



Vacancy for the post of Project Coordinator, Social Worker and Communications Manager with *Tarasha*

Tarasha is a field action project of the Centre for Health and Mental Health, School of Social Work, Tata Institute of Social Sciences, Mumbai, initiated in 2011. *Tarasha* is a community-based project that works with women living with mental disorders, linking the three cornerstones: Self, Shelter and Livelihoods. The project also helps care-givers of persons living with mental disorders in Mumbai in relieving their burden through training and assigning student volunteers to care-giving families in the city of Mumbai. As part of the project's larger initiative towards making spaces mental health friendly, *Tarasha* orients college students around mental health to increase discourse and awareness and conduct workshops and sessions with corporate organisations towards making workspaces mental health friendly by reducing stigma and discrimination around mental health.

1. Name of the post: Project Coordinator

No of posts: 01 (Full time)

Preference: Woman candidate only

Location: Mumbai

Job profile:

- Plan and implement the Tarasha Programmes in the assigned area
- Group and individual counselling sessions with institutionalized women
- Orientation and training with college students
- Planning and execution of the project's initiative - Care-givers' Support Programme
- Conducting workshops/sessions with employees around mental health
- Fund raising
- Creating material and resources towards campaign
- Ongoing documentation and research
- Any other tasks as and when assigned by the Project Director



Qualification : Masters degree in Social Work (Mental Health, Medical and Psychiatric Social Work, Woman Centered Practice or Disability Studies and Action) / M.A. in Counselling or Clinical Psychology / M.A. in Women's Studies/ Gender Studies

Experience: Minimum 2-3 years of work experience in the field of mental health, counselling, women's issues

Essential skills and other Requirements:

- Willingness to engage with various stakeholders and commute in and outside Mumbai
- Individuals with passion for mental health, working with feminist and intersectional lens, creative and having a desire to innovate
- High level of commitment and integrity and ability to work in a team
- Good written and oral communication skills in English, Marathi and/or Hindi
- Proficiency in using computers and creating presentations

Remuneration: Rs. 31930 per month

Duration: Till March 2022, extendable basis availability of funds



2. Name of the post: Social Worker

No of posts: 01 (Full time)

Preference: Woman candidate only

Location: Mumbai

Job profile :

- Casework with institutionalized women; conducting group and individual sessions with women; supporting them in their journey of recovery and reintegrating back to mainstream society through *Tarasha's* recovery and reintegration model
- Orientation and training with college students
- Planning and execution of the project's initiative - Care-givers' Support Programme
- Conducting workshops/sessions with employees around mental health
- Fund raising
- Creating material and resources towards campaign
- Ongoing documentation and research
- Any other tasks as and when assigned by the Project Director

Qualification: Master's degree in Social Work (Mental Health, Medical and Psychiatric Social Work, Woman Centered Practice or Disability Studies and Action)

Experience: Minimum 2 years of work experience in the field of mental health

Essential skills and other Requirements:

- Willingness to engage with various stakeholders and commute in and outside Mumbai



- Individuals with passion for mental health, working with feminist and intersectional lens, creative and having a desire to innovate
- High level of commitment and integrity and ability to work in a team
- Good written and oral communication skills in English, Marathi and/or Hindi
- Proficiency in using computers and creating presentations

Remuneration: Rs. 30900 per month

Duration: Till March 2022, extendable basis availability of funds

3. Name of the post: Communications Manager

No of posts: 01 (Full time)

Preference: Woman candidate only

Location: Mumbai

Job profile:

- Create content for communication especially on social media
- Manage Tarasha's webpage and its update
- Create engaging storylines of women supported by Tarasha
- Creation of brochures and other communication material as required
- Maintain a repository of media coverage and all communication (print, online and virtual)
- Create visibility for the various project activities on multiple platforms with targeted communication
- Manage and create publications, reports of the project
- Work towards creating materials and resources towards campaigns, orientations in colleges and workspaces

Qualification: Masters in Communications / Journalism/ Media and Cultural studies or related field

Experience: Minimum 2 years of work experience in the relevant field



Essential skills and other Requirements:

- Willingness to travel in the field
- Good written and oral communication skills in English, Marathi and/or Hindi
- Self-motivated and dynamic and a team player with multi-tasking abilities
- Proficiency in using computers, designing and content development

Remuneration: Rs. 30900 per month

Duration: Till March 2022, extendable basis availability of funds

Last Date for application: **September 15, 2021**

Please send the CVs by email to tarasha2011@gmail.com

Only short-listed candidates will be called for an interview.

