project Manager (IT)

1.	Designation	Project Manager (IT)
2.	Mode of Recruitment	On Contract Basis
3.	No. of Positions	One
4.	Period and nature of Contract	12 months, purely on temporary basis; extension of another term may be considered purely on performance and project requirements
5.	Qualification & Experience	• M. Tech (CSE/IT/ECE) OR MCA with minimum 10 years' or B. Tech (CSE/IT/ECE) with minimum 15 years' of experience in system analysis, design, development, testing, implementation and maintenance of the computer- based information systems. • At least 5 years of experience in programming, designing ERP for largescale projects or organizations • 5 years of stakeholder/client management in a matrix environment • Experience in development and maintenance of web-based applications, mobile applications and system integrations. • Experience in Data analytics and data visualization tools such as Power BI/GDS or any other relevant tools. • Should have excellent communication skill • The ability to lead the team with in a technically challenging environment

6.	Job Description	The candidate should be familiar with the Software Development Life Cycle (SDLC), able to convert client requirements to software solutions and follow the developmental processes. He/she must be ready to deliver from day one.
		• Project Manager (IT) will be responsible for managing the operation of MIS team of DDU-GKY Division at NIRDPR. Some of the key responsibilities include:
		• Plan the development related activities during Project Implementation
		• Analyse the requirements, perform comparative study and choose best technical approach and tools for implementation.
		• Manage overall team for smooth development and deployment of various software components required by the program, functioning and guidance to the users of IT Platforms
		• Develop strategies for implementation of software and hardware systems in the organization
		• For the effective and efficient implementation of IT systems for DDUGKY program,
		• Prepare project plan, including effort and cost estimations
		   ▪ Develop strategies for testing, delivery, training and on boarding of users
		   ▪ Manage support team and documentation teams for the various portal/applications developed and delivered.
		• Manage and develop effective and efficient processes and procedures for the development of the system to capture and maintenance of the program data.
		• Develop and manage MIS system/IT infrastructure required by the program.
		• Manage relationships with technology vendors for
		   ▪ The purchase of the software and hardware systems and plan proper budget and quotations for the systems
		   ▪ For outsourcing development work or specific talent hiring
		• Communication and Coordination with the various Stake Holders
		• Facilitate/Participate in Briefing/debriefing, Exposure/immersions, Trainings
		• Provide training and necessary assistance to all the users involved in using, and maintaining of the software systems
		• Undertake additional duties or projects as the management may determine from time to time
		• Effect Establish and implement project communication plans, providing status updates to stakeholders.
		• Manage contending priorities effectively to meet SLAs and timelines
		• Resilient, ability to handle pressure and ambiguities
		• Conduct performance evaluations that are timely and constructive.

		• Oversee the day-to-day workflow of the department. • Assign duties and responsibilities and oversees workflow of project staff. • Analyse scope of work, project sequencing, resource planning, time estimation, scheduling, cost estimation, risk analysis are a set of responsibilities • Assisting Management to Monitor the outcomes of the project using Key performance indicators of projects
7.	Skills Required	Essential skills: Python, MySQL, PHP, Postgres SQL, HTML5, AJAX, JQuery, CSS3, Unit testing. Desirable skill sets: Familiar with AWS, Linux shell commands, Docker commands
8.	Age Limit	Up to 40 years as on last date of submitting application
9.	Remuneration	Rs 1,00,000 (consolidated) per month (salary is not a constraint for the right candidate)

General Conditions:

1. An application fee of Rs.300/- plus applicable taxes should be paid by General/OBC/EWS candidates through **Pay Fee (SB Collect)**. No application fee for SC/ST/PWD candidates.

2. Candidate seeking exemption of application fee under SC/ST/PWD category shall require to upload the necessary Caste/PWD category certificate. Otherwise the application is liable to be rejected.

3. The candidates should apply through online registration available on the website http://career.nirdpr.in/

4. The offered assignment is purely on contractual basis and does not envisage any form of regular appointment at NIRDPR in future.

5. Age, experience and qualification will be reckoned as on the date of this notification i.e. **15.08.2023**. Clear quality attested photostats copies of all important certificates and documents must be uploaded with the online application.

6. Candidates are advised to satisfy themselves before applying that they possess at least the minimum essential qualification laid down in the advertisement.

7. In case of large number of applications, the Institute may shortlist the candidates as may be necessary.

8. Number of vacancies are indicative. It may increase/decrease as per requirement of the Institute.

9. The Institute reserves the right to relax any of the requirements i.e. age, educational qualification, experience etc. in exceptional cases.

10. Canvassing in any form will be treated as disqualification.

11. No correspondence or telephonic enquiry will be entertained as regards short-listing, calling for interview, selection or engagement

12. The selection will be at NIRDPR, Rajendranagar, Hyderabad.

13. Date, time and venue of written test/interviews shall be communicated to shortlisted candidates only.

14. Only the shortlisted candidates will be called for written test/interview or both as applicable and no TA / DA will be given for attending the written test/Interview.

15. The prescribed qualifications and experience are minimum and the mere fact that a candidate possesses the same will not entitle him/her for being called for written test/Interview.

16. In case of any inadvertence in the process of selection which may be detected at any stage even after the issue of engagement letter, the Institute reserves the right to modify/ withdraw/ cancel any communication made to the candidates.

17. In case of any dispute/ ambiguity that may occur in the process of selection, the decision of the Institute shall be final.

18. Candidates may regularly visit the website for further information/ updates, if any.

19. Applications received after the due date and time will not be considered.

20. The final results shall be communicated to the selected candidates only.

21. Last date for submission of online application is **30.08.2023**.

Sd/-
Assistant Director
Administration (Section –I)