

F. No. P-14031/39/2023-CI
Government of India
Ministry of Commerce and Industry
Department for Promotion of Industry and Internal Trade
Consumer Industry Section

VanijyaBhawan, New Delhi
Dated – 8th May, 2023

Subject – Advertisement for Contractual Engagement of Junior Consultants in Light Engineering Industry and Consumer Industry Division, DPIIT – reg.

DPIIT invites applications from eligible qualified professionals for engagement as Junior Consultant(s) with relevant experience in the specific Domain purely on contract basis for a period of 02 years for working in the Light Engineering Industry Section and Consumer Industry Section, DPIIT. Interested and eligible candidates are requested to apply online latest by 23rd May, 2023.

2. Designation, No. of Positions, Qualifications and Experience Criteria along with Consolidated Remuneration are given below:

S.No.	Designation	No. of Positions	Qualifications and Experience Criteria	Remuneration (Per Month)
1	Junior Consultant	03	<p>Qualification: Batchelor's Degree/Master's Degree/MBA or equivalent from a reputed and recognized University or Institution.</p> <p>Experience: Minimum 03 years of relevant post qualification work experience inter-alia including:</p> <ul style="list-style-type: none">• In-depth knowledge in the field of Production Linked Incentive Scheme.• Experience in matters related to Technical Regulation (Quality Control Orders).• Experience in handling financial and monitoring aspects of Govt. Policy and Scheme matters especially policy management and implementation.• Experience in the field of	Rs 0.8 lakh to Rs. 1.0 lakh

			international treaties/ conventions/WTO matters.	
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3. **Age Limit:**

- i. Below 45 Years of age as on 1st December, 2022.

4. Interested and eligible candidates may mail duly filled application forms in the prescribed format (Annexure 1) along with their CV and self- attested copy of relevant documents to **Email: bikram.87@gov.in** with the subject ***line "Application for Junior Consultant in Light Engineering Industry and Consumer Industry Section in DPIIT"*** latest by **23rd May, 2023.**

5. Terms and Conditions for the appointment are attached as Annexure-II.



(Bikram Nath)
Deputy Director
Tel: 011 2303 8939

Proforma to apply for the post of Junior Consultant in Light Engineering and Consumer Industry Section

Government of India
Ministry of Commerce and Industry
Department for Promotion of Industry and Internal Trade

1. **Position Applied For:** Junior Consultant
2. **Personal Details:**

Name	
Father's Name	
Mother's Name	
Date of Birth	
Correspondence Address	
Permanent Address	
E-Mail	
Mobile Number	

3. **Educational Qualification (12th Onwards)**

Qualification	Board/University	Year of Passing	Subjects/Specialization	Full Time/ Part Time/ Distance Mode	Division	Percentage of Marks

If marks available in CGPA, enter equivalent percentage marks using applicable conversion formula of respective institution/ university.

4. Work Experience (please mention only relevant experience as per advertisement):

S.No.	Organisation/Institution	Period		Nature of work done	Salary drawn/month	Remarks
		From	To			

5. Any other relevant information that the candidate wants to submit:-

Certification

I _____ son/daughter _____ of hereby certify that the information provided by me in the application from is true and correct to the best of my knowledge and my application will be summarily rejected if any particulars are found incorrect/false at any stage. Further, I have read and understood all the terms and conditions for engagement of Junior Consultant in DPIIT.

(Signature)

Terms and Conditions

- i. **The normal period of the contractual recruitment is 02 years, followed by an extendable period of 02 years.** Extension is subject to approval and based on requirement at the appropriate stage. Candidate will have no right whatsoever to demand extension after completion of the initial tenure.
- ii. The applicants must submit the application, complete in all aspects in the prescribed Application Performa through **email only** latest by **23rd May, 2023, 2023. No other means of submission of applications will be entertained.**
- iii. Applications which do not meet the eligibility criteria given in this Notification and/or incomplete in any respect shall be summarily rejected and no communication will be made in this regard.
- iv. All the candidates called for the interview shall bring one set of self-attested copies of the relevant documents, w.r.t. Educational Qualifications, Professional Qualifications, Work Experience, Photo ID- Proof, etc. along with the Originals at the time of verification.
- v. This is purely a contractual engagement on specific requirements/ project basis as per agreed terms and conditions.
- vi. The engagement **DOES NOT** confer any right upon the engaged person to demand any permanent position or job in DPIIT during the tenure of engagement or anytime in future.
- vii. DPIIT reserves its right **NOT TO ENGAGE** any person in response to this Notification.
- viii. All the applicants shall be screened for qualification and completeness. Complete applications shall be sorted and shortlisted for calling suitable candidates for interview. **Not all applicants may be called for Interview.**
- ix. No TA/DA shall be paid to candidates for attending the Interview.
- x. Selection of the candidates shall be made on the basis of performance and qualitative assessment done during Interviews taken by the Consultancy Evaluation Committee.
- xi. The Applicant will be offered a contractual engagement as per stipulated terms and conditions.
- xii. The candidate will undertake and execute the assigned tasks with all sincerity and as per communicated timelines. The failure in commitments and duty by the candidate will be viewed seriously and appropriate action shall be taken against the concerned as per rules.
- xiii. The applicants are advised to provide valid e-mail address and mobile number for communication since all communications shall be made through electronic medium. No communication will be made by post. The candidates are advised to regularly check their email ids as well as DPIIT website for any further developments.
- xiv. The location of job will be Vanijya Bhawan, Department for Promotion of Industry and Internal Trade, Ministry of Commerce and Industry, New Delhi.