

फोन/Phone: 91-22-6656 5656



मुंबई पोर्ट ट्रस्ट  
MUMBAI PORT TRUST



सामान्य प्रशासन विभाग  
पोर्ट भवन, दूसरा माला  
शूरजी वल्लभदास मार्ग, बॉलार्ड इस्टेट  
मुंबई - 400 001.

General Administration  
Department,  
Port House, 2<sup>nd</sup> floor,  
S.V. Marg, Ballard Estate,  
MUMBAI - 400 001.

No. GAD/P/RECT-Sr.Accounts Officer/905 23<sup>rd</sup> February, 2021.

The Chairmen  
All Major Port Trusts  
(except Ennore Port Ltd.)

Sir/Madam,

Sub : Filling up the 2 posts of Sr. Accounts Officer in pay scale of Rs.50000-160000 (pre-revised pay scale of Rs. 20600-46500)/ (pre pre-revised Rs.10750-300-16750) on deputation basis for a period of 3 years in Mumbai Port Trust.

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Two posts of Sr. Accounts Officer in the pay scale of Rs.50000-160000 (pre-revised pay scale of Rs. 20600-46500)/ (pre pre-revised Rs.10750-300-16750) in Mumbai Port Trust are to be filled by deputation basis for a period of 3 years from officers of Major Port Trust.

2. Copy of the Recruitment Rules for the post is at Annexure I. Applications are accordingly invited from eligible officers of all Major Port Trusts who possess the prescribed qualifications, experience and other criteria/requirements as per the Recruitment Rules. As per RRs officers holding analogous posts or post of Accounts Officer Gr. I in the scale of pay of Rs. 20600-46500 (pre-revised Rs.9100-15100) with 5 years' regular service in the grade in a Major Port Trust may apply for the subject post.

3. Applications should be made in the format enclosed at Annexure II and should be submitted through proper channel, alongwith copies of all required documents. The crucial date for determining eligibility for the 2 posts of Sr. Accounts Officer will be 1.2.2021.

4. Applications may be forwarded by the concerned Port Trust to the undersigned alongwith the following :

- (i) certificate on the last page of the application form duly completed by the Head of Department;

- (ii) certified copies of ACRs for the last 5 years (1.4.2015 to 31.3.2020) (duly attested by an officer not below the rank of Dy. HOD on each of the page);
- (iii) a statement showing year-wise availability of ACRs and grading duly signed by the Dy. Chairman / Chairman as per the Ministry's letter dated 1.2.2007. If ACR for a particular year/period is not available, a certificate to that effect may be attached; and
- (iv) vigilance and administrative clearances (as per the Ministry's letters dated 17.8.2010 and 17.2.2011).

5. Circular alongwith annexures is also available on our website [www.mumbaiport.gov.in](http://www.mumbaiport.gov.in).

6. The last date for receipt of applications duly completed by the Port Trust is 20.3.2021.

Yours faithfully,



(Smt. S.G. Patwardhan)  
SR. DY. SECRETARY

D.A. : As above