

Government of India



Ministry of Health & Family Welfare

Central Drugs Standards Control Organization

Applications are invited for filling up the one post of **Accountant on deputation basis** from the officers under the Central Government. Eligible & interested candidates may submit their applications duly filled in the "PROFORMA" given below through proper channel along with ACRs for last 5 years within a period of 60 days from the date of this publication, incomplete application shall not be considered.

S.No	Name of Post	No. of Post	Pay Scale	Group	Method of Recruitment
1.	Accountant	1	7 th CPC Pay matrix Level-6 (Old) 9300-34800/- + 4200/- (G.P.)	B (N. Gzt.)	Deputation

(A) **Age Limit:** Not exceeding 56 years as on closing date of the receipt of applications.

(B) (i) Holding analogous posts on regular basis in the parent cadre/department or (ii) with six year regular service in the pre-revised Pay Scale of Rs. 4500-7000/- (Now 7th CPC Pay Matrix Level-5) or equivalent or (iii) with ten year regular service in the pre-revised pay scale of Rs.4000-6000/- (Now 7th CPC Pay Matrix Level-4) or equivalent.

(C) who have undergone training in cash and accounts works in the ISTM or equivalent and possess three years experience in Cash, Accounts and Budget Work.

PROFORMA FOR THE POST OF ACCOUNTANT

1. Name
2. Father's Name
3. Date of birth
4. Designation
5. Post held on regular basis w.e.f.
6. Present 7th CPC Pay Matrix Level (Pay Scale with GP) w.e.f.
7. Name of the Department 8. Service Particulars in chronological order.

S.No.	Post held & Office	From	To	Pay Scale & G.P.	Nature of appointment	Nature of Duty

9. Educational / Technical Qualification:
10. Experience / Training undergone
11. Knowledge of Computer
12. Address for Correspondence
13. Phone / Mobile Number
14. Any other information

Applicant Signature

TO BE FILLED BY THE FORWARDING AUTHORITY

It is certified that the particulars given above are correct & the officer will be relieved for appointment on deputation basis. His / Her application is forwarded along with (i) **Vigilance Clearance Certificate** & (ii) **C. R. Dossiers for the last 5 years.**

Name _____ Designation _____
Department _____