



VAIKUNTH MEHTA NATIONAL INSTITUTE OF COOPERATIVE MANAGEMENT

(A National Institute under the aegis of National Council for Cooperative Training (NCCT)

Promoted by Ministry of Cooperation, Government of India)

Savitribai Phule Pune University Road, Pune - 411 007, Maharashtra, India

PH+91-20-25701000 /25528974, Web-site : www.vamnicom.gov.in, E-mail : info@vamnicom.gov.in

Applications are invited from Academicians and Consultants (on contract basis) for IFFCO - Centre for Policy Research and Convergence at VAMNICOM, Pune as detailed below :

Professor - 01 Post	Associate Professor- 01 Post	Sr. Consultant - 01 Post
Consultant - 01 Post (Policy Documentation & Communication)	Consultant - 01 Post (Analysis & Documentation)	Jr. Consultant - 01 Post

NOTE : 1) Last date for submitting applications is on 05.04.2022

2) The detail information for applying to the post of Academicians and Research Scholars can be downloaded from www.vamnicom.gov.in

Registrar

Size : 8x5



**VAIKUNTH MEHTA NATIONAL INSTITUTE OF CO-OPERATIVE MANAGEMENT
(VAMNICOM)**

**(A National Institute under the aegis of National Council for Cooperative Training
(NCCT), Promoted by Ministry of Cooperation, Government of India)**

SavitribaiPhule Pune University Road, Pune – 411 007, Maharashtra, India

PHONE : +91-20-25701000 /25528974, Web-site : www.vamnicom.gov.in,

E-mail :info@vamnicom.gov.in

**Inviting Applications for Engagement of Academicians and Consultants on contract
basis for IFFCO's Centre for Policy Research and Convergence at VAMNICOM**

About Institute:

Vaikunth Mehta National Institute of Cooperative Management (VAMNICOM) is a premier management Institute for the Cooperative Sector. The Institution has been contributing over the year to the Cooperative Movement through its activities viz., Management Training, Management Education, Research & Publication, Consultancy, and other related activities.

About the IFFCO's Centre for Policy Research and Convergence (I- CPRC) at VAMNICOM:

Indian Farmers Fertilizer Cooperative Limited (IFFCO) is the largest cooperative in the country and has been ranked Number one Cooperative among the top 300 Cooperatives in the world has significantly contributed to transforming the Indian Cooperative movement.

IFFCO's Centre for Policy Research and Convergence (I- CPRC) aims to lead education and research in the domain of Cooperative Policy. The IFFCO's Centre for Policy and Convergence (I- CPRC) at VAMNICOM is the joint venture of IFFCO and VAMNICOM. This Centre is formed to render intellectual and logistic support to Cooperative Policy and accelerate the entire cooperative movement in the country under the guidance of Ministry of Cooperation.

About the qualification and Experience of Academicians and Consultants on contract basis

The Centre requires experienced experts Academicians and Consultants (on contract) having outstanding professional knowledge in the field of research project with an exceptional accomplishment and established reputation in the relevant field, who has made significant contributions to the knowledge in the concerned/ allied/ relevant discipline, to be substantiated by credentials. The requirements of Academicians and Consultants on contract basis are as under:

- i) Professor - 01
- ii) Associate Professor - 01
- iii) Senior Consultant - 01
- iv) Consultant (Policy Documentation & Communication)- 01
- v) Consultant (Analysis & Documentation)-01
- vi) Jr. Consultant- 01

Educational Qualification, Experience and Desirable for Academicians and Consultants (on contract basis)

Sr.No.	Post of Academicians and Research Scholars	No. of vacancy	Educational Qualification, Experience and Remuneration
1.	Professor	01	<ol style="list-style-type: none"> 1. Full time Post Graduate Degree with distinction at Post Graduate level in Management/Agribusiness Management with Ph. D. in relevant subject from a recognized University or Institute. 2. The candidate should be an eminent scholar with good track record of high quality publications in the reputed peer Journals, significant research contributions with minimum of 20 Publications and 10 Books published in reputed Journal. 3. The Candidate would be selected based on his/her the best 10 publications in the Peer reviewed/ UGC listed journals and award of minimum two Ph.D degrees under his/her supervision during last 10 years and interaction with a Selection Committee. 4. Essential Experience : <ol style="list-style-type: none"> a. Minimum 10 years teaching/training/Research experience from recognized University/Institute /Cooperative Training Organization/Cooperative Institute/Cooperative Department/Govt./Semi Govt. organisations. b. Minimum experience of 4 years in holding analogous post in cooperative sector research assignments. 5. Age :Not exceeding 55 years. 6. Consolidated Remuneration : Rs. 1,23,100/- plus applicable D.A. excluding other allowances as per 7th CPC in Pay Matrix Level-13.
2.	Associate Professor	01	<ol style="list-style-type: none"> 1. Full time Post Graduate Degree with distinction at Post Graduate level in Management/Agribusiness Management/ Agricultural Extension/Finance with Ph. D. in relevant subject from a recognized University or Institute. 2. The candidate should be an eminent scholar with good track record of high quality publications in the reputed peer Journals, significant research contributions with minimum of 10 Publications and 02 Books published in reputed Journal. 3. Essential Experience : Minimum 8 years Research project & Consultancy /teaching/training/ /Extension/ experience from recognized University/Institute/ Cooperative Training Organization/Cooperative Institute/Cooperative Department/Govt./Semi Govt. Organizations/PSUs/Autonomous Bodies.

Sr.No.	Post of Academicians and Research Scholars	No. of vacancy	Educational Qualification, Experience and Remuneration
			<p>4. Age :Not exceeding 50 years.</p> <p>5. Consolidated Remuneration: Rs.78,800/- plus applicable D.A. excluding other allowances as per 7th CPC in Pay Matrix Level-12.</p> <p>6. Desirable :</p> <p>i) Ph.D. in relevant subject</p> <p>ii) Expert in writing research proposal and policy documents.</p> <p>iii) He/she should have ability to handle National level project with monitoring and evaluation experience.</p>
3.	Senior Consultant	01	<p>1. <u>Qualifications, Skills and Abilities</u> :</p> <p>1) The candidate should have a Post Graduate degree in Marketing and Finance or other relevant fields with minimum 70% marks.</p> <p>2) Candidate should have liasoning with Industries, Academia and Institutions to facilitate meetings.</p> <p>3) Candidate should have experience of communications in cross functioning with various Industries/ Different Ministries/Government Departments.</p> <p>4) Candidate should possess excellent writing, editing, and speaking skills in both English and Hindi.</p> <p>5) Candidate should have experience of preparing Public Communication Strategy & Research notes/ documents.</p> <p>6) Candidate should have developed policy positions on emerging regulatory issues impacting concerned organization.</p> <p>7) Candidate should be well versed in the latest electronic publishing and graphics methods.</p> <p>8) Candidate should have experience in establishing new institutional businesses for organization.</p> <p>9) Willing to travel frequently in case of internal and external meetings.</p> <p>2. <u>Key Responsibilities</u> :</p> <p>Senior Consultant is required to work closely with Senior Officials of Ministry at New Delhi and other academic researchers at VAMNICOM to perform a variety of tasks including, but not limited to:</p> <p>1) Liaising with Senior Officer of Ministry and Director, VAMNICOM.</p> <p>2) Assisting the Director to prepare working papers, policy briefs, white papers in close collaboration with the IFFCO/Institute/ Ministry.</p>

Sr.No.	Post of Academicians and Research Scholars	No. of vacancy	Educational Qualification, Experience and Remuneration
			<p>3) Preparing communication strategy and tools for the release of National Cooperative Policy.</p> <p>4) Ensuring effective communications, visibility, and knowledge management.</p> <p>5) Supporting the I -CPRC team in organizing and managing seminar, workshop and press conferences.</p> <p>6) Producing reports and stories of the seminars/ workshops organized by the Institute.</p> <p>7) Ensuring proper process documentation and preparing project closure reports.</p> <p>3. Essential Experience : Minimum 4 years' experience in Policy Advocacy and Corporate Affairs, Liaising in Government Department /Ministry/ Industry & Chamber of Commerce</p> <p>4. Age :Not exceeding 40 years.</p> <p>5. Consolidated Remuneration : Rs. 65,000/-</p>
4	Consultant (Policy Documentation & Communication)	01	<p>1. <u>Qualifications, Skills and Abilities</u> :</p> <p>1) The candidate should have a Post Graduate degree in mass communications/ journalism/ research or equivalent degree in other relevant fields.</p> <p>2) Candidate should have an experience in communication and diffusion strategies and techniques, reporting, documentation, publication, and audio - visual material preparation in relation to academic and policy research.</p> <p>3) Candidate should possess excellent writing, editing, and speaking skills in both English and Hindi.</p> <p>4) Candidate should be well versed in the latest electronic publishing and graphics methods.</p> <p>5) Capacity to interact effectively with stakeholders, institutions, and work with government and private sector agencies.</p> <p>6) Demonstrate capacity to plan, prioritize and deliver tasks on time to meet goals on a highly pressured environment.</p> <p>7) Demonstrates openness to change and ability to manage complexities.</p> <p>8) Self - motivated and proactive.</p> <p>2. <u>Key Responsibilities</u> :</p> <p>Policy Documentation Associate work closely with the Director of the Institute and other academic</p>

Sr.No.	Post of Academicians and Research Scholars	No. of vacancy	Educational Qualification, Experience and Remuneration
			<p>researchers to perform a variety of tasks including, but not limited to:</p> <ol style="list-style-type: none"> 1) Assisting the Director to prepare annual report of I-CPRC, publication of documents, working papers, policy briefs, white papers in close collaboration with the IFFCO Chair. 2) Preparing communication strategy and tools for the release of National Cooperative Policy. 3) Ensuring effective communications, visibility, and knowledge management. 4) Supporting the I -CPRC team in organizing and managing seminar, workshop and press conferences. 5) Producing reports and stories of the seminars/ workshops organized by the Institute. 6) Ensuring proper process documentation and preparing project closure reports. <p>3. Age :Not exceeding 30 years.</p> <p>4. Consolidated Remuneration : Rs. 45,000/-</p>
5.	Consultant (Analysis & Documentation)	01	<p>1. Qualifications, Skills and Abilities :</p> <ol style="list-style-type: none"> 1) The candidate should have a Post Graduate degree with minimum 60% in Economics/Public Policy/Cooperatives/Governance or equivalent degree in other relevant fields. 2) Thorough understanding of data analysis using MS Excel (must have). Additional knowledge of Statistical modeling, Tableau will be preferred. 3) Ability to create compelling presentations. 4) Strong analytical skills logical abilities to breakdown problems and find solutions. 5) Strong written and verbal communication skills. 6) Ability to work with cross functional teams in a dynamic, fast - paced environment. 7) Self - motivated and proactive. 8) Willing to travel in case of internal and external meetings. <p>2. Key Responsibilities :</p> <p>Research Associate work closely with academic researchers and other projects staff to perform a variety of tasks including, but not limited to:</p> <ol style="list-style-type: none"> 1) Designing survey questionnaires, conducting qualitative and quantitative research, running pilot exercises, refining study design and survey instruments. 2) Reviewing policy documents and driving policy

Sr.No.	Post of Academicians and Research Scholars	No. of vacancy	Educational Qualification, Experience and Remuneration
			<p>discussions with a wide range of internal stakeholders, including content, measurement, and research teams at VAMNICOM.</p> <p>3) Devising strategic frameworks on deployment of digital technology in cooperatives especially in Primary Agricultural Cooperative Societies (PACS).</p> <p>4) Analyzing available data on cooperatives and help in designing a nationwide database on cooperatives.</p> <p>5) Assisting with data cleaning, preliminary data analysis, and preparation of documents and presentations for dissemination.</p> <p>6) Ensuring project documentations and help in building knowledge products/ training material for stakeholder workshops.</p> <p>3. Age :Not exceeding 30 years.</p> <p>4. Consolidated Remuneration : Rs. 45,000/-</p>
6.	Jr. Consultant	01	<p>1. Regular Full time Post Graduate with minimum 60 % marks in Economics/ Agri- Economics/ Commerce/ Business Administration/ Cooperation/ Law/ Agriculture/ Social Science or MCA/ B. tech (Computer Science), B. Tech (IT)/Mass Media from a recognized University or Institute.</p> <p>2. Essential Experience: 01 year from recognized Institute in the relevant area.</p> <p>3. Age : Not exceeding 30 years</p> <p>4. Desirable :</p> <p>1) PGDBA/ DCBM Qualifications.</p> <p>2) Content writing, Social Media and documentation</p> <p>5. Consolidated Remuneration : Rs. 30,000/-</p>

* The Institute reserves the right to increase or reduce the stated faculty positions.

Terms & Conditions:

- i. The last date for online application is 05.04.2022 .
- ii. The Contractual appointment is project basis and this appointment would be made for a maximum period of two years or on the date of completion of project whichever is earlier.
- iii. For outstation duty/tour the Academician/Consultant will paid T.A./D.A as details below:
 - a) Professor - T.A./D.A. at par to the employee of Pay Matrix Level-13 of 7th CPC
 - b) Associate Professor - T.A./D.A. at par to the employee of Pay Matrix Level-12 of 7th CPC
 - c) Sr. Consultant - T.A./D.A. at par to the employee of Pay Matrix Level-11 of 7th CPC
 - d) Consultant - T.A./D.A. at par to the employee of Pay Matrix Level-09 of 7th CPC
 - e) Jr. Consultant - T.A./D.A. at par to the employee of Pay Matrix Level-06 of 7th CPC

- iv. The contractual appointees shall be given 30 days (2.5 days per month) paid leave in year, in addition to week end and gazetted holidays.
- v. Services of the incumbent so selected/appointed on contract basis may be terminated by Institute by giving one month's notice or salary in lieu thereof without assigning any reason. The concerned person may leave the contract mid-way after giving one month's notice or salary in lieu thereof.
- vi. There would not be any claim for regularization/absorption on part of contractual faculty so appointed in VAMNICOM.
- vii. The persons appointed on contract basis shall not be entitled for any pension or other terminal benefits for the services rendered by him/her on contract basis.
- viii. The incumbent will not be allowed to accept any outside assignment.
- ix. The services of the person so appointed on contract basis will be regulated under the conduct rules applicable to the employees of the VAMNICOM/NCCT.
- x. The Institute reserves the right to cancel/increase/decrease the number of without assigning any reason thereof.
- xi. No correspondence will be entertained with the candidates, who are not called for interview/selected for appointment.
- xii. Fee of Rs. **590/-** per candidate may be collected through **Demand Draft in favor of DIRECTOR, VAMNICOM, PUNE**".

Online Payment mode:

Name: Vaikunth Mehta National Institute of Cooperative Management, Pune

Name of the Bank: The Saraswat Cooperative Bank Ltd., VAMNICOM Branch, Pune

Current Bank Account Number: ZCKUNT0000100006

IFSC: SRCB0000001

- xiii. The Applications in the enclosed proforma along-with necessary certificates (self-attested), should be addressed to the "**Registrar, Vaikunth Mehta National Institute of Cooperative Management, Savitribai Phule Pune University Road, Pune – 411 007**". The application shall reach the office of the Registrar, VAMNICOM on or before -05.04.2022 by 5:00 PM either by hand or by post and essentially with a copy through **email :info@vamnicom.gov.in**

Registrar



**VAIKUNTH MEHTA NATIONAL INSTITUTE OF CO-OPERATIVE MANAGEMENT
(VAMNICOM)**

**(A National Institute under the aegis of National Council for Cooperative Training
(NCCT), Promoted by Ministry of Cooperation, Government of India)**

Savitribai Phule Pune University Road, Pune – 411 007, Maharashtra, India

PHONE : +91-20-25701000 /25528974, Web-site : www.vamnicom.gov.in,

E-mail :info@vamnicom.gov.in

Application form for the Post of _____

**Application for engagement as in the
Vaikhunth Mehta National Institute of Cooperative
Management (VAMNICOM), Pune**

Affix recent
self-attested
passport size
photograph

1. Name: _____
2. Father's/Husband's Name: _____
3. Date of Birth: _____
(Attested copy of Matriculation/10th/High School must be enclosed)
4. Age : _____
5. Category: _____
(SC/ST/OBC/Physically Handicapped/Departmental Candidates)
6. Domicile: _____
7. Nationality: _____
8. Mailing address (with Tel./Mob. No. and e-mail address):

9. Permanent Address: _____

10. Correspondence Address _____

11. Are you related to any employee of NCCT/IFFCO: YES/NO
If yes, provide details.
12. Mobile No.:
13. Email ID:

14. Educational/Professional/Technical Qualification (separate sheet be enclosed, if required):

S.No.	Examination Passed	University/Institute	Year of Passing	Percentage	%age of mark obtained	Subject

15. Work Experience:

S.No.	Organisation/Institute	Period		Nature of Work	Post Held	Remarks
		From	To			

16. Training Programme Designed & Conducted:

Sl. No.	Name/Type of the Programme <i>(Certificate/MDP/FDP/Awareness/Outstation /Conference/workshop/Seminar)</i>	Name of the Institution with collaborating agency, if any	Level of the Participants	Duration of Programme	Year

17. Details of Research/Publications/Articles/Journals/Chapters/Related publication: (separate sheet be enclosed, if required):

Sl. No.	Name/Title of the Research/Publications/Articles/Journals/Chapters/Related publication	Author	ISBN No.	Year of the Publications

18. Details of Books: (separate sheet be enclosed, if required):

Sl. No.	Name/Title of the Books	Author	ISBN No.	Year of the Publications

19. Training Attended(separate sheet be enclosed):

20. Honors and Rewards:

21. Details of Computer knowledge:

22. What nature of work attended during the service? _____

23. Reference:

24. Any other information:

25. List of Document attached (separate sheet be enclosed):

26. Statement of Purpose (in maximum 500 words) - Regarding Suitability of Candidate for the job:

27. Declaration:

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I have read this circular and accept all the terms and conditions for engagement of Academician/Consultant.

(Signature)

Name:

Date :

Aadhar No.

PAN No.

Mobile No.:

E-mail address: