

**ICMR-National AIDS Research Institute**  
**Indian Council of Medical Research, Department of Health Research (DHR)**  
**Ministry of Health and Family Welfare**  
 Plot No.73, G - Block, MIDC, Bhosari, Pune - 411 026  
 Phone No. 27331200, Fax.No.020-27121071

**Advertisement No: NARI/SVG/2021-2022**

**Date: 02-06-2021**


Online applications are invited up to 18/06/2021 for the following post under HIV Sentinel Surveillance Project. This post is purely temporary and is to be filled for the project period. HIV sentinel surveillance (HSS) is an annual activity of tracking the HIV epidemic in the country with the objective of understanding the level and trends of HIV epidemic among different population groups. NARI is responsible for training, implementation and supervision of this program in Western Indian States.

Kindly email full bio-data, copies of proof of age, qualifications, experience, in case of OBC Non-creamy layer certificate from the competent authority empowered to issue such certificate should be emailed on [recruitment.nari@gmail.com](mailto:recruitment.nari@gmail.com). Tentative date for online interview will be confirmed to the shortlisted candidate through phone or email.

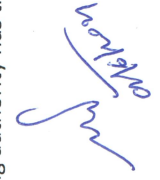
Sr. No.	Name of the post	No. of Post	Age	Consolidated Salary	Essential Qualification	Desirable Qualifications	Job Responsibility
1	Data Manager	1	30 years	Rs. 31,000/- per month	<ul style="list-style-type: none"> <li>Graduate in Science / BCS (Bachelors in Computer Science) from a recognized university with three years' work experience from a recognized institution OR</li> <li>Master's degree in the relevant subject</li> </ul>	<ul style="list-style-type: none"> <li>Knowledge of computer application with experience in statistical packages like SPSS</li> <li>Experience of having worked in HIV/ AIDS program is desirable</li> <li>Minimum four years' experience in data handling/ Data Quality Management of research studies like surveys and trials.</li> <li>Proficiency in English</li> </ul>	<ul style="list-style-type: none"> <li>Oversight of all data management activities of HSS project</li> <li>Supervise work of data entry operator and double data entry procedure.</li> <li>Data quality assurance:                             <ul style="list-style-type: none"> <li>Review of data form</li> <li>Perform data matching and data validation procedures.</li> <li>Programming and coding for quality assurance.</li> </ul> </li> <li>Troubleshoot issues related to data collection and data entry procedures.</li> <li>Perform data analysis using relevant tools and techniques</li> <li>Assist Nodal Officer/Project Coordinator in preparation and generation of reports</li> <li>Any other duties that may be assigned by the nodal officers from time to time</li> </ul>

**It is mandatory:**

**Age and experience is relaxable in deserving cases.** Government servants should apply through proper channel or enclose 'No Objection Certificate' from the present office/employer along with their application on email. Any canvassing by or on behalf of the candidates or bringing political or other influence with regards to the selection shall be considered as a disqualification. The appointing authority has the right to accept/ reject any application without assigning any reason(s) and no correspondence in this matter will be entertained.

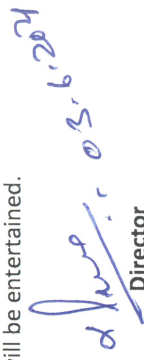


**Nodal Officer**



  
A.O.

**Director**

  
02.06.2021