



टाटा मूलभूत अनुसंधान संस्थान
TATA INSTITUTE OF FUNDAMENTAL RESEARCH

भारत सरकार का नाभिकीय विज्ञान एवं गणित का राष्ट्रीय केंद्र एवं समविश्वविद्यालय
National Centre of the Government of India for Nuclear Science and Mathematics
and a Deemed University

होमी भाभा रोड, कुलाबा, मुंबई - 400005
Homi Bhabha Road, Colaba, Mumbai 400 005

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वेबसाइट / Website: www.tifr.res.in

फैक्स / Fax : 022-2280 4610/11

Advertisement No. 2022/3

Walk in Selection

On

**February 17, 2022 at 9.00 am for the post of
CLERK TRAINEE**

Candidates are invited for Walk-in-Selection for the following post tenable at Mumbai.

Candidates are requested to follow covid safety measures. Candidates will not be allowed to enter the Institute premises without proper mask. Please bring clip board for holding the written test paper, writing pen, drinking water and hand sanitizer.

Sr. No.	Name of the Post	No of Trainees to be recruited	Age Below (Years)	Monthly Stipend	Qualification
1	CLERK TRAINEE	10	28	Rs.15000/- p.m.	(i) Graduate from a recognized University / Institute. (ii) Knowledge of typing and use of personal computers and applications. Desirable : (i) Candidates with Graduation in Commerce from a recognized University / Institute will be preferred. (ii) Candidates having knowledge of typing and use of personal computers with experience in word processing and spreadsheet applications will be preferred.

General Information :

1. The appointment for the above post is temporary for a period of **one year**. The tenure could be extended for another year if felt necessary with necessary review.
2. Prescribed age should not exceed as on **January 01, 2022** for the above post.
3. No TA/DA will be paid for attending walk-in-selection.
4. Candidates will have to make their own arrangements for stay in Mumbai during the training period.
5. The candidates are required to produce following original documents with copies at the time of walk-in selection:
 - a) Printout of online application form with recent passport size photograph.
 - b) Identity Proof (Aadhar Card / Election Card / PAN Card / Passport / Driving License).
 - c) Date of birth/Proof of age.
 - d) Educational Qualification (all mark sheets and certificates).
In case Universities/Board award letter grades/CGPA/OGPA, the same will have to be indicated as equivalent percentage of marks as per the norms adopted by the University/Board. In the absence of the same, the candidature will not be considered (While submitting original documents for verification, the candidates will have to produce the norms of the University/Board for conversion of grades/CGPA/OGPA to equivalent percentage of marks.
 - e) Experience certificate/s.
 - f) Conduct certificates from two respectable persons.
6. More vacancies may also be filled through this advertisement. The Institute reserves the right not to fill any/some posts herein advertised. Canvassing in any form shall disqualify the candidate.
7. Online application to be submitted on TIFR website i.e. <http://www.tifr.res.in/positions>
8. Eligible candidates are requested to apply online and bring their online application form along with original & copies of certificates and appear for walk-in-selection at **09.00 a.m.** on **February 17, 2022** at Tata Institute of Fundamental Research, 1 Homi Bhabha Road, Navy Nagar, Colaba, Mumbai 400 005. Candidates will not be allowed after 9:00 am.
9. To reach the Institute, you may come by BEST route number 3, 11 & 107 (from CST, Mumbai) or route number 137 (from Churchgate station) all of which terminate at Navy Nagar, close to the Institute.
10. Before applying for the post, the candidate should ensure that the eligibility and other criteria are fulfilled. Recruitment authorities would be free to cancel the candidature of the candidate, at any stage of recruitment, and if erroneously appointed, such candidate shall be liable to be terminated from service if appointed.
11. Due to Covid-19 pandemic, the Institute reserves the right to conduct written tests, skill tests, interviews etc. online.
12. The date of Walk-in-Selection may be postponed in case of rise in Covid-19 cases.
