

पत्तन कार्यालय : प्रशासन भवन, शेवा, नवी मुंबई - 400707. Port Office : Administration Bldg., Sheva, Navi Mumbai - 400 707.
मुख्य सतर्कता अधिकारी Chief Vigilance Officer - (022) 2724 4151 ; मुख्य प्रबंधक (प्रशासन) एवं सचिव Chief Manager (Admn.) & Secy - (022) 2724 4021 ;
मुख्य प्रबंधक (यातायात) Chief Manager (Traffic) - (022) 2724 4191; मुख्य प्रबंधक (यां.एव.वि.अ.) Chief Manager (M&EE) - (022) 2724 4181 ;
मुख्य प्रबंधक (वित्त) Chief Manager (Fin) - (022) 2724 4081; मुख्य प्रबंधक (प.यो.वि.) Chief Manager (PP&D) - (022) 2724 4156
उप-संरक्षक Dy. Conservator (022) 2724 4171; हार्बर मास्टर (022) 2724 4173.
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Ref.: A/PE/A-02/2022/ 107 / 1573

Date : 27/06/2022

To,
The Chairman,
All Major Port Trusts.

**Sub.: Filling up the post of Manager(Traffic) in JNPA on
Absorption through composite method from Major Port Authorities.**

Sir,

In JNPA, one post of **Manager(Traffic)** in the pay scale of **Rs. 80000-220000** (Rs. 32900-58000 un-revised)-Dy. HoD level is vacant w.e.f. 01.06.2022 due to retirement of Manager(Port Equipment Maintenance) on 31.05.2022. Hence, it has been decided to fill up this post as per the JNPT Employees (Recruitment, Seniority and Promotions) Regulations, 2011 of Manager(Operations).

The said post will be filled by composite method of recruitment i.e. through promotion/transfer/deputation on absorption basis of the officers from Major Ports, fulfilling the criteria of eligibility prescribed in the schedule of Manager(Operations) of JNPT Employees (Recruitment Seniority & Promotion) Regulations, 2011(copy attached at Annex-I).

The selection will be by merit, for which the bench mark in the overall grading in the ACRs should not be below "Very Good".

You are requested to circulate the above vacancy among the eligible officers of your Port. The applications (in the prescribed proforma) of suitable and willing officers of your Port who satisfy the eligibility criteria as prescribed at Annex-I, may be forwarded along with the following documents so as to reach the undersigned on or before **26th July, 2022**.


- 1) Photo copies of the ACRs of the applicant for the last 5 years.
(attested by the officer not below the rank of Dy. HOD on each page)
- 2) Copies of disclosure certificates of attached ACRs.
- 3) Attested Photo-copies of all certificates.
- 4) Vigilance & Administrative clearance of the concerned Port.

The cutoff date for determining the eligibility shall be **26.07.2022**.

The administrative Ports shall ensure that the applications of the candidates will be forwarded to Jawaharlal Nehru Port Authority with the prior approval of the Competent Authority and with all requisite documents before the date of closing. In case of receipt of advance copy of application in respect of any applicant by the Port, candidature of the candidate would not be considered if his/her application is not received within 15 days of the last date of receipt of applications

Once the application(s) is/are forwarded in respect of any employee with the prior approval of the Competent Authority, the concerned Port shall ensure that he/she would be relieved immediately in any case within 30 days of his/her present post in case of selection and appointment to Dy. HOD level post. In case he/she is not relieved within 30 days of his/her appointment to higher post at Dy. HoD level, it would be deemed as relieved of his/her present post after expiry of 30 days of his/her appointment.

The Port official, who withdraws his candidature for the post after his selection by the Service Selection Committee, will be liable for debarment from future selection to Dy. HoD level posts in all Major Port Authorities for a period of two years.



27/06/2022

(J. B. Dhawale)
Chief Manager(A) & Secy.

- Encl: 1) Copy of Schedule(Annex-I).
2) Proforma of application.
3) Vigilance profile format.

Sr. No.	Name of the Post	No. of Posts	Classification	Scale of Pay (Rs.)	Whether Selection or Non-Selection	Upper Age limit for direct recruitment (years)	Educational and other qualifications prescribed for direct recruitment	Whether (a) age (b) educational qualifications (c) experience for direct recruitments will apply in the case of Promotion/Absorption/Deputation.	Period of Probation (in years)	Method of recruitment (Whether by direct recruitment or by Promotion/Absorption/Deputation)	In case of Promotion / Absorption/Deputation, Grades from which it Should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
4	Manager (Operations)	5	Class-I	32900-58000	Selection	42	Essential: (i) A degree from a recognised University Preference will be given to Engineering Graduate. (ii) Twelve years experience in shipping/cargo operations/airway transportation in executive cadre in an industrial/Commercial Govt. Undertaking	(a) No (b) Yes (c) No	N.A.	By absorption through Composite method failing which by deputation from other Govt. organisation and failing both by direct recruitment.	For absorption through composite method, Officers holding analogous posts or post of Dy. Traffic Manager/Dy. Manager (Operations) and equivalent posts in the scale of pay of Rs. 24900-50500 with 3 years regular service in the grade in a Major Port Trust or Dy. Traffic Manager/Dy. Manager (Operations) and equivalent posts in the respective discipline of Traffic Dept. with 2 years regular service in the grade and a combined regular service of 7 years in the scales of pay of Rs. 24900-50500 as Asst. Manager and 24900-50500 as Dy. Manager in the respective discipline of Traffic Deptt. in a Major Port Trust will be eligible For deputation Officers holding analogous posts or officers holding post of Dy. Traffic Manager and equivalent posts in the respective discipline of Traffic Deptt. in the scale of pay of Rs. 24900-50500 with 3 years regular service in the grade in the respective discipline in Govt./PSUs/Autonomous Bodies etc. will be eligible The selection is by merit for which the bench mark in overall grading in the ACRs will not be below "Very Good"	There would be automatic promotion of officers working in the pay scale of Rs. 23100-30500 to the pay scale of Rs. 32900-58000 to the extent of the number of posts recommended
5	Chief Manager (Operations)	1	Class-I (HOD)	51300-79000	Selection	45	Essential: (i) A degree from a recognised University Preference will be given to Engineering Graduate. (ii) Seventeen years experience in shipping/cargo operations/airway transportation in executive cadre in an industrial/Commercial Govt. undertaking	(a) No (b) Yes (c) No	N.A.	By absorption through Composite method failing which by deputation failing both by direct recruitment	For absorption through composite method, Officers holding analogous posts or the post of Traffic Manager in Category-II or posts with 2 years regular service or officers holding posts in the scale of pay of Rs. 36600-62000 with 4 years regular service in the grade or officers holding posts in the scale of pay of Rs. 32900-58000 with 5 years regular service in the grade in the Operations Deptt. of JNPT or in Traffic Department of a Major Port Trust will be eligible For deputation, Officers holding analogous posts or officers holding post of Traffic Manager and equivalent post in Traffic Deptt. in the scale of pay of Rs. 43200-66000 with 2 years regular service in the grade or 2 years regular service in the grade of Officers holding posts of Sr. Dy. Traffic Manager and equivalent posts in Traffic Deptt. in the scale of pay of Rs. 32900-58000 and above with 5 years regular service in the grade in Govt./Semi Govt./PSUs or Autonomous Bodies will be eligible The selection is by merit for which the bench mark in overall grading in the ACRs will not be below "Very Good"	

Particulars of the officer for whom vigilance Comments/clearance
is being sought
(To be furnished and signed by the CVO or HOD)

1. Name of Officer (in full) :
2. Father's name :
3. Date of Birth :
4. Date of Retirement :
5. Date of entry into service :
6. Service to which the officer belongs :
including batch/year cadre etc.
wherever applicable
7. Positions held (during the ten preceding years)

Sl.No.	Organization (Name in full)	Designation &Place of Posting	Administrative/nodal Ministry/ Deptt. Concerned (in case of officers of PSU etc.)	From	To

8. Whether the officer has been
Placed on the "Agreed List" or "List of
officers of Doubtful Integrity". (If yes,
details to be given):
9. Whether any allegation of misconduct
involving vigilance angle was examined
against the officer during the last 10 years
and if so, with what result.(*):
10. Whether any punishment was
awarded to the officer during the last
10 years and if so, the date of imposition
and details of the penalty (*):
11. Is any disciplinary / criminal proceedings :
Or charge sheet pending against the
Officer as on date. (If so, details to be furnished-
including reference no. if any, of the Commission)
12. Is any action contemplated against the
officer as on date. (If so, details to be furnished) (*):
13. Whether the officer/official has submitted
his/her annual immovable property return of the previous year
as required under Rule 18 of the CCS (Conduct) Rules, 1964
within the prescribed limit.:
14. Details of complaint pending against the :
officer as on dated.

Date:

(Name and Signature)

(*) If vigilance clearance had been obtained from the Commission in the past, the information may be provided for the period thereafter.

PROFORMA

BIO-DATA

Post applied for : **Manager(Traffic) in JNPA.**

Recent Passport
size photographs

1. Full name (in block letters) :
2. (a) Address for communication :
(b) Telephone No./Mobile No. :
(c) Fax / E-Mail address :
3. Present post with scale of pay :
4. Date of Birth :
5. Age as on 26.07.2022 :
6. Date of Superannuation/retirement:
7. Whether belongs to SC/ST/OBC :
8. Date of initial appointment :
(in the Port sector)
9. Educational & other qualification :

10. Details of employment / experience in Chronological order

Name of the Organization	Post held	Scale of pay	From	To	Nature of duties
					(Regular /Ad-hoc/ Officiating)

11. State clearly whether in the light :
of entries made by you above,
you meet the requirement of the post
12. Nature of present employment/ :
post held i.e. whether ad-hoc/
temporary/permanent/contract/
transfer/deputation

13. In case the present employment/ :
post held is on deputation/contract
basis, please state
(a) Date of initial appointment :
(b) Period of appointment on :
deputation/contract
(c) Name of the parent office/ :
Organization to which you belong
14. Training / Courses if any attended ;
abroad
15. Papers submitted if any :
16. Any other information, if any :

In the event of my selection to the above post, I will not withdraw and undertake to accept the posting.

(Signature of applicant)

Certificate to be given by Head of Office of the applicant :

1. The particulars furnished by the applicant are correct and he/she fulfills the eligibility criteria.
2. No disciplinary /vigilance case is pending or contemplated against the applicant and he/she is clear from vigilance angle.
3. His/Her integrity is certified.
4. No major/minor penalties have been imposed on the applicant during the last 10 years.
5. Attested copies of ACRs for the last five years are enclosed.
6. Port has no objection to relieve him/her in case of selection.

SIGNATURE OF THE DY. CHAIRMAN/CHAIRMAN
ALONGWITH SEAL

Note: (1) Attested copies of certificates in support of the educational and other qualifications may please be enclosed.
(2) Copies of documents in support of employment, other than in Major Ports may please be enclosed.