



केंद्रीय शुल्क के प्रधान आयुक्त का कार्यालय  
OFFICE OF THE PRINCIPAL COMMISSIONER OF CENTRAL TAX  
हैदराबाद जी.एस.टी आयुक्तालय  
काडर नियंत्रण प्राधिकारी, CADRE CONTROLLING AUTHORITY  
HYDERABAD GST COMMISSIONERATE  
जीएसटी भवन, एलबी स्टेडियम रोड, बशीरबाग, हैदराबाद 500004-  
GST BHAVAN, L B STADIUM ROAD, BASHEERBAGH, HYDERABAD-500004  
Phone No.040-23241117 / 23240725 Fax No. 040-23299204  
e-mail:cgst.hydcommr@gov.in; cgst.hydcca@gov.in



C. No. II/03/8/2021-Estt (CCA)

Dated: 24/07/2023

To

**By E-MAIL ONLY**

All Principal Chief Commissioners / Chief Commissioners  
of Customs House, Chennai/Cochin/Kolkata/Mumbai.

All Principal Chief Commissioners / Chief Commissioners  
Customs & GST of CBIC

Sir/Madam,

Sub:-Estt – Preparation of panel of Air Customs Superintendent (ACSs)/ Air  
Customs Officers(ACOs) for posting to Rajiv Gandhi International Airport,  
Shamshabad, Hyderabad– Regarding.

Ref: 1. Board letter F.No.A-11019/102/91-Ad.IV dated 21/10/1993.  
2. Board letter F.No.A-11019/22/2007-Ad.IV dated 22/12/2008.  
3. Board letter F.No.A-11019/16/2018-Ad.IV dated 15/02/2019.

Kind attention is invited to references issued by the Board on the Captioned subject.

2. It is proposed to draw a panel of Superintendents/ Inspectors of Central Tax and  
Superintendents/ Preventive Officers of Customs Houses for posting as ACS/ ACO, to work  
in Rajiv Gandhi International Airport, Hyderabad against following 25% quota vacancies  
meant for outside Customs Houses/ CGST Commissionerates.

Sl. No.	Name of the Post	Sanctioned Strength
1	Air Customs Superintendent (ACS)	09
2	Air Customs Officers (ACO)	13

3. The guidelines, terms and conditions as contained in the Air pool policy issued vide  
Board's letter dt. 15-02-2019 is applicable in respect of selection of the officers. The period  
of posting at Airport is initially for two years and it may be extended by one more year,  
subject to the willingness of the officer and its acceptance by the Chief Commissioner,  
Customs and Central Tax, Hyderabad Zone. However, an officer posted to the Airport can  
be reverted at any time before completion of his tenure on administrative grounds. The  
officers posted at the airport shall be considered as on deputation to the Airport, but no  
deputation allowance is admissible to them.

4. The following officers are not eligible for posting to Rajiv Gandhi International  
Airport, Hyderabad:

- Officers who have not completed two years of cooling off period after completion of  
their tenure in DGRI/DGCEI(DGGI)/NCB/Enforcement Directorate/EIB and or any  
other International Airport as on the date of issue of this circular.
- Officers who are due for superannuation within the two years as on the above date.
- Officers transferred out of Airport/ Sensitive postings on administrative grounds.

iv. Officers having vigilance/ Non-vigilance cases pending against them or those figuring in ODI/ Agreed list.

v. Officers against whom penalty is in operation.

5. It is requested to provide wide publicity to this vacancy circular among the officers of your Zone. Further, on receipt of willingness applications from the officers, the selection process as contained in the Board's letter F.No.A-11019/16/2018-Ad.IV dated 15/02/2019 may please be taken up and the names of the selected officers may be intimated to this office in the order of seniority on or before 21-08-2023 for taking further action. No specific number of posts has been earmarked for any particular Zone. It may be noted that a panel for both the cadres will be drawn and filled as and when vacancies arise.

6. While forwarding the names, it may please be ensured that the officers are free from Vigilance/ non-vigilance cases. Further, a copy of Annual Medical Health Certificate as prescribed vide DGHRD letter D.O. No. 712/170/HRD/WF-1/19 dated 17.01.2020 of the officers may also be forwarded.

7. This issues with the approval of the Principal Commissioner, CCA, Hyderabad.

Yours faithfully,



(B. RAGHU KIRAN)

ADDITIONAL COMMISSIONER (CCA)

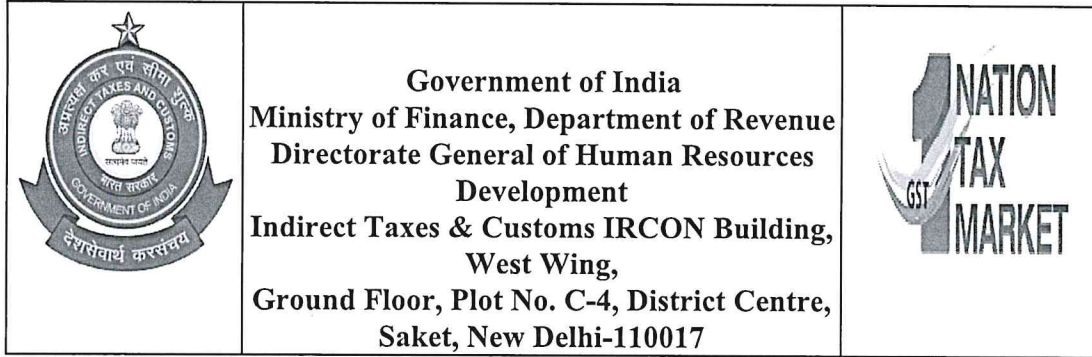
Copy submitted to:

1. The Chief Commissioner, Customs & GST, Hyderabad Zone for information please.

Copy to:

1. The Web Master, CBIC Website, Directorate General of Systems & Data Management, New Delhi – with a request to upload on CBIC website ([www.cbic.gov.in](http://www.cbic.gov.in)) at the earliest.
2. The Superintendent, Computer Section, Hyderabad GST Commissionerate, to upload the order in Zonal website.

I/921716/2022



To

The Principal Chief Commissioners/Chief Commissioners (All)  
The Principal Directors General/Directors General (All)

Madam/Sir,

**Subject: Online Utility for Welfare Scheme for financing the Annual Medical Examination for Group 'B' & 'C' officers of CBIC – reg.**

Please refer to the Annual Medical Examination for Group 'B' & 'C' departmental officials of age 40 years and above implemented w.e.f 01<sup>st</sup> April, 2020 vide D.O.No.712/170/HRD/WF-1/19 dated 17.01.2020 under the Customs & Central Excise Welfare Fund. The said scheme covers all the tests which are available to the Group 'A' officers under the Annual Medical Examination being implemented by DoPT. However, it is observed that less than 5% of the eligible officers have availed the said financial assistance.

2. In order to increase the coverage under this scheme and for ease of processing of the claims, an online portal has been developed and made available on the DGHRD official website. The path to enter this portal is **DGHRD Website>E-module>Annual Health Medical Checkup for Group 'B' & 'C' officers** (URL - [https://dghrdcbic.gov.in/health\\_covid/](https://dghrdcbic.gov.in/health_covid/)). The list of user name with linked email ID to this portal for all Chief Commissioners/Directorate Heads are enclosed herewith. The password for portal may be retrieved by clicking get/forgot password. A mail carrying password would be sent automatically by the system to concerned email ID.

3. There are two options for making entries in the portal.  
Option - 1 is to enter the details directly in the portal and  
Option - 2 is to first download the Excel format provided in the portal, make entries in the Excel Sheet and then up-load the Excel Sheet in the portal.  
The format of date and other data should be entered in the format sought/ prescribed only.

4. The Pr./Chief Commissioner/(Zonal Heads)/ Pr./ Director General /Head of Directorates under CBIC are requested to seek the data of eligible officers, who have undergone the Annual Health Medical Checkup of the relevant Financial Year, from their respective Jurisdictional Commissionerate/Directorates and submit the details/data filled in the online portal of DGHRD.

All the details entered/submitted should be Error-free and duly approved by the concerned HoD.

5. It is also requested that all the claims regarding the scheme should be sent through

I/921716/2022

this portal after 31st December 2022. The certificate that the entries have been made in online portal and to the effect that all the details are correct and approved by HoD may be sent via E-mail to [dgwelfare.cbic@gov.in](mailto:dgwelfare.cbic@gov.in) alongwith list of entries (can be downloaded from the portal).

6. As per this office letter dated 23/12/2022, it is again requested to kindly ensure that the officers/staff of your Zone/Directorate under this scheme should undergo the prescribed medical examination tests for the financial year 2022-23 before 31/03/2022, if not done earlier. The claims for above mentioned tests should be submitted by 15th of following month only through the said portal i.e. tests carried out from 1st January 2023 to 31 January 2023 should be submitted by 15th of Feb 2023 and so forth.

Encl: As above

**Yours faithfully,**

Signed by Subhash Chandra  
Agarwal

Date: 27-12-2022 16:03:34  
(S C Agarwal)

**Additional Director General**