

**Advertisement No. 01(A)/2021**

**MAHARASHTRA STATE POWER GENERATION COMPANY LIMITED  
INVITES APPLICATIONS FOR THE FOLLOWING POST**

Post Code	Name of the Post	Open	Total
HR01	Chief Legal Advisor	01	01

**Please Note :-**

The applicants who have applied earlier vide Advt. No. 01/2021 for the post of “Chief Legal Advisor” need not to apply again.

**Pre-requisites for the above post is as follows:**

Name of the Post	Qualification	Experience
Chief Legal Advisor	Law Degree from any recognized university; Post graduate degree in Law (LLM) preferred	Minimum 3 years experience as District Judge or Session Judge. OR Minimum 10 years practicing experience in High Court working with Power Generation/ Coal/ Gas Sector of Central/ State / IPP (Independent Power Producer) Company under Principle Employer or Public Sector Company/ Undertaking/ Enterprise/ Board. OR Minimum 10 years experience in Public Sector Company/ Undertaking/ Enterprise/ Board or IPP (Independent Power Producer) Company under Principle Employer as a “Law Officer”. OR 10 years experience in Law firm / Company and having hands on experience in dealing legal cases related to Companies Act.

**\*Note:-**The post of Chief Legal Advisor is on contract basis for period of 1 year or as per requirement of the Company the period can be extended upto 2 years or till date of attaining age of 68 years, whichever is earlier.

**Pay Scale:-**

Post Name	Payscale
Chief Legal Advisor	Rs. 118195-5025-228745

In addition to basic pay, the selected candidate will be entitled to all other allowances and perks as applicable to the post of Chief General Manager (HR) i.e. Company Accommodation, Departmental Vehicle, Telephone/Mobile etc.

**UPPER AGE LIMIT AS ON 23.03.2021**

**Chief Legal Advisor :-** Upper age limit is of 65 years.

**Note:-**

- Date of birth as per SSC/School Leaving Certificate age as on 23.03.2021 should be mentioned.
- Age, Education and Experience as on 23.03.2021 will be considered.

**Last date of Submission of duly filled application form 23.03.2021 .**

## Fees Applicable

Post Code	Post Name	Fees
01	02	03
HR01	Chief Legal Advisor	800

### Note:-

1. Applications without appropriate payment of fees as prescribed will be rejected.
2. Candidates shall furnish Pay order / Demand Draft of the value of Rs. 800/- in favour of **“MAHARASHTRA STATE POWER GENERATION COMPANY LIMITED”** drawn on any Nationalized Bank **payable at “Mumbai”**. The candidate should write his/her Full Name on the backside of the Demand Draft. Fees in the form of Postal Order/Money Order/Cash will **not** be accepted.
3. Fees once paid will not be refunded in any circumstance, nor will it be held in reserve for any further recruitment.

### Conditions applicable to Backward Class candidates

1. Those reserved category candidates who have applied as Open category & compete with the Open category candidates will be treated as Open category candidate for the purpose of recruitment/selection process.  
However, if any such departmental reserved category candidate who have entered in MSEB / MAHAGENCO service by taking the benefit of reservation earlier, he/she will have to submit the caste certificate & caste validity certificate from Competent Authority before appointment, if selected even though he/she may be applying under Open category against this advertisement as applicable.

### How to Apply

1. **Candidates are required to have a valid personal email ID / Mobile no.** It should be kept active during this recruitment process. **Under no circumstances, he/she should share/ mention email ID/ Mobile no. of any other person.**  
In case, candidate does not have a valid personal email ID, he/she should create his/ her new email ID before applying.  
If message or email regarding Recruitment process is NOT received by candidates due to any reason, MAHAGENCO is NOT responsible in such cases.
2. The name of the candidate, his / her father / husband name, caste, etc. should be spelt correctly in the application form as it appears in the certificates, mark sheets.
3. Candidates should send duly filled Application Form with a recent passport size photograph affixed thereon along with self attested copies of certificates in support of Qualification, Experience, Age etc. & Pay order / Demand Draft to:-  
“The Asst. General Manager (HR-RC), Maharashtra State Power Generation Co. Ltd., Estrella Batteries Expansion Compound, Labour Camp, Dharavi Road, Matunga, Mumbai- 400019” so as to reach on or before **23.03.2021**.
4. Post Code and Post applied for must be clearly written on the envelope, while forwarding application and attested copies of supporting document.
5. The decision of the Company in all matters relating to recruitment shall be final and no individual correspondence will be entertained.
6. The Company reserves the right to modify or cancel the Advertisement fully or partly on any grounds and such decision of the Company will not be notified or intimated to the candidates.

**Note:**

1. Application which is incomplete in any respect such as without photograph and signature / unsuccessful fee payment will **not** be considered as valid.
2. Female candidates who has changed first / middle / last name post marriage must take special note of this. Kindly attach copy of Marriage Certificate and / or Gazette certificate of name change.
3. If there is any change in first / middle / last name in any of the certificates / supporting documents submitted by the candidate, kindly attach copy of Affidavit notarized on Rs.100 Stamp Paper / Gazette certificate of name change.

**Important Conditions about Selection Process**

1. The details regarding selection process / Personal interview etc for the post advertised will be published on the Company's website i.e. [www.mahagenco.in](http://www.mahagenco.in) from time to time.
2. Candidate will have to appear for Personal Interview at the Venue at his / her own cost & risk and MAHAGENCO will not be responsible for any injury or losses, etc. of any nature.
3. If the number of applications are large, then suitable criteria will be fixed to shortlist the candidates for selection process / Personal interview.

**GENERAL CONDITIONS**

1. Failing to submit necessary documents along with the Application Form, the candidate will be disqualified.
2. **For the above posts candidate must produce following Certificate showing knowledge of Marathi:**  
Certificate of Secondary School Certificate Examination Board or recognized University showing passing of Secondary / School certificate Examination or Matric or Higher Examination of University with Marathi Language.

**OR**

Certificate stating the candidate can read, write and speak Marathi Language fluently issued by Professor of Marathi Language of College / Institute affiliate to recognized University and countersigned by Principal of the said College / Institute.

(Performa enclosed)

3. The candidate should ensure that he/she fulfills the eligibility criteria regarding educational qualification, age, experience, caste etc. & the particulars furnished in the application form are correct in all respect.
4. Any false / incorrect information furnished by the candidate if detected at any stage of recruitment process, his/her candidature will **not** be considered.
5. If the candidate knowingly or willfully furnishes incorrect or false particulars or suppresses material information, he/she will be disqualified and if appointed, shall be liable for dismissal from the Company's service without any notice or assigning any reasons whatsoever.
6. Any request for change of address and enclosing supporting documents later on will not be entertained.

7. Date of birth as per Secondary School Certificate (SSC/CBSC/ICSE) and age as on date 23.03.2021 should be mentioned.
8. Candidates working in Govt. / Semi-Govt. undertaking will have to produce No Objection Certificate from their Employer at the time of Personal Interview.
9. The record with regard to this selection process will be maintained for three months from the date of declaration of result of this advertisement.
10. For the above post, Candidates should send duly filled application form with a recent passport size photograph affixed thereon along with self attested copies of certificates in support of Qualification, Experience, Age etc. & Pay order / Demand Draft to :-  
**“ The Asst. General Manager (HR-RC), Maharashtra State Power Generation Co. Ltd., Estrella Batteries Expansion Compound, Labour Camp, Dharavi Road, Matunga, Mumbai- 400019” so as to reach on or before 23.03.2021.**

Post Code and Post applied for must be clearly written on the envelope, while forwarding application and attested copies of supporting document.

11. Candidates are requested to retain one copy of dully filled application form & other testimonials with them.
12. Incomplete applications and those not supported by self attested copies of certificates, Pay order / Demand Draft are liable to be summarily rejected.
13. Applications received after due date will not be entertained. The Company is not responsible for any postal delay.
14. The decision of the Company in all matters relating to recruitment shall be final and no individual correspondence will be entertained.
15. The Company reserves the right to modify or cancel the Advertisement / Selection process fully or partly on any grounds and such decision of the Company will not be notified or intimated to the candidates.
16. Any canvassing by or on behalf of the candidates or to bring political or other outside influence with regard to their selection / recruitment shall be considered as **DISQUALIFIED**.
17. Any legal proceedings in respect of any matter (s) or claims or dispute arising out of this recruitment and or out of this advertisement can be instituted only at Mumbai and Courts/Tribunals/Forums at Mumbai only shall have sole and exclusive jurisdiction to try any cause/dispute.

**Note:** Copies of Testimonials in support of age, caste, qualifications, experience etc. may be furnished, wherever necessary.

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19 List of Publications/academic honors received:


20 Proven achievements


21 Any other information


I declare that all the above information and particulars are correct and that I will stand disqualified if any information is found to be incorrect at any stage.

I declare that I have.....Number of living children as on today, out of which no.of children born after 28.03.2005 is .....

I am aware that if total numbers of living children are more than two due to the children born after 28.03.2005, I am liable to be disqualified for the post applied.

I hereby declare that I am not facing any disciplinary action.

I undertake to abide by all the conditions and General conditions mentioned in the advertisement given by the Company.

I hereby agree that any legal proceedings in respect of the any matter(s) claims or dispute arising out of this application and or out of said advertisement can be insituted by me only at Mumbai and Court / Tribunals / Forums at Mumbai only shall have sole and exclusive jurisdiction to try any cause / dispute.

Place:

Date:

Signature

**Note:** Copies of Testimonials in support of age, qualifications, experience etc. may be furnished, wherever necessary.

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## **PERFORMA: Certificate for Knowledge of Marathi Language**

This is to certify that Shri. / Smt. / Kum. \_\_\_\_\_, can read, write and speak Marathi Language fluently.

Place:

Name & Signature of Professor  
of Marathi Language (College / Institute):

Date:

Name & Signature of Principle  
of (College / Institute):

Office Seal:

Full Office Address:

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Contact No. STD Code No.: \_\_\_\_\_

Telephone No.: \_\_\_\_\_



**Check List:-**

Self attested copies of following attached:

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|-----|--|------------|
| (a) | Secondary School Certificate (SSC/CBSC/ICSE) for Date of Birth                       | <b>Y/N</b> |
| (b) | Degree/Provisional/ Post Graduation Degree/ in support of educational qualifications | <b>Y/N</b> |
| (c) | Post applied for is written on the envelope  | <b>Y/N</b> |
| (d) | Signed the undertaking   | <b>Y/N</b> |
| (e) | Pasted recent photograph at appropriate place  | <b>Y/N</b> |
| (f) | Certificate of experience  | <b>Y/N</b> |
| (g) | Marathi Performa Certificate   | <b>Y/N</b> |
| (h) | Demand draft   | <b>Y/N</b> |