



# INDIAN INSTITUTE OF TECHNOLOGY BOMBAY POWAI, MUMBAI 400076.

**Advertisement No.: IRCC/EXT095/2023**

**Job Title**

Sr. Project Assistant

**Job Reference Number**

50425724

**Application End Date**

25.04.2023

**Type of Employment**

Proj. Staff Contract

**No. of Position(s)**

1

**IITB Project Recruitment:**

Project title: New Political Economy Initiative

About the project: The New Political Economy Initiative is a project of IIT Bombay's Centre for Liberal Education. The Initiative aims to rethink the study of the economy by catalysing a set of research collectives initially around four key economic concerns: jobs, inequality, public goods, and the environment. The Initiative will draw together economists, political scientists, sociologists, historians, geographers, legal scholars, urbanists, technical experts, journalists and research practitioners to build a structural and institutional vision of South Asia's economies, past, present, and future.

**Essential Qualifications & Experience:**

MA/MCom/MCA/MBA or equivalent degree

OR

BA/BSc/BCom/BBA or equivalent degree with 2 years relevant experience

Desirable: Knowledge of Computer applications, Secretarial experience

**Job Profile:**

The candidate will assist the PI and the Project Manager in making arrangements for workshops, conferences and other meetings. Strong knowledge of the ERP system is required.

**Pay Details:**

Level PR-A3: Salary range from Rs 25200 to Rs 50400 + Rs.5000.00/- Out Of Campus Allowance (if applicable) p.m.

**General information:**

The position is temporary for a period of 1 year and tenable only for the duration of the project. The appointment is for time bound project and the candidate is required to work mainly for the successful completion of the project. The selection committee may offer lower or higher designation and lower or higher salary depending upon the experience and performance of the candidate in the interview.

Candidates called for interview will be required to attend at his/ her own expenses.

For any queries/clarification please contact: [recruit@ircc.iitb.ac.in](mailto:recruit@ircc.iitb.ac.in)

