



INDIAN INSTITUTE OF TECHNOLOGY BOMBAY POWAI, MUMBAI 400076.

Advertisement No.: IRCC/EXT150/2022

Job Title

Program Manager

Job Reference Number

50343608

Application End Date

21.07.2022

Type of Employment

Proj. Staff Contract

No. of Position(s)

1

IITB Project Recruitment:

Project title: National Centre of Excellence Technologies for Internal Security(NCETIS)

About the project: National Center of Excellence in Technology for Internal Security is aimed at developing indigenous technology solutions for Internal Security forces. It is an initiative by IIT Bombay & Ministry of Electronics & Information Technology (MeitY) Govt. of India under its flagship Digital India Program. More about NCETIS at <http://www.ee.iitb.ac.in/~ncetis/index.php>

Essential Qualifications & Experience:

PhD

OR

BTech/BE/MA/MSc/MCA/MBA or equivalent degree with minimum 6 years relevant experience

OR

MTech/ME/MS/MDes or equivalent degree with minimum 4 years relevant experience

Candidates should have experience with project management responsibilities with demonstrable project delivery and team leadership skills and at least 6 months of work experience in projects related to Internal Security. Strong planning and organizational skills. Mastery of Microsoft Office products including Word and PowerPoint, Excel etc. Displays a high degree of initiative and ability to work independently and proactively with minimum supervision. Strong communication and interpersonal skills. Flexible, with an all-hands-on-deck, team-centered approach.

Job Profile:

We are looking for a Project Manager (PM) who is detail oriented with exceptional planning and execution skills for the operational management of the center. As PM you will co-ordinate with the faculty members at NCETIS and assist the Center Coordinator in execution of activities of the center. Finally, you will also be responsible for conducting liaising with the internal and external stakeholders, organize regular review meetings, preparing exhaustive reports and organize events.

Pay Details:

Level O2: Salary range from Rs.50000 to Rs 70000 + Rs.6000.00/- Out Of Campus Allowance (if applicable) p.m.

General information:

The position is temporary for a period of 1 year and tenable only for the duration of the project. The appointment is for time bound project and the candidate is required to work mainly for the successful completion of the project. The selection committee may offer lower or higher designation and lower or higher salary depending upon the experience and performance of the candidate in the interview.

Candidates called for interview will be required to attend at his/ her own expenses.

For any queries/clarification please contact: recruit@ircc.iitb.ac.in