



TATA MEMORIAL CENTRE
CENTRE FOR CANCER EPIDEMIOLOGY
Kharghar, Navi Mumbai- 410 210
www.actrec.gov.in

Phone No : 91-22-68735000/5849/5783



(A Grant-in-aid Institution of the Dept. of Atomic Energy, Government of India)

No. CCE/Advt/ 800/2021

ONLINE – INTERVIEW (On Project)

Sr. No.	Post, Pay & Place of Work	Norms	No. of Post
1	Account Assistant Salary : Rs. 25,000/- per month Place of Work : CCE, ACTREC (Kharghar)	B.Com / M.Com having sound knowledge of computer operation. 2 years working experience in account dept. dealing with billing, salary, taxation, auditing, vendor payment etc.,	01

DURATION: Six months and may be extendable.

We prefer to conduct the interview through Telephone or Electronic Media like ZOOM Meeting,. Interested candidate may send scan copy of their updated resume with the relevant documents (Education certificate, work related certificate, Photo, Pan Card etc) to the email id tmc.ccerecruitment@gmail.com on or before **17.11.2021**. Candidates are requested to mention the Post "Job Application for the Post of **Account Assistant**" in the subject line.

Eligible candidates will be informed about the details of online interview in advance.


10/11/21

Asst. Administrative Officer, CCE