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मुंबई पोर्ट प्राधिकरण
Mumbai Port Authority

वित्त विभाग
पोर्ट भवन, शूरजी वल्लभदास मार्ग,
बेलाई इस्टेट,
मुंबई - 400 001.



Finance Department,
Port House, Gr floor,
S.V. Marg, Ballard Estate,
MUMBAI - 400 001.

No. FA/E/PS-I/1020/ 2021

21 JUL 2023

To,
The Secretary,
Western India Regional Council Institute of
Cost Accountants of India,
Rohit Chambers, 4th floor,
Janmabhoomi Marg, Fort,
Mumbai - 400 001.

Sub: Engagement of Cost Trainees in Mumbai Port Authority
for a period of 3 years on Contract.

Sir,

The Mumbai Port Authority invites applications for engagement of 5 Semi-Qualified Cost and Management Accountants as Cost Trainees on contractual basis for a period of 3 years. The details of Educational Qualification, Stipend, age, and general Terms and Conditions of engagement are attached herewith.

2. Details of advertisement along with terms and conditions of appointment is also available in MbPA website www.mumbaiport.gov.in.

3. You are requested to give wide publicity in the Notice Board of the Institute for information of eligible candidates. The duly filled in applications along with proof of Educational Qualifications, Age, Experience and Address proof may reach to the following address on or before 7th August 2023. The applications of the Candidates may be endorsed by WIRC/Chapter Office of ICAI.

To,
Financial Adviser and Chief Accounts Officer,
Mumbai Port Authority,
Port Bhavan, Gr floor,
S. V. Marg, Ballard Estate,
Mumbai - 400001.

4. The selection will be made on the basis of Personal Interview by the Selection Committee.

D.A.: As above.

Yours faithfully,

(Smt. M. A. Varade)
Financial Adviser &
Chief Accounts Officer

Engagement of Cost Trainees in Mumbai Port Authority for a period of 3 years on Stipend basis.

A) Number of Positions, Educational Qualification, Stipend and age criteria.

Sr. No.	Qualification, Experience, Remuneration, Age, etc.	Details
1.	Number of Positions	5
2.	Educational Qualification	Passed the intermediate Examination of The Institute of Cost Accountants of India Proficiency in Computer to work in MS-Office, MS-word, MS-Excel. Able to work in ERP System.
3.	Stipend	Consolidated Fixed Stipend of Rs.22,500/-pm., with 10 % increase every year
4.	Age	Maximum 25 years as on date of publishing this Advertisement

B) The general Terms and Conditions of Engagement of Cost Trainees.

- i. Roles and Responsibility: Will be assigned by Finance department on engagement.
- ii. The Period of contract will be for Three years.
- iii. Medical facility: Emergency medical treatment will be provided in case of accident while on duty at MbPT hospital/ dispensary. No other medical facilities would be available to the contractual employee and his family.
- iv. Leave entitlement: 12 days Casual Leave in a year and Public Holidays. No other leave will be admissible and for any absence beyond the said leave, pro-rata deduction will be made from the consolidated stipend.
- v. Duty hours: Duty hours are from 10.00 A.M. to 6.00 P.M. from Monday to Friday or as decided by the Administration. Administration reserve the right to change the duty hours. Saturday and Sunday will be holiday.
- vi. No Accommodation will be provided by MbPA.
- vii. The contract can be terminated by giving one month's notice in writing from either side.
- viii. The contractual Cost Trainee shall not claim any right/ title/ interest at par with the regular employees of the Port on similar post doing similar work.

ix. The contractual Cost Trainee will not have any claim/right whatsoever for regular appointment/absorption at Mumbai Port Authority.

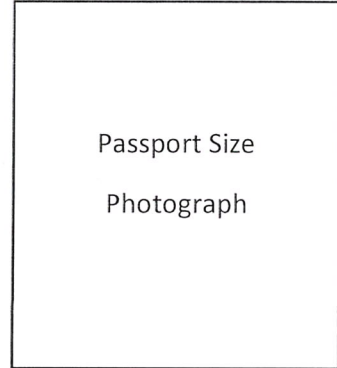
x. 30 days exam leave will be granted without pay.

xi. Any other terms and conditions of contractual engagement at MbPA will be applicable.

C) The selection will be made on the basis of Personal Interview. The shortlisted candidates will be informed about date of Interview.

MUMBAI PORT AUTHORITY
FINANCE DEPARTMENT

Application Format for Cost Trainees



Name of Candidate	
Residential Address	
Date of Birth	
Age	
ICAI Registration No.	
Qualification	
Mobile No.	
Email ID	

Place: _____

Date: _____

Signature of the Candidate

Seal and Signature of
ICAI Chapter Office