

# MADHYA PRADESH METRO RAIL CORPORATION LIMITED

(A joint venture of Govt. of India and Govt. of Madhya Pradesh)

Advt No. 1986/HRD/MPMRCL-037/2023

Bhopal, Dated: 11/08/2023

## RECRUITMENT NOTIFICATION FOR VARIOUS POSTS

Madhya Pradesh Metro Rail Corporation Limited (MPMRCL), a joint venture of Government of India and Government of Madhya Pradesh is implementing Bhopal Metro Rail Project & Indore Metro Rail Project in the state of Madhya Pradesh.

MPMRCL invites applications from qualified and experienced candidates as per the following posts on “**Deputation/Contract**” basis on standard terms and conditions.

Appointment tenure incase of deputation will be initially for 3 years extendable upto 5 years or upto the age of superannuation whichever is earlier.

For appointment on Contract basis, the tenure will be initially for 3 years extendable upto 5 years or upto age of 60 years whichever is earlier.

### A) POST CODE, POST NAME, MINIMUM QUALIFICATION AND WORK EXPERIENCE REQUIREMENT FOR ELIGIBILITY

**For Pay Scale/Grade, Age, Total Experience and Present Pay Scale Criteria of Each posts mentioned below please refer to table B & C.**

| Post Code | Post                                      | Type of Appointment      | Qualification  | Work Experience  |
|-----------|---|--------------------------|--|--|
| 1.        | <b>Domain- Civil/ Sub Domain –Project</b> |                          |  |  |
|           | General Manager                           | Deputation/<br>Contract/ | <b>Essential Qualification:</b><br>B. E./<br>B. Tech. in Civil Engineering or equivalent from a Govt. recognized university / institute. | The candidates should have experience in constructions of Metro/Railways/RRTS/High Speed Railway infrastructure project. He should be well versed with activities across project life cycle and have such experience in construction of Stations, Viaduct, Pre-stressed Bridges, Preparation of DPR, Planning, Design, Estimation, Tendering, Construction Monitoring, Project Management, Procurement of Stores Items, Civil Works and Commissioning of the projects etc. Experience of constructions of UG tunnels and stations shall be given additional weightage. |
|           | OR  |                          |  |  |
|           | Additional General Manager                |                          |  |  |
|           | No. of Post-02                            |                          |  |  |

  
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**B) PAY SCALE AND GRADE APPLICABLE FOR VARIOUS POST**

| SN | POST                       | GRADE | PAY SCALE (IDA) |
|----|----------------------------|-------|-----------------|
| 1. | General Manager            | E-8   | 120000- 280000  |
| 2. | Additional General Manager | E-7   | 100000- 260000  |

**C) AGE, EXPERIENCE AND PRESENT PAY REQUIREMENT FOR ELIGIBILITY**

| SN | POST                       | ELIGIBILITY  |
|----|----------------------------|--|
| 1. | General Manager            | <p>Candidates working in constructions of Metro/Railways/ RRTS/High Speed Railway infrastructure project.</p> <p><b>AGE :-</b></p> <p><b>i) For Candidate's applying on Contract basis-</b></p> <ul style="list-style-type: none"><li>- Maximum age limit- 57 years</li><li>- However, applicants with good experience in metro rail may be considered even if they are above 57 years of age.</li></ul> <p><b>EXPERIENCE &amp; PRESENT PAY:</b></p> <p><b>i) For Candidate's applying on Contract/Deputation basis-</b></p> <ul style="list-style-type: none"><li>- Minimum 18 years post qualification experience after obtaining the minimum required qualification in which 5 years' experience in relevant field/sub domain.</li></ul> <p style="text-align: center;">AND</p> <ul style="list-style-type: none"><li>- The candidate should be presently working in IDA pay scale of 120000- 280000 OR CDA Pay Matrix Level-14 (7<sup>th</sup> CPC) or above</li></ul> <p style="text-align: center;">OR</p> <ul style="list-style-type: none"><li>- The candidate should be working for 3 years in IDA Pay scale 100000-260000</li></ul> <p style="text-align: center;">OR</p> <ul style="list-style-type: none"><li>- The candidate should be working for 5 years CDA Pay Matrix Level-13A/13 (7<sup>th</sup> CPC)</li></ul> <p style="text-align: center;">OR</p> <ul style="list-style-type: none"><li>- The candidate should be presently working on consolidated pay of Government Organisation of minimum ₹ 140000/- per month or above and working at the level of General Manager-E-8 or above.</li></ul> |
| 2  | Additional General Manager | <p>Candidates working in constructions of Metro/Railways/ RRTS/High Speed Railway infrastructure project.</p> <p><b>AGE :-</b></p> <p><b>i) For Candidate's applying on Contract basis-</b></p> <ul style="list-style-type: none"><li>- Maximum age limit- 57 years</li><li>- However, applicants with good experience in metro rail may be considered even if they are above 57 years of age.</li></ul> <p><b>EXPERIENCE &amp; PRESENT PAY :</b></p> <ul style="list-style-type: none"><li>- <b>For Candidate's applying on Contract/Deputation basis-</b></li><li>- Minimum 15 years post qualification experience after obtaining the minimum required qualification in which 5 years' experience in relevant field/sub domain.</li></ul> <p style="text-align: center;">AND</p>  |

|  |  |   |
|--|--|---|
|  |  | <ul style="list-style-type: none"> <li>- The candidate should be presently working in IDA pay scale of 100000- 260000 or above</li> <li style="text-align: center;">OR</li> <li>- The candidate should be working for 3 years in IDA Pay scale 90000-240000 OR 2 years in CDA Pay Matrix Level-13A/13 (7<sup>th</sup> CPC) or above</li> <li style="text-align: center;">OR</li> <li>- The candidate should be presently working on consolidated pay of Government Organisation of minimum ₹ 115000/- per month or above and working at the level of Additional General Manager- E-7 or above.</li> </ul> |
|--|--|---|

## GENERAL CONDITIONS

1. The number of posts indicated above may vary based on further assessment of requirement.
2. Metro means Metro Rail System.
3. Apart from the pay, other benefits will also be paid as per the Company Policy.
4. Experience & Age will be reckoned as on closing date of advertisement.
5. Post qualification experience is an experience acquired after qualification as per criteria mentioned in advertisement.
6. Candidates after selection are likely to be posted at Bhopal/Indore or any other projects of MPMRCL, anywhere in Madhya Pradesh or outside during their services in MPMRCL. Candidates can be posted in other sub domains within the domain as per requirement / suitability.
7. The selected candidates will be entitled as per governing policies of the MPMRCL.
8. The candidate shall have to indicate his/her acceptance to the offer within seven working days from the receipt of offer, if not; next candidate in order of merit will be offered the appointment on similar lines. However, the Competent Authority may grant such extension of time depending upon the exigencies, if so requested.

For any type of post related query, kindly call at MPMRCL office no.0755-2475608.

## HOW TO APPLY:

1. Candidates are required to have a valid personal e-mail ID. It should be kept active during the entire period of this recruitment process. In case a candidate does not have a valid personal e-mail ID, he/she should create his/her new e-mail ID before submitting applications.
2. He/she is required to read the entire vacancy notification & its instructions carefully to make him/ her familiar with the eligibility, age criteria, other conditions, norms of the desired post and all related information, instructions of this recruitment process.
3. **SUBMISSION OF APPLICATIONS**  
The applications in the enclosed proforma (Annexure-I) giving the details about qualifications, experience and brief summary of relevant experience (in a separate sheet), should reach at the under mentioned address, positively by 26/08/2023, 5:00 PM. **Last date of Application is 26/08/2023.**

**The Managing Director,  
Madhya Pradesh Metro Rail Corporation Ltd  
2nd Floor, Smart City Development Corporation Limited Office Building,  
Kalibadi Road, BHEL, Sector A, Berkheda, Bhopal - 462022**


4. Candidate applying from Metro/Railways/RRTS/High Speed Railway infrastructure project. will have to forward application through proper channel or need to submit "NO OBJECTION CERTIFICATE" from parent department along with the Vigilance and D&AR clearance at the time of joining. For candidates applying on deputation, undertaking from the candidate needs to be submitted along with application that he/she will submit the NOC and Vigilance Clearance at the time of Joining.

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5. The candidate must enclose all self-certified copies of relevant proof / documents along with application in support of: -
  - a) Age proof (Matriculation Certificate or equivalent).
  - b) Eligibility Qualification as prescribed.
  - c) Experience certificate of ex-employer/s. Appointment order/Office order of joining the current organization.
  - d) Office order showing present pay-scale and promotion to present grade.
  - e) Summarized brief description of relevant Experience.
  - f) Latest Salary slip (3 months).
  - g) NOC and Vigilance Clearance by the Present employer or undertaking as mentioned at S. No. 04 for candidates applying on deputation.
  - h) Copies of APAR for the last 5 years for the post of GM, AGM, should be submitted alongwith the application form.
  - i) Self declaration by the candidates working on consolidated pay for Govt. organization that he is working/has worked at the level of post as per the eligibility prescribed (Table-C- Age, Experience and present pay requirement for eligibility).
6. Non-submission of documents as per **S.No. 05**, will lead to rejection of candidature at any stage during the process of recruitment.

### **SELECTION PROCESS**

1. The candidates, who qualify for the selection process, will be informed through register e-mail id provided at the time of submission of offline application.
2. No separate communications by post will be sent to the candidates individually. The candidates are required to go through the instructions for Interview sent along with e-mail.
3. The candidate should regularly visit MPMRCL website [www.mpmetrorail.com](http://www.mpmetrorail.com) for updated information.
4. The shortlisted candidates will have to appear for Interview through online or offline mode on the scheduled dates and time with all original documents /testimonials and experience certificates.
5. Management reserves the right to conduct a written test for the posts, if required.
6. Management reserves the right to assess fitness of the candidates selected. The selected candidates will be sent for medical examination as per the medical standards prescribed for the post by MPMRCL.
7. Prescribed qualifications are the minimum requirements to apply and mere possession of the same does not entitle candidates to be called for interview.
8. The experience is post qualification and the minimum required, mere possession of minimum experience does not confer any right for the interview / selection at MPMRCL.
9. Priority for shortlisting shall be relevant Metro experience and seniority in desired pay scale.
10. MPMRCL may relax selection criteria in case of candidates with good experience in similar project.
11. Original documents in support of date of birth, qualifications, total experience, relevant experience, brief summary of experience, desired pay scale, promotion order for certifying desired experience in the desired pay scale, current pay slip shall be shown during interview or after selection and photocopies in three sets of the same to be submitted along with the copy at the time of joining.
12. Any candidate found guilty of impersonation or submitting fabricated documents or making statements, which are false, incorrect, or indulging in suppression of facts, attempts to use unfair means for the purpose of recruitment, will be liable for rejection.
13. Any canvassing by or on behalf of the candidates or to bring political or other outside influence with regard to selection/appointment shall be a disqualification.

  
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14. MPMRCL shall not be liable for any damage/injury/loss to the individual, if any, sustained during the entire recruitment process and journey.
15. MPMRCL reserves the right to shortlist any candidate for interview. The decision of the Selection Committee shall be final.
16. The candidates shortlisted for Screening Process will be informed through e-mail only and will be eligible for re-imburement of train fare by AC III tier if interview is scheduled through offline mode.

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**PRESCRIBED FORMAT**  
**FOR SUBMISSION OF APPLICATIONS**

|   |   |  |
|---|---|--|
| <b>Important</b><br>(please don't leave blanks) | <b>Advertisement No. and Date</b><br>(appears on the top of the vacancy notice) |  |
|   | <b>Type of Appointment</b><br><b>(Deputation/Contract/Re-employment)</b>        |  |
|   | <b>Post Applied for</b>   |  |

**A. PERSONAL DETAILS: -**

|    |  |                                |   |
|----|--|--------------------------------|---|
| 1  | Applicant's Name   |                                | <b>Affix your latest<br/>passport size<br/>photograph</b> |
| 2  | Father's Name  |                                |   |
| 3  | Mother's Name  |                                |   |
| 4  | Gender (Male/Female)   |                                |   |
| 5  | Category (UR,OBC,SC,ST)  |                                |   |
| 6  | Domicile (State)   |                                |   |
| 7  | Date of Birth (DD/MM/YY)   |                                |   |
|    | Age as on 25.03.2023   | .....Years.....Months.....Days |   |
| 8  | Age of retirement in parent organisation (for example 58 years/ 60 years /62 years etc.) | .....Years                     |   |
| 9  | Organisation/Department  |                                |   |
| 10 | Present Designation  |                                |   |
| 11 | Present Pay-Scale and Basic Pay  |                                |   |
|    | Holding present pay-scale w.e.f. (date)  |                                |   |
|    | Period of holding the present grade  | .....Years.....Month.....Days  |   |
| 12 | Present Address -  |                                |   |
|    | Address Line 1   | .....                          |   |
|    | Address Line 2   | .....                          |   |
|    | City   | .....                          |   |
|    | State  | .....                          |   |
|    | Pin Code   | .....                          |   |
| 13 | Permanent Address -  |                                |   |
|    | Address Line 1   | .....                          |   |
|    | Address Line 2   | .....                          |   |
|    | City   | .....                          |   |
|    | State  | .....                          |   |
|    | Pin Code   | .....                          |   |

|    |  |   |
|----|--|---|
| 14 | Contact No.<br>(With STD code)                             | Landline Phone:.....<br>Mobile:<br>1.....2.....<br>Email ID:..... |
| 15 | Aadhar No.   |   |
| 16 | Pan No.  |   |
| 17 | Account Details –<br>Account No.<br>Bank Name<br>IFSC Code | .....<br>.....<br>.....   |

**B. EDUCATIONAL DETAILS** (Matriculation and onwards)

| SN | Qualification | Specialised Subject | Name of Board/Institute/ University | Year of Passing | Division/ Grade/ Percentage |
|----|---------------|---------------------|-------------------------------------|-----------------|-----------------------------|
|    |               |                     |                                     |                 |                             |
|    |               |                     |                                     |                 |                             |
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|    |               |                     |                                     |                 |                             |
|    |               |                     |                                     |                 |                             |
|    |               |                     |                                     |                 |                             |
|    |               |                     |                                     |                 |                             |
|    |               |                     |                                     |                 |                             |

(\*\*Attach separate sheet, if required)

**C. TOTAL POST QUALIFICATION EXPERIENCE DETAILS: -**

| SN | Period |    | Designation | Pay Scale | Organisation | Responsibilities in brief <sup>***</sup> |
|----|--------|----|-------------|-----------|--------------|--|
|    | From   | To |             |           |              |  |
|    |        |    |             |           |              |  |
|    |        |    |             |           |              |  |
|    |        |    |             |           |              |  |
|    |        |    |             |           |              |  |
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|    |        |    |             |           |              |  |
|    |        |    |             |           |              |  |
|    |        |    |             |           |              |  |

(**\*\*\*Attach separate sheet, if required**)

Total post qualification experience.....Years.....month

**D. TOTAL RELEVANT EXPERIENCE DETAILS: -**

| SN | Period |    | Designation | Pay Scale | Organisation | Responsibilities in brief <sup>***</sup> |
|----|--------|----|-------------|-----------|--------------|--|
|    | From   | To |             |           |              |  |
|    |        |    |             |           |              |  |
|    |        |    |             |           |              |  |
|    |        |    |             |           |              |  |
|    |        |    |             |           |              |  |
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|    |        |    |             |           |              |  |
|    |        |    |             |           |              |  |
|    |        |    |             |           |              |  |
|    |        |    |             |           |              |  |
|    |        |    |             |           |              |  |

(**\*\*\*Attach separate sheet, if required**)

Total work experience in the relevant field.....Years.....month



**E. OTHER DETAILS:-**

|   |   |         |
|---|---|---------|
| 1 | Whether any punishment awarded in last 10 years. (Yes/No)<br><b>(as on date of advertisement)</b>   |         |
|   | If yes, please furnish details  |         |
| 2 | Whether any disciplinary action/inquiry is underway against the applicant to the best of his/her knowledge. (Yes/No)<br><b>(as on date of advertisement).</b> |         |
|   | If yes, please furnish details  |         |
| 3 | Furnish Annual Performance Appraisal Report (APAR) Numeric Grading/ Grading (Outstanding/ Very Good/Good/Average/Below average), if applicable.               | 2021-22 |
|   |   | 2020-21 |
|   |   | 2019-20 |
|   |   | 2018-19 |
|   |   | 2017-18 |
| 4 | Time required for joining, if selected  |         |
| 5 | Is the candidate holding the present post on lien/deputation basis: -   | Yes/No  |
|   | a. If yes, the name of the Organization in which the Lien is held:  | .....   |
|   | b. Date from which the Lien is held.  | .....   |
|   | c. Date from which the Applicant is on Deputation   | .....   |
|   |   | .....   |

**F. SUPPORTING DOCUMENTS ENCLOSED: -**

| SN | Supporting Document (Self Certified)   | Attached (Yes/No) | Remarks (if any) |
|----|--|-------------------|------------------|
| 1  | Age proof (Matriculation Certificate or equivalent).   |                   |                  |
| 2  | Eligibility Qualification as prescribed.   |                   |                  |
| 3  | Experience certificate of ex-employer/s. Appointment order/Office order of joining the current organization.                       |                   |                  |
| 4  | Office order showing present pay-scale and promotion to present grade.   |                   |                  |
| 5  | Summarized brief description of relevant Experience.   |                   |                  |
| 6  | Latest Salary slip (3 months).   |                   |                  |
| 7  | NOC and Vigilance Clearance by the Present employer or undertaking as mentioned at S. No.10 for candidates applying on deputation. |                   |                  |
| 8  | APAR Copies  | 2021-22           |                  |
|    |  | 2020-21           |                  |
|    |  | 2019-20           |                  |
|    |  | 2018-19           |                  |
|    |  | 2017-18           |                  |

**G. Confirmation:** I do hereby confirm that I am fulfilling the following criteria: -

| SN | Criteria  | Fulfilling (Yes/No)  | Remarks (if any) |
|----|---|--|------------------|
| 1  | Essential Qualification<br>Full time B. E. / B. Tech. in Civil Engineering or equivalent from a Govt. recognized university/institute.                              |  |                  |
| 2  | Presently working/worked in METROs (Regular/ Deputation/ Contractual / Consolidated)/ Railways / Govt. Organization / Govt. PSUs/ Joint Venture / Autonomous Bodies |  |                  |
| 3  | For Candidate's applying on Deputation/Contract/ Re-employment basis for the post of General Manager:   |  |                  |
|    | (a)   | Eligibility criteria of Age  |                  |
|    | (b)   | Minimum 18 years post qualification experience after obtaining the minimum required qualification  |                  |
|    | (c)   | Minimum 5 years' experience in relevant field/sub domain.  |                  |
|    | (d)   | Fulfill Pay scale as per eligibility criteria of Table B.  |                  |
| 4  | For Candidate's applying on Deputation/Contract/ Re-employment basis for the post of Additional General Manager:  |  |                  |
|    | (a)   | Eligibility criteria of Age  |                  |
|    | (b)   | Minimum 15 years post qualification experience after obtaining the minimum required qualification in which 5 years' experience in relevant field/sub domain. |                  |
|    | (c)   | Minimum 5 years' experience in relevant field/sub domain.  |                  |
|    | (d)   | Fulfill Pay scale as per eligibility criteria of Table B.  |                  |

I hereby declare that the particulars furnished above by me are true. I understand that my candidature will be cancelled, if any information is found incorrect or false at any point of time and legal action can be taken against me. I further declare that I am not involved in any criminal case and/or no such case is pending against me in any court of law.

**Date:**

**Place:**

**(Signature of the candidate)**

**Name.....**

**Designation.....**