



DEBTS RECOVERY TRIBUNAL, AURANGABAD

GOVT. OF INDIA, MINISTRY OF FINANCE

(Department of Financial Services,)

"Jeevan Suman", L.I.C. Building, Plot No.3, N-5, CIDCO, Aurangabad – 431 003.

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E-mail : drtaurangabad-dfs@nic.in Website : <https://drt.tribunals.gov.in>

Ref.No : DRT / AUBAD/ Notice/ Steno- Retired/ 342/ 2023

Date : 15-03-2022

NOTICE

Inviting applications from retired English Stenographers from Central Govt./State Govt./ High Court / District Court for filing two vacant posts on contractual basis in DRT, Aurangabad.

Debts Recovery Tribunal Aurangabad, which is quasi-judicial forum established by Govt. of India, under the provision of the Recovery & Debts Due to Banks & Financial Institution Act 1993, invites applications from retired Central / State Government / High Court / District Court / Tribunals officials for the post of English Stenographer on Contractual basis. The selected candidates will be appointed on contract basis initially for the period of one year from the date of engagement. The contract will be governed by the terms and conditions as contained in the OM F. No. 3-25/2020-E, IIIA, GOI, MOF, DOE, dated 9th December 2020. Details of Post & requisitions is as under:

S. No.	Post	Age Between	No. of persons required	Eligibility & other terms & conditions	Scope of work	Remuneration and allowances
1	Stenographer Gr-I	Age should be less than 62 years as on 31.03.23	Two	1) Employees retired in Pay Level-6 & above from Central Govt./State Govt./ High Court / Dist. Court / Tribunals with five years' experience in English Stenographic work. 2) The engagement of retired officials on contract basis shall be regulated as per the guidelines of Department of Expenditure's OM No. 3-25/2020 E-III A, dt. 9-12-2020 and/or as per the guidelines issued by the competent authority time to time	The Stenographer should be well versed with Judicial Proceedings with good speed of English Stenographic work having good knowledge of MS office on Computer. Any other court work as may be assigned.	As per department of Exp. OM No. 3/25/2020 E-III A dt. 9-12-2020. (copy enclosed)

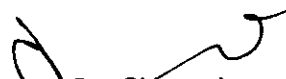
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- a) Normal Office timing of this tribunal is from 10.00 AM to 6.00 PM (Six working days except 2nd Saturday and 4th Saturday). However, in exigencies of work they may be required to sit late or attend office on holidays.
- b) The engagement of the Retired Govt Official is on immediate hiring basis and continuance of which purely dependent on work performance. The employee will have to devote fully to the assigned role and any unethical/improper conduct or lack of devotion to duty will result in termination of engagement on immediate basis.
- c) The Debts Recovery Tribunal Aurangabad reserves the right to terminate the services/contract at any time without assigning any reasons whatsoever. However, if the incumbent is not willing to work for whatsoever reasons may be, he/ she will have to give a minimum one month prior notice to the Tribunal. The decision of the Tribunal shall be the final and binding in all respect.
- d) The DRT, Aurangabad will shortlist the applications based on details furnished in the prescribed format (format enclosed) for preparing a panel of suitable applicants for engaging on contract basis as per the requirement. DRT Aurangabad reserves right to conduct a screening test including a proficiency test in shorthand / typing on computer with MS office proficiency as a criterion for final selection. The selection shall be final and binding upon the applicants.

Eligible retired officers, in good health, may submit their application in enclosed format with self-attested copies of letter/ order of relieve on retirement, commutation of pension, PPO issue by AG/PAO, Aadhar card & Pan Card and last pay slip to the Registrar, Debts Recovery Tribunal Jeevan Suman", L.I.C. Building, Plot No.3, N-5, CIDCO, Aurangabad – 431 0031 on or before 15.04.2023.

Application received with incomplete information or received beyond the closing date will not be considered.

Encl : as above


(Shiv Om Sharma)
Registrar, (HoO)
DRT Aurangabad

Copy to :

- 1) The Under Secretary (DRT) MoF, New Delhi for information with a request to arrange to upload this vacancy circular in NIC portal for wide publicity to the all concerned Ministries/Departments for information.
- 2) All Registrar of the DRATs and DRTs for information with request to give wide publicity.
- 3) All Dist. Courts for information with request to give wide publicity.
- 4) The Notice Board, DRT, Aurangabad
- 5) The website (drt.etribunal.gov.in)

DEBTS RECOVERY TRIBUNAL, AURANGABAD**Application for the post of English Stenographer in Debts Recovery Tribunal
Aurangabad.**

(Last date of receipt of applications: 15 /04/2023)

Photo

Sr. No.	Particulars	Details.			
1	Name				
2	Designation at the time of retirement				
3	Date of Birth/Age as on 31st. March 2023	/ /			
4	Educational Qualifications				
5	Date of Retirement				
6	PPO No.				
7	Pay Level in which retired				
8	Last pay drawn.				
9	Name & Designation (with mobile No.) of the Controlling Officer in the Last Department served.				
11	Monthly Pension Sanctioned				
12	Address for Correspondence				
13	Contact No. / Alternate Contact No.				
14	E Mail ID				
15	Experience details.	Please provide information in the format below (Please furnish experience details of and above)			
	Name of Min./Deptt Org.	Period From to		Designation (Starting from Pay Level)	Brief details of the work handed

Outsourcing staff-2023 Steno-DEO

16. Additional relevant information, if any, in support of your suitability for the said n Engagement (attach separate sheet if necessary)

DECLARATION

I hereby declare that all the statements made by me in the application are true and complete to the best of my knowledge and belief. I further, declare that I was clear from vigilance angle at the time of retirement. I have read this document (Exp. OM No. 3/25/2020 E-III A dt. 9-12-2020) and ready to accept the terms and conditions for engagement of contract appointment.

Place:

Signature of applicant

Date:

Name.....



F. No. 3-25/2020-E.IIIA
Government of India
Ministry of Finance
Department of Expenditure

Dated the 9th December, 2020

Office Memorandum

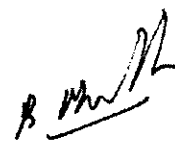
Subject: Regulation of Remuneration in case of Contract Appointment of Retired Central Government Employees.

The undersigned is directed to say that Ministries/Departments appoint retired Central Government employees on contract basis, including as Consultants on contract basis. However, at present there are no uniform guidelines for regulation of remuneration in such cases.

2. The existing instructions of Department of Personnel and Training, as contained in their Central Civil Services (Fixation of Pay of Re-employed Pensioners) Orders, 1986, as amended from time to time, provide for regulation of pay in case of re-employment. However, the instructions of Department of Personnel & Training as contained in their OM No. 26012/6/2002- Estt (A) dated 9.12.2002 provides that re-employment beyond the age of superannuation of 60 years shall not be permissible. Also, as per their OM No. 3(3)/2016-Estt (Pay II) dated 1.5.2017, the pay plus gross pension on re-employment is not to exceed Rs.2,25,000/-, i.e. Pay Level 17 as applicable to an officer of the level of Secretary to the Government of India.

3. Aforementioned instructions of Department of Personnel & Training on pay fixation in case of re-employment apply only to persons appointed on re-employment. These are not applicable to persons employed on contract basis except where the contract provides otherwise. Accordingly, in cases of appointment of retired Central Government employees on contract basis after the age of superannuation at 60 years, the instructions on pay fixation on re-employment will not directly apply.

4. Department of Personnel & Training has also informed that they are in the process of drafting a Note for Committee of Secretaries (CoS) regarding guidelines for engagement of retired Government servants as Consultant in Government Ministries and Department. In view of this, till Department of Personnel and Training finalizes their guidelines, there is a need to regulate remuneration in such cases of contract appointment of retired Central Government employees on a uniform basis. The matter has, therefore, been considered and it has been decided that regulation of remuneration in case of appointment of retired Central Government employees on contract basis, including as consultants, shall be regulated as provided hereinafter.



5. At the outset, such appointments shall not be made as a matter of practice and must be kept at a bare minimum. Such appointments may be made only in the justified exigencies of the official work where public interest is served by appointment of the retired employee. While making such appointments, adequate functional necessity with clear grounds must be placed before the appointing authority.

6. **Remuneration**

6.1 A fixed monthly amount shall be admissible, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the term of the contract. There will be no annual increment / percentage increase during the contract period.

Example

An employee retired in the Pay Level 13 and the pay at the time of retirement was Rs. 1,55,900. Thus, the basic pension will be Rs. 77,950. If the employee is appointed on contract basis, including as Consultant, the remuneration shall be fixed at Rs.77,950 (1,55,900-77950).

6.2 The basic pension to be deducted from the last pay drawn shall be the pension as fixed at the time of retirement and as such, if the employee has availed of the commuted value of pension, the commuted portion of pension shall also be included in the portion of pension to be deducted. Thus, in the above example, if 40% of pension was commuted, the commuted portion shall be Rs. 31,180 (40% of 77,950) and the pension actually drawn shall be Rs. 46,770. However, the amount of pension to be deducted from the last salary shall be Rs 77,950.

6.3 No Increment and Dearness Allowance shall be allowed during the term of the contract.

7. **Allowances**

7.1 **House Rent Allowances**

No HRA shall be admissible.

7.2 **Transport Allowance**

An appropriate and fixed amount as Transport Allowance for the purpose of commuting between the residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement. The amount so fixed shall remain unchanged during the term of appointment. However, retired employees engaged as consultants may be allowed TA/DA on official tour, if any, as per their entitlement at the time of retirement.



7.3 **Leave of absence**

Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year may not be allowed.

8. **Term of Appointment**

8.1 The term of appointment shall ordinarily be for an initial period not exceeding one year which is extendable by another one year. Beyond two years after the age of superannuation where adequate justification exists, the term may be extended based on a review of the task and the performance of the contract appointee, provided it shall not be extended beyond 5 years after superannuation.

8.2 The consultant shall sign an agreement of confidentiality with the Government of India containing a clause on Ethics and Integrity.

9. **Exemptions**

The terms of appointment provided for in these orders shall not apply to cases and to the extent where the Appointments Committee of Cabinet has allowed special terms OR where special provisions have been allowed with the approval of the Department of Personnel & Training OR Department of Expenditure.

10. These orders shall apply to appointments made in the Central Government and shall be effective from the date of issue of the orders, until further orders or until instructions are issued by DoPT regulating remuneration of retired Government employees on their engagement as consultants. The past cases shall not be reopened in the light of these orders until the normal term of those past cases. Any relaxation of the above will be required to be referred to Department of Expenditure.



(B.K. Manthan)
Deputy Secretary

To,

All the Ministries and Departments of the Government of India as per the standard list.