

जवाहरलालनेहरूएल्यूमिनियमअनुसंधानविकासऔरअभिकल्प केंद्र,
स्वायत्तनिकाय (खानमंत्रालय), भारतसरकार, अमरावतीरोड, वाडी, नागपुर -440023
JNARDDC, Nagpur



Jawaharlal Nehru Aluminium Research Development and Design Centre

(An Autonomous Body under Ministry of Mines, Govt. of India.)

Opp. Wadi Police Station. Amravati Road, Wadi Nagpur- 440023

www.jnarddc.gov.in

भर्ती सूचना / RECRUITMENT NOTICE- JNARDDC

Advt. No. 01/2022 (Aug-2022)

JNARDDC, Nagpur a “Centre of Excellence” for research in the field of bauxite, alumina and aluminium invites applications from Indian nationals for the following posts.

Post & Upper age limit	Essential Qualification and Experience
Head of Department / HoD Level-13 (1,18,500) UR (One post) Age limit – 45 years (as on the date of issue of this advertisement) Age limit - not applicable for internal candidates	Essential : 1) First class degree in Engineering in Chemical / Metallurgy / Material Science or 1 st class Master's degree in Chemistry from a recognised university or institution or equivalent 2) Ten years experience, out of which five years would be in a responsible supervisory capacity in the relevant area, i.e. bauxite evaluation/alumina production research /aluminium electrolysis downstream processing /analytical research or general services, instrumentation and control in a reputed aluminium industry or laboratory/university of repute. Desirable: Master's in Engineering Or Doctorate degree in the subject concerned. Experience would be relaxed by two years for Master in Engineering / Technology degree holders, three years for PhD in Science and four years for PhD in Engineering.

Applications have to submitted online only. Detailed terms and conditions are available in the Centre's website www.jnarddc.gov.in under the sub-head Career. Application fees is Rs.500/-. (SC/ST/PWD/Ex-Servicemen candidates are exempted from payment of fees). The last date for submission of online applications is **21 days from the date of publication of this advertisement in Employment News.**

TERMS & CONDITIONS for Advt No 01/2022 (Aug - 2022)

- 1) The category and age limit for the post is specified in the advertisement. Being a UR post, there is no age relaxation for any reserved category. All categories can apply for the post.
- 2) The upper age limit shall be reckoned on the date of issue of this advertisement. Higher age limit is relaxable at the discretion of the Appointing Authority in the event of persons having higher qualifications/experience.

Mode of selection

- 3) The selection process will consist of interview.
- 4) Eligible candidates shall be shortlisted and called for interview. The number of candidates to be called for interview shall be as per the rules of JNARDDC and decision of the appointing authority will be final.
- 5) Candidates working in Government / Semi-government / Public Sector undertaking can submit advance online application. However, they should submit "No Objection Certificate" (NOC) from their employer before joining the post (in the event of selection).
- 6) Candidates claiming fee exemption (SC/ST/PWD/Ex-Servicemen) will have to submit the caste / category certificate in the format prescribed by the Central Government, issued by the competent authority. Persons belonging to OBC have to submit a valid "non-creamy layer" certificate from the competent authority.
- 7) All original certificates and testimonials shall be verified at time of interview.
- 8) Outstation candidates called for interview will be reimbursed 1st class / AC-II tier railway fare (from their declared address in India to place of interview) by the shortest route strictly on the production of the ticket/proof for the transit fare travel.

How to apply:

9) Submission of application is **ONLINE ONLY**. The link for online submission of application will be available on the website www.jnarddc.gov.in under the sub-head career. It consists of the following 6 sections to be filled up online.

Section 1 - Post Applied for

Section 2 - Personal Details

Section 3 - Qualification Details

Section 4 - Details of working experience

Section 5 - Application & Documents Upload

Section 6 - Application Fess Details

10) After filling up the online form, candidates have to upload pdf of the following documents before clicking the final submit button.

- i. Application format with their photo and signature (pdf file). Format is available on the website www.jnarddc.gov.in under the sub-head career.
- ii. All certificates and testimonials relating to qualification, experience, caste / category and others should be scanned and uploaded as a single pdf file.

11) Any misleading or wrong information submitted by the candidate will lead to termination of his candidature including his appointment at any stage.

12) **HARD COPIES OF APPLICATIONS WILL NOT BE RECEIVED**. Candidates have to apply online only. Application submitted after the due date will not be considered and no communication thereof will be entertained. Applications will be treated in strict confidence.

Application fees (Non-refundable)

13) Application fees shall be Rs.500/- (Rupees Five Hundred only). However, SC / ST / PWD / ESM candidates are exempted from payment of application fees if they submit relevant caste / category document. **For all other categories the candidature shall be rejected in the absence of application fees.**

The application fee has to be paid by RTGS / NEFT / any online mode to the following account.

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JNARDDC, Nagpur

Beneficiary	Jawaharlal Nehru Aluminium Research, Development & Design Centre (JNARDDC)
Current A/c no.	39952916385
Bank	State Bank of India, Ravinagar Branch, Nagpur.
IFSC code	SBIN0007504

The details of fees paid (URT no., date of online payment, name of bank / payment gateway) has to be submitted while filling the online form. **Its mandatory to submit the details of fee paid.**

Remuneration and terms of appointment

- 14) The above vacancy is against regular sanctioned post of JNARDDC.
- 15) The appointment will be on contract basis for a period of two years initially, extendable on satisfactory performance. Absorption on regular basis shall be considered after initial contract period and subject to satisfactory performance of the candidate.
- 16) In addition to Basic pay, the candidates selected will be eligible for DA, HRA, Transport Allowance and other allowances and benefits as per Central Govt Rules as applicable to JNARDDC employees.
- 17) The decision of the Appointing Authority will be final in all the matters related to the above appointment. The courts of Nagpur shall be relevant jurisdiction for any disputes related to the above recruitment.

OPENING DATE OF SUBMITTING ONLINE APPLICATION IS 20 Aug 2022 (09.00 Hrs)

LAST DATE OF SUBMITTING ONLINE APPLICATION IS 12 Sep 2022 (18.00 Hrs)