

Mumbai Port Authority



Advertisement No. 02/2022

Date: 16.03.2022

ENGAGEMENT OF LEGAL ADVISOR ON CONTRACT BASIS

- I) Mumbai Port Authority is desirous of engaging a Legal Advisor on contractual basis.
- II) Applications are invited from Eligible candidates for the Post of Legal Advisor.
- III) The details of the post & requirements are as under:
- a) **Job Title:** - Legal Advisor
- b) **Mode of Engagement:** - Contractual.
- c) **Educational/Professional Qualification**
- Degree in Law and
 - Senior retired Magistrate or Civil Judge or Worked as Legal advisor in Ministry of Law and
 - Minimum 20 years' experience in Judiciary
- d) **Experience:**
Essential: - Property and Land related Matters.
Desirable: - Contract related matters
- e) **AGE:** Maximum 70 years. Relaxation can be considered for deserving candidate.
- f) **Duration:** Initially for a period of one year, which is extendable by one year at a time at the discretion of the Port, till the age of 75 years.
- g) **Scope of Work:** -
- Monitoring of drafting of show cause notices to be issued by Estate Officers.
 - Monitoring the work of issuance of termination notices issued by the Estate Division.
 - Monitoring the work of service of notices issued by the Estate Officers and also the termination notices issued by the Estate Division
 - Monitoring and expediting filing of petitions before the Estate Officer.
 - Execution and disposal of matters related to Estate and contracts.
 - Monitoring, regulating litigation and execution of Decrees/Orders passed by the various Courts of Law.
 - Guidance and monitoring recovery of Arrears/Mesne Profit ordered by various courts and forums
 - General Advisory and drafting work referred to from time to time.
 - Overall supervision and monitoring the work of Trainees.
 - Any other work assigned by administration.
- h) **Remuneration:** A consolidated remuneration of Rs. 1,00,000/- (One-lakh) per month would be paid. In addition, travelling allowance of Rs. 25000/- per month will be paid. Applicable/Statutory taxes will be deductible.

i) Accommodation:

Accommodation at Mumbai Port Authority quarters would be provided, subject to availability. If availed, rent will be deducted in terms of rules prevailing from time to time. In addition, electricity & water charges are to be paid on consumption basis.

j) Duty timings

The Duty hours of the contractual engagement would be from 10.00 A.M. to 6.00 P.M. or as decided by the Administration. The contractual appointee has to attend office full time and he/ she would not be allowed to take up any other job during this engagement. In case of requirement, the contractual employee may have to work beyond the normal duty hours for which there will not be any other compensation, monetary or otherwise.

Failure to report for duty will entail deduction of wages on pro-rata basis.

k) Other benefits:

Casual Leave of 12 days are admissible in a year. Emergency medical treatment will be provided in case of accident while on duty at Mumbai Port Authority Hospital/ Dispensary. No other medical facilities would be available to the contractual employee and his family.

l) The contract can be terminated by giving one month's notice in writing from either side.

m) Appointment of the contractual personnel is subject to verification of antecedents by the Police. If any adverse report is received from the Police, his services are liable to be terminated forthwith.

n) Other terms and conditions of appointment are at **Annexure-I**

(IV) Interested candidates may submit their application(s) in the prescribed format (**Application form**) by:

- (i) Downloading the application format from website www.mumbaiport.gov.in ('Media/Vacancy' menu).
- (ii) Filling the application format with the required details and declaration.
- (iii) The filled in application form along with required documents for determining eligibility is to be sent to the below mentioned address by courier/ post before the last date of application i.e. 06.04.2022 by superscribing on the envelope as "**Application for the post of Legal Advisor on contract basis**".

The Secretary, Mumbai Port Authority,
General Administration Department,
Port House, 2nd Floor,
Shoorji Vallabhdas Marg, Ballard Estate,
Mumbai – 400001.

- (iv) Mumbai Port Authority (MbPA) does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of any reason like postal delays etc. whatsoever.

Candidates are advised that merely submitting resume/ CVs and incomplete application will be liable to be rejected.

The last date for receipt of applications will be 06.04.2022.

Secretary
Mumbai Port Authority
