



जवाहरलाल नेहरू पोर्ट ट्रस्ट

JAWAHARLAL NEHRU PORT TRUST

ISO 9001 : 2015
ISO 14001 : 2015
ISO 27001 : 2013
OHSAS 45001 : 2018

पत्तन कार्यालय : प्रशासन भवन, शेवा, नवी मुंबई - 400 707; Port Office : Administration Bldg Sheva, Navi Mumbai - 400 707;
मुख्य सतर्कता अधिकारी Chief Vigilance Officer-(022) 2724 2292; मुख्य प्रबंधक (प्रशासन) एवं सचिव Chief Manager (Admin) & Secy (022) 2724 2233;
मुख्य प्रबंधक (यातायात) Chief Manager (Traffic)-(022) 2724 2377; मुख्य प्रबंधक (यां.एवं.वि.अ.) Chief Manager (M&EE)-(022) 2724 2218;
मुख्य प्रबंधक (वित्त) Chief Manager (Fin)-(022) 2724 2241; मुख्य प्रबंधक (प. यो. वि.) Chief Manager (PP&D)-(022) 2724 2326;
उप-संरक्षक Dy. Conservator (022) 2724 2301; हार्बर मास्टर Harbour Master - (022) 2724 4173.
Website : www.jnport.gov.in E-mail : info@jnport.gov.in

A/PE/A-02/2022/

26.04.2022

Sub: Filling up post of the Officer on Special Duty for Vadhvan Port Project on deputation basis from PSU, Central / State Govt. etc.

JNPT intends to invite applications from the prospective candidates for the post of Officer on Special Duty (OSD) to Vadhvan Port in the pay scale of Rs. 80000-220000 (Rs. 32900/58000 un-revised) on deputation basis initially for the period of 3 years extendable for another two years or during the period of implementation of Vadhvan project whichever is earlier.

The selection will be by merit for which the bench mark in the overall grading in the ACRs should not be below "Very Good", followed by the interview rounds.

The applications (in the prescribed proforma) of suitable and willing officers of State / Central Govt. Departments / PSU organizations who satisfy the eligibility criteria as prescribed at Annexure-I, may be forwarded along with the following documents so as to reach the undersigned on or before 20th May 2022.

- 1) Photo copies of ACRs of the applicant for the last 5 years
(Attested by the Officer not below the rank of Dy. HOD or analogous posts on each page)
- 2) Copies of disclosure certificates of attached ACRs.
- 3) Attested photo-copies of all certificates
- 4) Vigilance & Administrative clearance of the concerned Department / organization

The cutoff date for determining the eligibility shall be last date of receipt of application.

The applicant shall ensure that his / her application will be forwarded to the Office of Chief Manager (Admin.) & Secy., Jawaharlal Nehru Port Trust, Administration Building, Sheva, Uran, Navi Mumbai – 400 707 with the prior approval of Competent Authority and through proper channel of his / her department / organization and with all requisite

documents before the date of closing. In case of receipt of the advance copy of the application in respect of any applicant by the Department / organization, candidature of the candidate would not be considered if his / her application is not received within 15 days of last date of receipt of applications.

Once the application(s) is/are forwarded in respect of any employee with the prior approval of Competent Authority, the concerned Department / organization shall ensure that he / she would be relieved immediately in any case within 30 day of his / her present post in case of selection and appointment to OSD to Vadhvan Port Project. In case he / she is not relieved within 30 days of his / her appointment, to would be deemed as relieved of his / her present post after expiry of 30 days of his / her appointment.

(J.B. Dhawale)
Chief Manager (Admin.) & Secy.

Encl: 1) Copy of Schedule (Annexure-I)
2) Proforma of application

ANNEXURE - I

Sr. No	Name of Post	No. of Posts	Classification	Scale of Pay (Rs.)	Whether selection or Non Selection	Upper age limit for recruitment (years)	Educational and other qualifications prescribed for direct recruitment	Whether (a) age (b) educational qualification (c) experience for the direct recruitment will apply in the case of promotion/absorption/deputation	Period of probation	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption / deputation, grade from which it should be made	Remark
1	2	3	4	5	6	7	8	9	10	11	12	13
1	OSD to Vadhvan Port Project	1	Class-I	80000-220000 (IDA Pattern)	Selection	55	<p>Essential</p> <p>1) Post graduate degree from recognized University</p> <p>2) LAW graduation from recognized University</p> <p>3) Over 12 years relevant work experience in the field of Land Acquisition, Land Management and related documentation and Compliance work, Liaison with Government authorities, Project Coordination, Encroachment removal etc.</p> <p>4) The person having work experience / knowledge of local area will be given preference.</p>	NA	NA	Deputation basis initially for the period of 3 years extendable for another two years or during the period of implementation of Vadhvan project whichever is earlier.	For deputation, Officers holding analogous posts in the pay scale of 80000-220000 (IDA pattern) or having 7 years of regular service in the pay scale of 60000-180000 (IPA pattern) or analogous post.	

PROFORMA

BIO-DATA

Post applied for : **O.S.D for Vadhavan Port Project on deputation basis in JNPT.**

Recent Passport
size photographs

1. Full name (in block letters) :
2. (a) Address for communication :
(b) Telephone No./Mobile No. :
(c) Fax / E-Mail address :
3. Present post with scale of pay :
4. Date of Birth :
5. Age as on 26.04.2022 :
6. Date of Superannuation/retirement:
7. Whether belongs to SC/ST/OBC :
8. Date of initial appointment :
(in the Port sector)
9. Educational & other qualification :

10. Details of employment / experience in Chronological order

Name of the Organization	Post held	Scale of pay	From	To	Nature of duties
					(Regular /Ad-hoc/ Officiating)

11. State clearly whether in the light of entries made by you above, you meet the requirement of the post :
12. Nature of present employment/ post held i.e. whether ad-hoc/ temporary/permanent/contract/ transfer/deputation :

13. In case the present employment/ :
post held is on deputation/contract
basis, please state
(a) Date of initial appointment :
(b) Period of appointment on :
deputation/contract
(c) Name of the parent office/ :
Organization to which you belong
14. Training / Courses if any attended ;
abroad
15. Papers submitted if any :
16. Any other information, if any :

In the event of my selection to the above post, I will not withdraw and undertake to accept the posting.

(Signature of applicant)

Certificate to be given by Head of Office of the applicant :

1. The particulars furnished by the applicant are correct and he/she fulfills the eligibility criteria.
2. No disciplinary /vigilance case is pending or contemplated against the applicant and he/she is clear from vigilance angle.
3. His/Her integrity is certified.
4. No major/minor penalties have been imposed on the applicant during the last 10 years.
5. Attested copies of ACRs for the last five years are enclosed.
6. Department has no objection to relieve him/her in case of selection.

SIGNATURE OF THE COMPETENT AUTHORITY
ALONGWITH SEAL

- Note: (1) Attested copies of certificates in support of the educational and other qualifications may please be enclosed.
(2) Copies of documents in support of employment, other than in Major Ports may please be enclosed.

Particulars of the Officer for whom vigilance Comments/ clearance is being sought

(To be furnished and signed by the CVO)

Sr.No.	Particulars	Details		
01	Name of Officer (in full)			
02	Father's Name			
03	Date of Birth			
04	Date of Retirement			
05	Date of entry into service			
06	Service to which the officer belongs including batch/ year cadre etc., wherever applicable.			
07	Position held (during the ten preceding years)	Designation	From	To
08	Whether the officer has been Placed on the "Agreed List " or "List of officers of Doubtful Integrity". (If yes, details to be given)			
09	Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so, with what result.(*)			
10	Whether any punishment was awarded to the officer during the last 10 years and if so, the date of imposition and details of the penalty (*)			
11	Is any disciplinary/criminal proceedings Or chargesheet pending against the Officer as on date. (If so, details to be furnished- Including reference no., if any, of the Commission)			
12	Is any action contemplated against the officer as on date.(If so, details to be furnished) (*)			

(*) If vigilance clearance had been obtained from the Ministry/CVC in the past, the information may be provided for the period thereafter.

C.V.O.