

**Advertisement No. 09/2021**

**MAHARASHTRA STATE POWER GENERATION COMPANY LIMITED  
INVITES APPLICATIONS FOR AVAILING SERVICES OF  
RETIRED CIVIL ENGINEER FOR THE FOLLOWING POST ON CONTRACT BASIS**

Post Code	Name of the Post	Total Vacancy
HR01	Civil Advisor (Gare Palma)	01

**QUALIFICATION & EXPERIENCE as on 10.01.2022:**

Name of the Post	Qualification	Experience
Civil Advisor (Gare Palma)	1) Bachelor's Degree in Civil Engineering/ Technology.  2) Higher Qualification will be preferred	Minimum 25 years post qualification working experience in Civil Works related to Land Acquisition for Thermal Power station or any other projects; out of which candidates should have experience of at least 05 years on the post of Chief Engineer (Civil) & above.  The candidate should preferably have some experience related to land acquisition activity.

- The said appointment will be made on contract basis for maximum period of 03 years with yearly mandatory annual assessment.
- The advertisement is only for retired Civil Engineers who are fulfilling all the terms & conditions of the advertisement. The post is located at Mahagenco's Corporate Office, Mumbai. However, the candidate should have to do extensive tours to Chhattisgarh State for carrying out the work.

**Fixed Emolument:** Rs.1,25,000/-p.m. plus 25% of Emoluments towards HRA, TA, DA and Telephone.

**Important Terms & Conditions:** The said appointment will be made on contract basis for maximum period of 03 years with yearly mandatory annual assessment.

**UPPER AGE LIMIT AS ON 10.01.2022:**

Name of Post	Upper Age Limit (Years)
Civil Advisor (Gare Palma)	59

**Note:**

- i) Date of birth as per SSC/School leaving certificate and age as on 10.01.2022 should be mentioned.
- ii) The Age, Education and Experience as on 10.01.2022 will be considered.

**Last date of Submission of application is 10.01.2022.**

### Fees Applicable

Post Code	Name of the Post	Amount
HR01	Civil Advisor (Gare Palma)	800/-

**Note:-**

1. Applications without appropriate payment of fees as prescribed will be rejected.
2. Candidates shall furnish Pay order / Demand Draft of the value of Rs. 800/- payable to the **“MAHARASHTRA STATE POWER GENERATION COMPANY LIMITED”** drawn on any Nationalized Bank **payable at “Mumbai”**. The candidate should write his Full Name on the backside of the Demand Draft. Fees in the form of Postal Order/Money Order/Cash will **not** be accepted.
3. Fees once paid will not be refunded in any circumstance, nor will it be held in reserve for any further recruitment.

### How to Apply

1. **Candidates are required to have a valid personal email ID / Mobile no.** It should be kept active during this recruitment process. **Under no circumstances, he/she should share/ mention email ID/ Mobile no. of any other person.**  
In case, candidate does not have a valid personal email ID, he/she should create his/ her new email ID before applying.  
If message or email regarding Recruitment process is NOT received by candidates due to any reason, MAHAGENCO is NOT responsible in such cases.
2. The name of the candidate, his / her father / husband name, caste, etc. should be spelt correctly in the application form as it appears in the certificates, mark sheets.
3. Candidates should send duly filled application form with a recent passport size photograph affixed thereon along with self attested copies of certificates in support of Qualification, Experience, Age etc. & Pay order / Demand Draft to :-  
**The Asst. General Manager (HR-RC), Maharashtra State Power Generation Co. Ltd., Estrella Batteries Expansion Compound, Labour Camp, Dharavi Road, Matunga, Mumbai-400019 so as to reach on or before 10.01.2022.**

Post Code and Post applied for must be clearly written on the envelope, while forwarding application and attested copies of supporting document.

**Note:**

1. Application which is incomplete in any respect such as without photograph and signature / insufficient fee payment will **not** be considered as valid.
2. Female candidates who have changed first / middle / last name post marriage must take special note of this. Kindly attach copy of marriage certificate and / or Gazette certificate of name change.
3. If there is any change in first / middle / last name in any of the certificates / supporting documents submitted by the candidate, kindly attach copy of Affidavit notarized on Rs.100 Stamp Paper / Gazette certificate of name change.

### **Important Conditions about Selection Process**

1. The selection process will be tentatively conducted in the month of January-2022.
2. Selection process will consist of Personal Interview.
3. Candidate will have to appear for Personal Interview at Examination Centre at his / her own cost & risk and MAHAGENCO will not be responsible for any injury or losses, etc. of any nature.
4. Taking into consideration the performance in the Personal Interview, the select list will be prepared.
5. The communication regarding recruitment process will be published on the Company's website i.e. [www.mahagenco.in](http://www.mahagenco.in) from time to time.
6. If the number of applicants are large, then a suitable criteria may be applied.
7. The recruitment in MAHAGENCO is done strictly as per merit in a systematic way giving weightage to Selection process.

### **GENERAL CONDITIONS**

1. Failing to submit necessary documents along with application form, the candidate will be disqualified.
2. **Candidate must produce following Certificate showing knowledge of Marathi:**  
Certificate of Secondary School Certificate Examination Board or recognized University showing passing of Secondary / School certificate Examination or Matric or Higher Examination of University with Marathi Language.

#### **OR**

Certificate stating that the candidate can read, write and speak Marathi Language fluently issued by Professor of Marathi Language of College / Institute affiliate to recognized University and countersigned by Principal of the said College / Institute.

(Performa enclosed)

3. The candidate should ensure that he/she fulfills the eligibility criteria regarding educational qualification, age, experience, etc. & the particulars furnished in the application form are correct in all respect.
4. Any false / incorrect information furnished by the candidate if detected at any stage of recruitment process, his/her candidature will **not** be considered.
5. If the candidate knowingly or willfully furnishes incorrect or false particulars or suppresses material information, he/she will be disqualified and if appointed, shall be liable for dismissal from the Company's service without any notice or assigning any reasons whatsoever.
6. Any request for change of address and enclosing supporting documents later on will not be entertained.
7. Date of birth as per Secondary School Certificate (SSC/CBSC/ICSE) and age as on date 10.01.2022 should be mentioned.
8. The record with regard to this selection process will be maintained for three months from the date of declaration of result of this advertisement.

9. Candidates should send duly filled application form with a recent passport size photograph affixed thereon along with self attested copies of certificates in support of Qualification, Experience, Age etc. & Pay order / Demand Draft to :-

**The Asst. General Manager (HR-RC), Maharashtra State Power Generation Co. Ltd., Estrella Batteries Expansion Compound, Labour Camp, Dharavi Road, Matunga, Mumbai-400019 so as to reach on or before 10.01.2022.**

10. Post Code and Post applied for must be clearly written on the envelope, while forwarding application and attested copies of supporting document.
11. Candidates are requested to retain a copy of dully filled application form & other testimonials with them.
12. Incomplete applications and those not supported by self attested copies of certificates, Pay order / Demand Draft are liable to be summarily rejected.
13. Applications received after due date will not be entertained. The Company is not responsible for any postal delay.
14. The decision of the Company in all matters relating to recruitment shall be final and no individual correspondence will be entertained.
15. The Company reserves the right to modify or cancel the Advertisement / Selection process fully or partly on any grounds and such decision of the Company will not be notified or intimated to the candidates.
16. Any canvassing by or on behalf of the candidates or to bring political or other outside influence with regard to their selection / recruitment shall be considered as **DISQUALIFIED**.
17. Any legal proceedings in respect of any matter (s) or claims or dispute arising out of this recruitment and or out of this advertisement can be instituted only at Mumbai and Courts/Tribunals/Forums at Mumbai only shall have sole and exclusive jurisdiction to try any cause/dispute.

**Note:** Copies of Testimonials in support of age, caste, qualifications, experience etc. may be furnished, wherever necessary.

#####

Affix your  
recognizable  
recent  
Passport size  
photograph

To,  
The Asst. General Manager (HR-RC)  
Maharashtra State Power Generation Company Ltd.,  
Estrella Batteries Expansion Compound, Labour Camp, Dharavi Road,  
Matunga, Mumbai- 400019

1 POST CODE: HR01 POST APPLIED FOR: CIVIL ADVISOR (GARE PALMA)

2 Category applied for: Mark tick in the below column (✓ )

OPEN
✓

3 Name in full (Surname first) (IN CAPITAL LETTER)

[illegible]

#### 4 Full Address

a) Residence: (with Telephone No., Mobile No., e-mail address etc.)

[illegible]

b) Office: (with Telephone No., Mobile No., e-mail address etc.)

[illegible]

Domicile of Maharashtra,

□ □

Indicate by (✓ )

Yes

No

6 Date of Birth

--	--	--	--	--	--	--	--

(a) Age as on 10.01.2022: \_\_\_\_\_Years\_\_\_\_\_Months\_\_\_\_\_Days

7 Gender:

Male

11

Female

11

8 Marital status :

--	--	--	--

Marrie

Unmarried

Divorcee

---

Widow

9 Present / Last Designation:

---

10 Present Office/Department:

\_\_\_\_\_

11 Pay Scale (in Rs.):

--

12 Are you a retired employee of MAHAGENCO?: ☐ Yes ☐ No

If, Yes, CPF Number :   
(Maximum 10 characters)

Current /Last Job Location:

☐ Yes ☐ No

13 Present / Last Gross Emoluments (Specify Basic Pay, D.A., Other Allowances etc):

14 Qualification Details: As on 10.01.2022:  
a) Educational / Professional Qualification:

Exam Passed (Degree and onwards)	College / Institute / University	Year of Passing	Percentage of Marks & Class

15 Details of affiliation with Professional Bodies / Institution / Society:

Name of the Body	Membership No	Since When

16 Experience:  
Details of posts held from time to time (As on 10.01.2022):  
(If required please attach separate sheet)

Sr. No	Name of the Organization with No. of employees & Annual Turnover	Position Held	Pay Scale & Gross Emoluments	Period		Total Experience		Nature of Job (Responsibilities handled) *
				From	To	Year	Month	

17 List of Publications/academic honors received:


18 Proven achievements:


19 Any other information:


I declare that all the above information and particulars are correct and that I will stand disqualified if any information is found to be incorrect at any stage.

I declare that I have.....Number of living children as on today, out of which no.of children born after 28.03.2005 is .....

I am aware that if total numbers of living children are more than two due to the children born after 28.03.2005, I am liable to be disqualified for the post applied.

I here by declare that I am not facing any disciplinary action.

I declare that I am ready to serve any where in the Company.

I undertake to abide by all the conditions mentioned in the advertisement given by the Company.

Place:

Date:

Signature

**Note:** Copies of Testimonials in support of age, qualifications, experience etc. may be furnished, wherever necessary.

\*\* \*\*

**Check List:-**

Self attested copies of following attached:

- |     |   |            |
|-----|---|------------|
| (a) | Secondary School Certificate (SSC/CBSC/ICSE) for Date of Birth                          | <b>Y/N</b> |
| (b) | Degree/Provisional/ Post Graduation Degree/ in support of<br>educational qualifications | <b>Y/N</b> |
| (c) | Post applied for is written on the envelope   | <b>Y/N</b> |
| (d) | Signed the undertaking  | <b>Y/N</b> |
| (e) | Pasted recent photograph at appropriate place   | <b>Y/N</b> |
| (f) | Certificate of experience   | <b>Y/N</b> |
| (g) | Marathi Performa Certificate  | <b>Y/N</b> |
| (h) | Demand draft / Pay Order  | <b>Y/N</b> |