



MUMBAI PORT AUTHORITY

Advertisement No. 01/2023-R

Dated: 6.3.2023

Mumbai Port Authority invites applications from eligible Indian Nationals for one engagement of **Chief Manager (Environment)** on contract basis.

1. No. of engagements: 01 (one)

2. Eligibility criteria:

(i) Educational qualifications & Experience

Educational Qualification:

I. Essential:

1. Graduation in Science/B.E/ B.Tech. from a recognized University; and
2. M.Sc. in Environmental Science from a recognized University.

OR

M.Sc. in Chemistry/Botany/Geology/Geophysics/Zoology with speciali-zation in Ecology/Environment from a recognized University.

OR

M.E./M.Tech. in Environmental Engineering/Environmental Science & Technology/Public Health Engineering/Chemical Engineering from a recognized University.

II. Desirable:

Proficiency in Computers & Information Technology (certificate course for a duration of minimum 3 months)

Experience:

I. Essential:

10 years of experience in Environmental Management in Large Industrial or Business entities dealing with Hazardous and Non-Hazardous Waste Management, dealing with Central and State environmental Regulations in terms of obligations and responsibilities of Business entity towards those regulations, Clean Development Mechanism, GHG inventorisation, Carbon Credits and Carbon Trading, Climate Neutrality, Green and Clean Energy, preparation of ESG Plan, preparation of Green Air/Green Water Documents, Sustainability Assessment, Exposure of leading team of Line Managers in handling and sustainability/ESG issues etc.

- (ii) Age Limits:
The maximum age limit for the above contractual engagement is 55 years.
- (iii) The crucial date for determining eligibility criteria viz., educational qualification, age etc. shall be as on **1st March, 2023**.
- (iv) The experience of the candidates after acquiring the essential qualifications shall only be reckoned for eligibility.
- (v) Only eligible applicants who fulfill the criteria of essential qualification, age, etc. prescribed for respective position shall apply.

3. Remuneration:

A Consolidated remuneration of Rs.1,20,000/- + Rs.30000/- Transportation Allowance, per month. An annual increase of 5% per annum, may be granted subject to performance review. In addition, quarters will also be provided with relevant rent, subject to availability.

4. Period of contractual engagement:

The above engagement is purely on contractual basis for a period of 3 years (subject to performance review every year), and extendable for another 2 years at the discretion of Mumbai Port Authority.

5. Role and responsibilities for the above position:

- He will be advising to the port management in matters relating to environment.
- To develop “Green Port Policy for Mumbai Port” in accordance with the policy promulgated by the Ministry of PSW.
- Implementing sustainable Green Port initiative.
- To develop and implement environmental strategies and action plans.
- To draw and collate baseline data including GHG inventorisation and bio-diversity data.
- To coordinate all aspects of Marine Pollution, pollution control, waste management, recycling, environmental health, water conservation and renewable energy, with EMC of MbPA.
- To lead the implementation of environmental policies and practices.
- To comply with policy for Single use plastic.
- Preparation of ESG action plan for MbPA
- To comply with the MIV-2030 Key Initiatives Action Plan
- To ensure compliance with environmental legislation of national and state level regulations
- To liaise with relevant bodies such as local authorities and regulatory authorities and have “Port Clean Air Action Plan” aligned with City’s Action Plan.

- To carry out impact assessments to identify, assess and reduce an organization's environmental risks and financial costs
- To promote and raise awareness, at all levels of an organisation, of the impact of emerging environmental issues.
- To implement environmental management systems and continually improve the same.
- To train staff at all levels on environmental issues and responsibilities.
- To manage outsourcing of environmental services including drawing of agreements and associated costs and revenues.
- Monitoring & Execution of Environment Compliance for Mumbai Port.
- Assessment of all types of wastes its legal compliance.
- Green Port Plan Execution & MARPOL Compliance.
- Represent Mumbai Port wherever deputed.
- Any other work assigned to him/her time to time by Deputy Conservator.
- He/She will work under Deputy Conservator for carrying out day to day works.

6. Method of selection:

Depending upon the response, the administration reserves the right to decide whether to conduct written test or interview or both.

7. General instructions:

- (i) This is only a contractual assignment and he/she will not be eligible for regular appointment.
- (ii) No retired officers or deputationists are eligible to apply.
- (iii) Incomplete/Late applications will be summarily rejected.
- (iv) Self- attested copies of required documents/ certificates relating to Age/ Qualification etc. have to be submitted along with the application. Candidates shall produce the original certificates(s) for verification at the time of interview.
- (v) Engagement of selected candidates is subject to their being found medically fit as per the requirements of the Mumbai Port Authority.
- (vi) Decisions of the Mumbai Port Authority in all matters regarding eligibility, shortlisting and selection shall be final. No representation or correspondence will be entertained by the Mumbai Port Authority in this regard.
- (vii) **No TA/DA** will be paid for appearing written examination/ interview.
- (viii) Any update, corrigendum etc. of this advertisement will be displayed in the Port's website only (i.e., www.mumbaiport.gov.in under Media>Vacancy>Advertisement tab).
- (ix) Canvassing in any form will disqualify the candidate and no correspondence shall be entertained in this regard.

- (x) The Management reserves the rights to cancel or make any changes in the number of vacancies, alteration/additions/deletions of any clause in the Terms and Conditions, if need arises, without further notice and without assigning any reasons thereof.
- (xi) The candidates need to quote 2 reference persons related to their field with their contact details for police verification.
- (xii) The other terms and conditions of the contract are given at Annexure I.

8. How to apply:

Please note that those who have applied earlier in response to Advertisement No. 01/2023 dated 24.1.2023 for engagement of Chief Manager (Environment), need not apply again.

Other Interested candidates may submit their application(s) by:

- (i) Downloading the application format from website www.mumbaiport.gov.in (under Media>Vacancy tab).
- (ii) Fill up the application with required details and declaration.
- (iii) The duly filled application form along with required documents is to be sent by courier/ speed post before the last date by superscribing on the envelope as **“Application for the engagement of Chief Manager (Environment) on contract basis”** to the following address:

The Secretary, Mumbai Port Authority,
General Administration Department,
Port House, 2nd Floor, Shoorji Vallabhdas Marg,
Ballard Estate, Mumbai – 400001.

- 9. The last date for receipt of applications is 6.4.2023.**

**SECRETARY
MUMBAI PORT AUTHORITY**

Annexure I

General Terms and conditions of contractual engagement:

1. **Medical facility:**

Emergency medical treatment will be provided in case of accident while on duty at MbPA hospital/ dispensary. No other medical facilities would be available to the contractual employee and his family.

3. **Leave entitlement:**

12 days Casual Leave in a year and Public Holidays. No other leave will be admissible and for any absence beyond the said leave, pro-rata deduction will be made from the consolidated remuneration.

4. **Duty hours:**

Duty hours are from 10.00 A.M. to 6.00 P.M. or as decided by the Administration. In case of requirement, you may have to work beyond the normal duty hours for which there will not any other compensation, monetary or otherwise.

Normally you will be entitled to a weekly off (Sunday). If situation warrants, the weekly day of rest may be changed with prior intimation. For work on any weekly day off/ declared national holiday in exigencies of work, a compensatory day of rest conveniently in lieu thereof will be granted and for which no other compensation, monetary or otherwise will be considered. Failure to report for duty will entail deduction of wages on pro-rata basis.

5. **Accommodation:**

Accommodation shall be offered in the MbPA quarters subject to availability. If availed, rent would be deducted as per prevailing rules from time to time. In addition, electricity & water charges are to be paid on consumption basis.

6. The contract can be terminated by giving one month's notice in writing from either side.

7. If the contractual employee leaves without notice or acceptance of notice of termination, the amount due, i.e., consolidated pay payable will be forfeited, to the extent of notice period.

8. The contractual employee cannot claim any right/ title/ interest at par with the regular employees of the Port on similar post doing similar work.

9. Engagement of the contractual employee is subject to verification of antecedents by the Police. If any adverse report is received from the Police, his services are liable to be terminated forthwith.

10. Any other terms and conditions of contractual engagement at MbPA will be applicable.

MUMBAI PORT AUTHORITY

Application Form

Application for the engagement of CHIEF MANAGER (ENVIRONMENT) on Contract basis.		Affix passport size Photograph										
1.	Name (In block letters)	:										
2.	Gender	:										
3.	Address for communication	:										
4.	Permanent address	:										
5.	Landline No. Mobile No. E-mail id	:	_____ _____ _____									
6.	Date of Birth and Age (age as on 1/1/2023)	:	<table border="1"><tr><td></td><td></td><td></td></tr><tr><td colspan="3">(dd/mm/yy)</td></tr><tr><td colspan="3">(in years)</td></tr></table>				(dd/mm/yy)			(in years)		
(dd/mm/yy)												
(in years)												
7.	Nationality	:										
8.	Whether belongs to SC/ST/OBC	:										
9.	Marital status (Married/Unmarried)	:										
10.	Educational/Professional and other qualifications. (Attested certificates to be enclosed)	:										

Sl. No.	Qualification	Name of Board/ University/ Institution	Duration of course	Year of passing	Percentage of marks obtained

11. (a) Details of present and past employments and experience.

Sl. No.	Name of the organisation	Position held	Annual pay	Period		Field/ sector in which experience gathered	Details of relevant experience
				From	To		

11 (b).	Any relevant experience in the following areas:	
(i)	Environmental Management	
(ii)	Treatment of Hazardous/Non Hazardous waste	
(iii)	Environmental Regulations & Environmental Assessment	
(iv)	GHG Inventorisation	
(v)	Preparation of ESG plan, Green Air/Green Water Documents	
(vi)	Clean Development Mechanism	
(vii)	Sustainability Assessment	
(viii)	Carbon Credits and Carbon Trading	
(ix)	Total years of experience	

12. Details of any other relevant proficiencies/ skills, if any :

13. Please mention details of outstanding achievement, if any, which was recognized by higher authority (enclose necessary documents) :

14. Any other information desired to be submitted by the applicant

15. Contact details of Two references (email & mobile number) :

Name: _____
 Designation: _____
 Phone No. _____
 Email id: _____

Name: _____
 Designation: _____
 Phone No. _____
 Email id: _____

Declaration

I hereby declare that the particulars furnished above by me are correct and in the event of any information found to be false or incorrect, my candidature/ engagement may be cancelled/terminated without any notice.

Date:
 Place:

(Signature of the Applicant)