



सीमा शुल्क के आयुक्त का कार्यालय  
OFFICE OF THE COMMISSIONER OF CUSTOMS  
जी. एस. टी. भवन, 41/ए ससून रोड, पुणे - 411001  
GST BHAVAN, 41/A, SASSOON ROAD, PUNE - 411001  
Ph. No: 020-26119631 Fax No.: 020-26119631  
Extn. No. 5303 (Establishment and Confidential Section)

F. No. II/3-28/E&C/Cus/D.R./Gr. C Marine/2019

Pune, the 28<sup>th</sup> July 2021

**RECRUITMENT NOTIFICATION**

Sub : Application is invited for filling up posts in Group 'C' (Non-Gazetted/Non-ministerial)  
Cadres in Customs Marine Wing in Customs Commissionerate, Pune

Application in the prescribed format is invited from Medically fit/eligible Indian National candidates for recruitment to the following Group 'C' Non-Gazetted (Non-Ministerial) posts in the Customs Marine Wing in the jurisdiction of Commissioner of Customs, Pune as detailed below:-

Sl. No.	Name of Post with Pay Band	No. of Vacancies	Age limit	Educational Qualification (Essential & Desirable)
1.	<b>ENGINEER MATE</b> PB-1, Revised pay scale Level 5 in the pay matrix (29200/-) (Rs. 29200-92300) as per 7 <sup>th</sup> CPC, Pre-revised scale (5200-20200) + G.P- 2800/-	01 (Scheduled Caste category)	18 to 30 Years	<b>Essential :</b> i) Holder of Engine driver of Fishing Vessel Certificate issued by MMD. ii) X Class or equivalent. iii) 5 years sea experience. <b>Desirable :</b> i) I.T.I. Diesel Mechanic certificate. ii) Certificate of safety and survival at sea/fire fighting/first aid.
2.	<b>ARTISAN</b> PB-1, Revised pay scale Level 5 in the pay matrix (29200/-) (Rs. 29200-92300) as per 7 <sup>th</sup> CPC, Pre-revised scale (5200-20200) + Grade Pay of Rs. 2800/-	01 (Scheduled Tribe Category)	18 to 30 Years	<b>Essential :</b> i) Diploma in Mech./Electrical Engg. / National Certificate of vocational training / Apprenticeship in reputed craft building yard in hull construction in Fibre Class Reinforce Plastic with minimum 4 years experience. ii) Two years practical experience on Diesel Engine repair / Electrical and Electronic equipment repairs / Fibre Class Reinforce Plastic and wooden craft repairs. <b>Desirable :</b> i) Sea experience ii) Experience of repairs on small craft.
3.	<b>TRADESMAN</b> PB-1, Revised pay scale Level 2 in the pay matrix (19900/-) (Rs. 19900-63200) as per 7 <sup>th</sup> CPC, Pre-revised scale (5200-20200) + Grade Pay of Rs. 1900/-	01 (Unreserved Category)	18 to 25 years.	<b>Essential :</b> i) I.T.I. Certificate in Mechanic/ Diesel Mechanic/Fitter/Turner/Welder/Electrician/ Instrumental/Carpentry ii) 10 <sup>th</sup> Class or equivalent iii) 2 years experience in Engineering /Automobile/Ship Repair organisation. <b>Desirable :</b> i) Experience in Fibre Reinforce Plastic lamination and repair work. ii) First aid/fire fighting/Industrial safety course.
4.	<b>SEAMAN</b> PB-1, Revised pay scale Level 1 in the pay matrix (18000/-) (Rs. 18000-56900) as per 7 <sup>th</sup> CPC, Pre-revised scale (5200-20200) + Grade Pay of Rs. 1800/-	05 (2 Unreserved, 1 EWS, 1 OBC, 1 SC)	18 to 25 years	<b>Essential :</b> i) X class pass or equivalent ii) Three years experience in sea going mechanized vessel with two years in helmsman and seamanship work. <b>Desirable :</b> Certificate of competency as "Mate of fishing vessel" issued by Marine Mercantile Department.



5.	<b>GREASER</b> PB-1, Revised pay scale Level 1 in the pay matrix (18000/- (Rs. 18000-56900) as per 7 <sup>th</sup> CPC, Pre-revised scale (5200-20200) + Grade Pay of Rs. 1800/-	02 (1 Scheduled Tribe & 1 OBC)	18 to 25 years	<b>Essential :</b> i) X class pass or equivalent ii) Three years experience in sea going mechanized vessel on main and auxiliary machinery maintenance. <b>Desirable :</b> Certificate of competency as "Engine Driver of fishing vessel" issued by Marine Mercantile Department.
6.	<b>UNSKILLED INDUSTRIAL WORKER</b> PB-1, Revised pay scale Level 1 in the pay matrix (18000/- (Rs. 18000-56900) as per 7 <sup>th</sup> CPC, Pre-revised scale (5200-20200) + Grade Pay of Rs. 1800/-	03 (Unreserved)	18 to 25 years	<b>Essential :</b> i) 10 <sup>th</sup> Class pass or equivalent ii) Should be fit for strenuous physical labour. <b>Desirable :</b> i) ITI Certificate in Mechanic/Diesel Mechanic / Fitter /Turner /Welder / Electrician /Instrumental/ Carpentry trade. ii) Experience as mate or assistant or helper in Automobile/Industrial Workshop.

**Note : Upper Age limit relaxation to :**

Central Govt. Civilian Employee	5 years for the posts at Sl. No. 01 to 06 in respect of employees who have rendered not less than 3 years regular and continuous service as on closing date subject to the condition that the past service rendered will be useful for efficient discharge of duties in the categories of posts.
Ex-Serviceman	For all posts, 3 years beyond the upper age limit after deduction of the military service rendered from the actual age, as on closing date.
OBC (Non Creamy layer)	3 years against reserved posts as on closing date
Scheduled Caste (SC) Scheduled Tribe (ST)	5 years against reserved posts as on closing date

**NOTE : Age limit will be counted as on closing date of receipt of the Application.**

**General conditions :-**

- 1 The experience Certificate must contain period with dates, names of the post held, salary drawn and nature of work done etc.
- 2 The selection of the candidates will be based on **Written Examination**, the candidates who fulfill the eligibility criteria will be called for **Written Examination** and Physical Endurance Test (PET) (Swimming) as the case may be and also subject to Medical Fitness.
- 3 Photographs pasted on the application shall be duly signed.
- 4 Travelling Allowance will not be paid for the written exam / Physical Endurance Test (PET) (Swimming) /Documents Verification except for SC/ST candidate.
- 5 Candidates with higher qualifications may also apply.
- 6 Serving candidates should apply through proper channel with a Certificate from the Head of Department that there is no disciplinary / vigilance cases are pending against them.
- 7 Canvassing in any form will be a disqualification and candidature of such candidates is liable to be summarily rejected.
- 8 Incomplete or unsigned application and application received without photographs or proper enclosures or received after due date will be summarily rejected.
- 9 This office reserves the right to increase / decrease the vacancy and category of any post.
- 10 Mere submission of application will not confer any right on the applicant to be called for written test.
- 11 There is no **Application Fee**.
- 12 **The Department reserves its right to accept or reject the candidature of any applicant and / or to cancel the recruitment at any stage without assigning any reason whatsoever.**

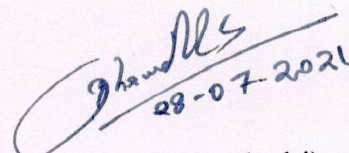


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- 13 The selected candidates are liable to be posted anywhere in the jurisdiction of the Customs, Commissionerate i.e. within Ratnagiri and Sindhudurg District.
  - 14 The detailed advertisement and Application Proforma, educational qualification and terms and conditions can be downloaded from the website [www.cbic.gov.in](http://www.cbic.gov.in) and [www.punecustoms.nic.in](http://www.punecustoms.nic.in)
  - 15 Separate Application form should be submitted for each post. The envelope (28 cms x 13 cms) containing the application must be super-scribed in bold letters as **'APPLICATION FOR MARINE WING POST - CUSTOMS COMMISSIONERATE, PUNE** and also indicate **POST APPLIED FOR** and **CATEGORY** at the left side corner of the envelope.
  - 16 The application form in the above prescribed format in legal size paper along with relevant attested photo copies of educational qualification, proof of age, category, essential & desirable certificates etc. where necessary and four unsigned passport size photographs are to be sent by **ORDINARY / SPEED POST ONLY** addressed to :

**THE JOINT COMMISSIONER OF CUSTOMS**  
**O/o THE COMMISSIONER OF CUSTOMS, PUNE, 4<sup>th</sup> FLOOR,**  
**41/A, GST BHAWAN, SASSOON ROAD, OPP. WADIA COLLEGE,**  
**PUNE - 411001**  
**Phone : 020 - 26119631, email-id : [cus pune.estt.confl@gmail.com](mailto:cus pune.estt.confl@gmail.com)**

**Closing date for receipt of Application Forms :** The application forms complete in every respect must reach this office on or before **03 / 09 / 2021** by ordinary / speed post only. Application received after the closing date or incomplete in any respect shall be summarily rejected and no communication in respect of the rejected application forms shall be entertained. This office shall not be responsible for any postal delays.

**(Note : Applications sent by Registered Post / Courier / in person will not be accepted.)**

  
28-07-2021

(Dhruva M. Seshadri)  
Joint Commissioner  
Customs, Pune



## APPLICATION FORM FOR MARINE WING POSTS

Roll No.	
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(For office use only)

PASSPORT  
SIZE PHOTO  
(TO BE SELF  
ATTESTED)

1. Name of the Post applied for : \_\_\_\_\_

[illegible]

3. Father's Name (In English) (BLOCK LETTERS ONLY)

[illegible]

4. Mother's Name (In English) (BLOCK LETTERS ONLY)

[illegible]

5. Address for correspondence (BLOCK LETTERS ONLY)

[illegible]

PIN CODE : 

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6. Permanent Address (BLOCK LETTERS ONLY)

[illegible]PIN CODE : 

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- [illegible]

8. Email ID (BLOCK LETTERS ONLY) :

Date		Month		Year			

9. (a) Date of Birth :

- (b) Age as on closing date of application :

Years		Months		Days	

10. Gender (Tick Appropriate Column) :

Male		Female	
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11. Nationality :

\_\_\_\_\_

12. Employment Exchange Registration No. If, registered

[illegible]

12. (a) : State/City/Branch of Employment Exchange Registered with (if Registered) :

[illegible]



13. Educational Qualification & Experience :

(a) Essential

Sl. No.	Name of the exam / Experience	Years of passing/ Length of service	Certificate issuing Authority	Remarks

(b) Desirable

Sl. No.	Name of the exam / Experience	Years of passing/ Length of service	Certificate issuing Authority	Remarks

14. Category – Specify the Category – SC / ST / OBC / GEN

15. If Ex-Serviceman seeking age relaxation – (Put ☒ Mark if applicable)

If Central Government / Civilian employee seeking age relaxation  
(Put ☒ Mark if applicable).

16. Details of service rendered by Central Government Civilian Employee / Ex-Serviceman

Ministry / Department / Office	Date of Appointment	Length of Service	Date of Discharge	Details of last Unit / Corps.

I hereby declare that

- (a) I have read all the provisions in the notification carefully and hereby undertake to abide by them.
- (b) All the statements made in this application are true, complete and correct to the best of my knowledge and belief.
- (c) I fulfill all the conditions of eligibility regarding age limits, educational qualifications, desirability etc. prescribed in the notification.

I understand that in the event of any information being found suppressed / false or incorrect or ineligibility being detected before or after my selection, **my appointment is liable to be cancelled.**

Place :

Date :

(Signature of the Candidate)

- Application without signature of the candidate and application incomplete in any aspect will be rejected.



**I - Description of duties of ENGINEER-MATE**

- i) The Engineer mate will assist the Boat Engineer in all maintenance, repair and running of the machinery and equipment fitted onboard the craft.
- ii) At sea, Engineer-mate will be required to keep watch on main and auxiliary machinery.
- iii) In harbour, he is to be employed in the repair and preventive maintenance of the main and auxiliary machinery of the craft.
- iv) When entering harbour he has to close up in Engine Room to tackle any type of emergency like restarting of engines, Generators. He has to keep close watch on Machinery parameters Hydraulic oil level, Hydraulic Hoses and any leakage in the Engine Room. He should keep the drainage pump standby for operation.
- v) He is to ensure cleanliness of the main machinery at all times.
- vi) He will maintain rough work / defect book machinery running log-book and record of planned preventive maintenance.
- vii) Any other duties assigned by Skipper/Engineer and any senior Officer.

**II- Description of duties of ARTISAN**

- i) He will be responsible to Engineer/Workshop Manager for day to day repair and maintenance work and timely completion of repair job.
- ii) He will carry out the repairs/defect rectification/maintenance of equipments/machinery fitted in boats/workshop as per the direction of Engineer/Workshop Manager.
- iii) He will be responsible for safety and security of all equipments under his charge in the section.
- iv) He will maintain Job Card/Workbook for repair/maintenance carried out.
- v) He will raise demand for spares/equipments/tools etc. on workshop/Stores Yard.
- vi) He will assist in finalization of unserviceable/BER/Scrap items for disposal.
- vii) He will be responsible for proper utilization and accounting of store/spares received by him from the Workshop Store section.
- viii) Any other duty assigned by superior officer.

**III- Description of duties of TRADESMAN**

- i) Tradesman may be called upon to do work in workshop/stores, store yards and department vessel/craft.
- ii) He is to assist Artisan in repair and maintenance of all machinery/equipment sent for repairs in the workshop by respective Boat in-charge.
- iii) He is to clean, maintain all equipment, machinery, and spares & tools held in their section
- iv) Any other duty assigned by the superior officer.

**IV - Description of duties of SEAMAN**

- i) Seaman is responsible to Tindel/Sukhani for maintenance and upkeep of boat anchors, anchor handling, fitment, ropes and fenders.
- ii) He will carry out daily maintenance and cleaning of decks, wheelhouse and living space.
- iii) He will carry out normal helmsman watch keeping, lookout/guarding duties at sea and security duties in harbor during day and night posting.
- iv) He is to assist all the staff in general duties, cleaning and pumping out bilges and evolution.
- v) He is to assist in carrying out the regular quarterly/half-yearly bottom maintenance of hull, lowering and hoisting of vessel, thoroughly scrubbing, cleaning and applications anti-fauling paint.

**V - Description of duties of GREASER**

- i) Greaser is a junior most technical hand and will be deployed for cleaning of the machinery and equipment in machinery compartment.
- ii) He will carry out daily maintenance routines on main and auxiliary machinery of the craft.
- iii) He will carry out constant watch keeping duties on running main and auxiliary machinery while at sea and harbor.
- iv) He will assist Engine Driver/Launch Mechanic in maintenance and repair of main and auxiliary machinery, equipment and upkeep of spares/tools.

**VI - Description of duties of UNSKILLED INDUSTRIAL WORKER**

- i) Should be fit for strenuous physical labour. (ii) Unskilled Industrial worker is working hand and will be called upon to do all jobs in workshop, store yard and department vessel/craft and will be deployed for cleaning of and maintenance of work.
- (iii) He is to assist Artisans, Tradesman in repair and maintenance of all machinery/ equipment sent for repairs in the workshop by respective Boat in-charge. (iv) He is to keep clear all the equipment. Any other duty assigned by superior officer.